

**ELWOOD PUBLIC SCHOOLS
SPECIAL BUSINESS MEETING OF THE BOARD OF EDUCATION**

August 15, 2013

**Elwood Middle School Auditorium
7:00 p.m.**

AGENDA

- A. CALL TO ORDER** *(7:00 p.m. – 7:05 p.m.)*
- B. PLEDGE OF ALLEGIANCE** – Board President
- C. FINANCIAL MATTERS** *(7:05 p.m. – 7:10 p.m.)* **(TAB A)**
1. Recommend the Board approve the budget transfers.
- D. ACTION ITEMS** *(7:10 p.m. – 7:15 p.m.)*
- BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:
1. **Personnel Agenda** -- as per attached **(TAB B)**
2. **Business Agenda** -- as per attached **(TAB C)**
- E. RESIDENTS' REMARKS** *(7:15 p.m. – 7:30 p.m.)*
- The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- F. EXECUTIVE SESSION**
1. Personnel matters
2. Negotiations
- G. ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

August 15, 2013

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excessed	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **LAURA HOOGHUIS**

Position	Teaching Assistant
Assignment	Elwood Middle School
Effective Date	July 30, 2013
Reason	Resignation

2) **JAMIE PETRETTI**

Position	Mathematics Teacher
Assignment	Elwood Middle School
Effective Date	August 28, 2013
Reason	Resignation

B) Civil Service:

1) **DEMETRA DOSCAS**

Position	Principal Clerk (Confidential)
Assignment	Special Education Office, District Office
Effective Date	August 9, 2013
Reason	Resignation

2) **DELMA RUTKOWSKI**

Position	Paraprofessional
Assignment	Elwood-John H. Glenn High School
Effective Date	July 12, 2013
Reason	Resignation

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3) **THOMAS UMLAND**

Position	Maintenance Mechanic II
Assignment	Building and Grounds
Effective Date	February 27, 2014
Reason	Retirement

P-4-- Leaves:

A) Instructional:

1) **KIMBERLY BULAVINETZ**

Position	Spanish Teacher
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013 through January 30, 2014
Reason	Personal

B) Civil Service:

No Recommended Actions

P-5-- Terminations/Excessed Staff:

No Recommended Actions

P-6-- Tenure Appointments:

No Recommended Actions

P-7-- Other Appointments:

A) Instructional:

1) **GILLIAN CANDELARIA**

Position	Special Education Teacher
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	September 2, 2013
Certification	Professional Students With Disabilities - English and English Language Arts 7-12
Expiration Date	September 1, 2016
Tenure Eligibility	September 2, 2016
Tenure Area	Special Education
Salary	MA+30, Step 3
Reason	To fill a vacant position on the Table of Organization

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2) **NICOLE GENDJOIAN**

Position	LOTE (Spanish) Teacher
Type of Appointment	Regular Substitute (Leave Replacement)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Initial Spanish 7-12
Expiration Date	January 30, 2014 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Foreign Language
Salary	BA, Step 2
Reason	To replace a teacher on personal leave

3) **ELIZABETH (BROWN) JEAN-LOUIS**

Position	ESL Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Conditional Initial English to Speaks of Other Languages and Childhood Education (Grades 1-6)
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	ESL
Salary	60% of MA, Step 4
Reason	To fill a vacant position on the Table of Organization

4) **SIMA LIS**

Position	Special Education Teacher
Type of Appointment	Part-time (0.7 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Professional Students With Disabilities – Biology and Biology 7-12
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Special Education
Salary	70% of MA+45, Step 7
Reason	To fill a vacant position on the Table of Organization. This appointment corrects the position from Science to Special Education/Science that was presented at the May 23 rd BOE meeting.

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B) Civil Service:

1) **PATRICIA BUCKLEY**

Position	Confidential Secretarial Assistant
Civil Service Title	Secretarial Assistant
Type of Appointment	Permanent (Full-time, 12 months)
Assignment	District Office, Special Education Office
Effective Date	August 16, 2013
Prob. Expiration Date	November 7, 2013
Permanent Status Date	November 8, 2013
Certification	Civil Service (Competitive Class)
Salary	In accord with the terms and conditions established by the Superintendent and the Board of Education
Reason	To fill a vacant position on the Table of Organization

2) **FLORENCE POSTORINO**

Position	Cook
Civil Service Title	Cook
Type of Appointment	Full-time, 8.0 hours per day, 10 months
Assignment	Elwood Middle School
Effective Date	September 1, 2013
Prob. Expiration Date	Not Applicable
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Cafeteria Staff Association
Reason	To fill a vacant position on the Table of Organization

P-8-- Other (*all compensation items below were included in the 2013-14 General Fund budget and/or in the 2013-14 Federal Grant budget*):

- a) Recommend the Board of Education approve the following additional employees for the Special Education Extended Services Summer Program for 3 hours per day at the compensation rate of \$66.00 per hour: *Pamela Rodriguez, Sima Lis and Kelly DiBiase (1.5 hours)*.

