

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
October 24, 2013
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President *(7:30 p.m. – 7:35 p.m.)*
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** *(7:35 p.m. – 7:40 p.m.)* *(TAB A)*
 - 1. Special Meeting – June 20, 2013
 - 2. Special Meeting -- August 15, 2013
 - 3. Special Meeting/Work Session -- September 12, 2013
 - 4. Business Meeting -- September 26, 2013
 - 5. Special Meeting/Work Session -- October 10, 2013

- D. **COMMENDATIONS** *(7:40 p.m. – 7:55 p.m.)*
 This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

- 1. *The Elwood Board of Education for their dedication to the children and residents of Elwood*
- 2. *Ryan Harrigan, selected as an All-National Choral Performer*
- 3. *Students selected for NYSSMA All-State:*

<i>Solomon Choi</i>	<i>Violoncello</i>	<i>Symphony Orchestra</i>
<i>Lukas Shrout</i>	<i>Viola</i>	<i>Symphony Orchestra</i>
<i>Alissa Liebler</i>	<i>Alto II</i>	<i>Mixed Chorus</i>
<i>Jasmine Pigott</i>	<i>Alto I</i>	<i>Mixed Chorus</i>
<i>Colleen Proietto</i>	<i>Soprano II</i>	<i>Mixed Chorus</i>
<i>Thomas O'Rourke</i>	<i>Bassoon</i>	<i>Alternate</i>
<i>Jasmine Pigott</i>	<i>Tuba</i>	<i>Alternate</i>

- E. **BOARD RECOGNITION OF DONATIONS** *(7:55 p.m. – 8:00 p.m.)*
 - 1. Garden statues donated by Anastasio Mason Supply
 - 2. Tree in memory of Maryann Llewellyn from Preserving Elwood Now, part of Greater Huntington Civic Group
 - 3. \$5,000 from Elwood Booster Club, Inc. for the high school varsity baseball field reconditioning
 - 4. \$10,000 from Elwood Booster Club Inc. for the homework clubs at Boyd and the Middle School and the media club at the Middle School
- F. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo *(8:00 p.m. – 8:10 p.m.)*
 - 1. Report from Giro Dilillo, Student Liaison
- G. **RESIDENTS' REMARKS** *(8:10 p.m. – 8:25 p.m.)*
 The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any

organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

H. **PRESENTATIONS** -- (8:25 p.m. – 8:40 p.m.)

1. Review of Audit Report for the Year Ending June 30, 2013 by Cullen & Danowski

I. **DISCUSSION ITEMS** -- None

J. **FINANCIAL MATTERS** (8:40 p.m. – 8:50 p.m.) (TAB B)

1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Report for the month ended June 30, 2013
 - b) Revenue Report for the month ended June 30, 2013
 - c) Cash Flow Report for general funds for the month ended June 30, 2013
 - d) Budget Status Report for the month ended June 30, 2013
 - e) Trial Balances Report for the month ended June 30, 2013
 - f) Appropriation Summary for the month ended June 30, 2013
 - g) Extraclassroom Report for the month and quarter ended June 30, 2013

K. **ACTION ITEMS** (8:50 p.m. – 9:15 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached (TAB C)

2. **Special Education**

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
October 2	September 25, 27, 30, October 1

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
August 16	August 7
October 2	April 5, 16

3. **BE IT RESOLVED** that the Board of Education makes the following appointments: Andrew L. Kaplan and Michael LaMena as members of the Audit Committee for 2013-14.

4. Recommend the Board approve the following resolutions: (TAB D)

“**BE IT RESOLVED** that the Elwood Board of Education accepts the Audit Report for the fiscal year ending June 30, 2013, as prepared by the firm Cullen & Danowski, LLP, Certified Public Accountants.”

“**BE IT FURTHER RESOLVED** that the Elwood Board of Education accepts the Corrective Action Plan for 2012/2013.”

5. Recommend that the Board approve the following resolution:

“**WHEREAS**, the Elwood Union Free School District is a party to certain collective bargaining agreements and individual employee contracts which provide for the District's provision of life insurance and/or long term disability insurance;

WHEREAS, the District seeks to change insurance providers to offer increased benefits to its employees and continue to meet its contractual obligations;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the establishment of life insurance and long term disability insurance policies with First Reliance Standard Life Insurance Company;

BE IT FURTHER RESOLVED, that the Board hereby authorizes termination of the agreement with Guardian Life Insurance Company of America for its life insurance and long term disability insurance policies, effective upon the date of coverage for such policies from First Reliance Standard Life Insurance Company;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Assistant Superintendent for Business to execute the application to, and subsequent agreement with, First Reliance Standard Life Insurance Company for the aforementioned policies.”