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- b) Recommend the Board of Education approve the following teachers for the Curriculum Writing Projects at the compensation rate of \$66.00 per hour for fifteen (15) hours each:

Projects: AP Courses

The goal of these projects is to develop the curriculum for AP Courses

Maria Aiello

AP Environmental Science

Diane Locascio

AP Psychology

Joseph Pushee

AP Statistics

- c) Recommend the Board of Education approve the Salary and Benefits Agreement for Patricia Buckley, Confidential Secretarial Assistant, effective August 16, 2013 through June 30, 2014 and further authorize the Board of Education President to execute said Agreement.
- d) Recommend the Board of Education approve up to ten (10) additional days for Margaret Mahoney, Special Education Coordinator, for summer employment. Compensation is 1/200th of her annual salary.
- e) Recommend the Board of Education approve the title change for Suzanne Smyth from Senior Clerk Typist to Senior Clerk Typist – Secretary to Director with the corresponding column move in salary (from \$40,240 to \$ 41,832) effective August 16, 2013.
- f) Recommend the Board of Education approve a 2.0% increase in the salary for Nancy Mancini, District Clerk, from \$10,130 to \$10,333 effective July 1, 2013.
- P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

No Recommended Actions

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM TO THE ORIGINAL PERSONNEL AGENDA

August 15, 2013

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-3-- Resignations

A) Instructional:

1) **ROBERT DALY**

Position	Teaching Assistant
Assignment	Elwood-John H. Glenn High School
Effective	August 28, 2013
Reason	Resignation

2) **KATHERINE LAZOVICK**

Position	Teaching Assistant
Assignment	Elwood Middle School
Effective	August 28, 2013
Reason	Resignation

P-7-- Other Appointments:

A) Instructional:

1) **KRISTA ALBRECHT**

Position	Technology Integration Specialist Teacher
Type of Appointment	Probationary
Assignment	District-wide
Effective Date	September 1, 2013
Certification	Initial Education Technology Specialist and Permanent Pre-Kindergarten, Kindergarten and Grades 1-6
Expiration Date	August 31, 2016
Tenure Eligibility	September 1, 2016
Tenure Area	School Media Specialist (Ed.Communications)
Salary	MA+30, Step 5
Reason	To fill a vacant position on the Table of Organization

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2) **JEANNOT BARR**

Position	LOTE (French) Teacher
Type of Appointment	Part-time (0.4 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Permanent French 7-12; Professional Business and Marketing
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Foreign Language
Salary	40% of MA+15, Step 10
Reason	To fill a vacant position on the Table of Organization

3) **FERNANDO COMMODARI**

Position	Science Teacher
Type of Appointment	Part-time (0.5 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Initial Chemistry 7-12
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Science
Salary	50% of PhD, Step 1
Reason	To fill a vacant position on the Table of Organization

4) **ARIEL MYERS**

Position	Teaching Assistant (Computers)
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	August 26, 2013
Certification	Initial Educational Technology Specialist K-12 (Pending)
Expiration Date	August 25, 2016
Tenure Eligibility	August 26, 2016
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization

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5) **KRISTIN TIERNAN**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	James H. Boyd Intermediate School
Effective Date	August 27, 2013
Certification	Permanent Childhood Education (Grades 1-6)
Expiration Date	August 26, 2016
Tenure Eligibility	August 27, 2016
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization

B) Civil Service:

1) **JOHN MCDONALD**

Position	Plant Facilities Administrator
Civil Service Title	Plant Facilities Administrator
Type of Appointment	Provisional, Full-time, 12 months
Assignment	Buildings and Grounds, District Office
Effective Date	August 16, 2013
Prob. Expiration Date	To be determined
Permanent Status Date	To be determined
Certification	Civil Service (Competitive Class)
Salary	\$97,500
Reason	To fill a vacant position on the Table of Organization

P-8-- Other (*all compensation items below were included in the 2013-14 General Fund budget and/or in the 2013-14 Federal Grant budget*):

- a) Recommend the Board of Education approve the Salary and Benefits Agreement for John McDonald, Plant Facilities Administrator, effective August 16, 2013 through June 30, 2014 and further authorize the Board of Education President to execute said Agreement.
- b) Recommend the Board of Education approve Cheri Blauer, a Teaching Assistant (Computers) at the Harley Avenue Primary School for 40 hours of summer employment.
- c) Recommend the Board of Education correct the title of Thomas Umland, who is retiring, to Maintenance Mechanic III on the original personnel agenda.

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- d) BE IT RESOLVED that the Board of Education approves an agreement dated August 15, 2013 with a certain non-professional staff member resolving a potential disciplinary matter.

Elwood Union Free School District
Board of Education Business Items

August 15, 2013

Board Agenda

Key:

- Tab 1 - Contracts
- Tab 2 - Bid Awards
- Tab 3 - Health Service Contracts
- Tab 4 - Donations
- Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

Tab 1: Contracts

- a. Recommend the Board approve the licensing and maintenance agreement with **Educational Data Services, Inc.** to provide procurement services for the 2013-2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the renewal of the contract for **Wisdom Protective Services** for a second year per the bid done in March 2013.

Tab 2: Bid/RFP Awards

- a. Recommend the Board hereby award the **Athletic Materials/Supplies & Uniforms** bids to the lowest responsible bidder for the 2013-2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board hereby award the **LISFSDA Cooperative Food Service** bids as recommended by the Long Island Schools Food Service Directors Association for the 2013-2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 3: Health Service Contracts

a. Recommend the Board approve the Health and Welfare Services Agreement with **Commack Union Free School District** for the 2012-2013 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 4: Donations

None

Tab 5: Other

a. Recommend the Board approve the disposal of obsolete textbooks/workbooks from **Elwood Middle School** due to condition and relevancy.