6. Recommend the Board adopt the following revised policies (*second reading*):

(TAB E)

Policy Number	Title
1050	Annual District Election and Budget Vote
4321.7	Districtwide and Statewide Assessments of Students with Disabilities
5220	School Sponsored Student Expression
5500	Student Records
6100	Annual Budget
6150	Budget Transfers
6240	Investments
6255	Gifts and Grants
6690-E	Audit Committee Charter
6700	Purchasing
8334	Use of District Credit Cards
8630	Computer Resources
9240	Recruiting and Hiring

7. **Business Agenda** -- as per attached

(TAB F)

L. ITEMS NOT LISTED ON AGENDA

M. COMMUNICATIONS -- None

N. RESIDENTS' REMARKS

(9:15 p.m. – 9:30p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. EXECUTIVE SESSION

(9:30 p.m. – 10:30 p.m.)

1. Legal matters
2. Personnel matters

P. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

October 24, 2013

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional

1) **WILLIAM PASTORE**

Position
Assignment
Effective Date
Reason

Assistant Superintendent for Business
District Office, Business Office
December 1, 2013
Resignation

B) Civil Service

No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments:

Recommend the Board of Education confer tenure upon the staff member listed below, whose service during her probationary period has been found to be competent, efficient and satisfactory:

<i>Staff Member</i>	<i>Tenure Area</i>	<i>Certification</i>	<i>Effective Date</i>
<i>Pamela Rodriguez</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>November 22, 2013</i>

BOARD OF EDUCATION PERSONNEL ACTIONS

October 24, 2013

P-7-- Other Appointments: No Recommended Actions

P-8-- Other (*all compensation items are included in the 2013-14 budget*):

- a) Recommend the Board of Education approve the following adjustments to the Paraprofessionals' hours as outlined below:

<u>Name:</u>	<u>School:</u>	<u>From:</u>	<u>To:</u>
<i>Stacey Dreyfus</i>	<i>Harley Avenue</i>	<i>5.0 hours</i>	<i>4.0 hours</i>

- b) Recommend the Board of Education approve the transfer of Shelia Volpicella, a Paraprofessional at the Harley Avenue Primary School to the Elwood Middle School with the corresponding increase in hours from 2.0 to 3.75 hours per day effective October 28, 2013.
- c) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaching Staff for the winter season of the 2013/2014 school year.
- d) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers and Nurses and Support Staff for the 2013/2014 school year

P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

No Recommended Actions

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

19
2

October 24, 2013

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-7-- Other Appointments:

B) Civil Service:

1) **ENRIQUE ROMAN**

Position	Custodial Worker II
Civil Service Title	Custodial Worker II
Type of Appointment	Full-time, 12 months, Nights
Assignment	Elwood Middle School
Effective Date	October 28, 2013
Permanent Status Date	October 28, 2014
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Custodial Unit
Reason	To fill a vacant position on the Table of Organization

2) **CHRISTINE JUSTINCIC**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 2.5 hours per day, 10 months
Assignment	Elwood Middle School
Effective Date	October 28, 2013
Permanent Status Date	October 28, 2014
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

October 24, 2013

P-8-- Other (*all compensation items are included in the 2013-14 budget*):

- a) Recommend the Board of Education approve the following adjustments to the Co-Curricular appointments at the Elwood John H. Glenn High School:

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
<i>Judith Leopold</i>	<i>Vocal Ensemble</i>	<i>\$703 (30%)</i>
<i>Rachel Nagle</i>	<i>Vocal Ensemble</i>	<i>\$1,639 (70%)</i>
<i>Peter Manniello</i>	<i>Mentoring</i>	<i>\$1,454</i>
<i>Peter Manniello</i>	<i>Operation Respect</i>	<i>\$1,454</i>

- b) Recommend the Board of Education approve the reduction in hours for Stacey Dreyfus, a Paraprofessional at the Harley Avenue Primary School from 5.0 hours to 4.0 hours effective October 28, 2013.
- c) Recommend the Board of Education approve Barbara McLean (Speech Teacher) as a substitute teacher for the 2013/2014 school year.

ELWOOD PUBLIC SCHOOLS
Elwood, New York



BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM II TO THE ORIGINAL PERSONNEL AGENDA

October 24, 2013

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-7-- Other Appointments:

A) Instructional:

1) **ELIZABETH PYMM**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood Middle School
Effective Date	October 25, 2013
Certification	Initial English Language Arts 7-12
Expiration Date	October 24, 2016
Tenure Eligibility	October 25, 2016
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization.

Elwood Union Free School District
Board of Education Business Items

October 24, 2013
Board Agenda

- Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

Tab 1: Contracts *None*

Tab 2: Bid/RFP Awards *None*

Tab 3: Health Service Contracts *None*

Tab 4: Donations

- a. Recommend the Board accept a donation of garden statues from Anastasio Mason Supply & Landscape Materials, valued at \$490.36.
- b. Recommend the Board accept a donation of a tree in memory of Maryann Llewellyn from Preserving Elwood Now, part of Greater Huntington Civic Group.
- c.. Recommend the Board accept a donation from Elwood Booster Club, Inc. in the amount of \$5,000 for John Glenn High School Varsity baseball field reconditioning. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- d. Recommend the Board accept a donation from Elwood Booster Club, Inc. in the amount of \$10,000 for the homework club at Boyd Intermediate School (10 weeks), the homework club at Elwood Middle School (remainder of 2013-2014), and the media club at Elwood Middle School for

2013-2014. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

.

Tab 5: Other *None*