


**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
June 20, 2013
Elwood Middle School Auditorium - 7:30 p.m.**



AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President (7:30 p.m. – 7:35 p.m.)
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:45 p.m.) (TAB A)
1. Business Meeting – May 23, 2013
 2. Special Meeting/Work Session – June 6, 2013

- D. **COMMENDATIONS** (7:45 p.m. – 8:00 p.m.)
- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

New York State PTA Reflections Winners:

Peter Giovi	Award of Merit in Film Production
Megan Smythe	Award of Merit in Music Composition
Griffin Ryan	Award of Merit in Literature
Zachary Babbit	Award of Excellence in Photography

Domenick Abbate's Production Systems Class:

Benjamin Boucicaut	Bentwood music stand
Thomas Tiernan	Knotty cedar Adirondack chair
Christopher Familusi	Clear cedar outdoor bench
Asfand Shahzad	Computer desk/wall unit
Christopher Kalafatis	Knotty cedar chaise lounge
Michael Tufano	Mahogany chair

BAE/Elwood Booster Club Community Sign Project Participants:

Jonathan Chung
Gian-Carlos Quijije
Mehrooz Hassan
Jacob Sherman

Selected for "All State" NYSPHSAA Golf Tournament:

Nicholas DeFalco

- E. **RECOGNITION OF RETIREES AND 25 YEAR EMPLOYEES** (8:00 p.m. – 8:15 p.m.)

Retirees: Yvonne Brantuas, Allison Byers, Jean Egan, Linda Harris, Geraldine LaCentra, Barbara Nill, JoAnn Piccolo, Nancy Raguzin, Jake Roth, Louis Tuorto, Patricia Umland

Employees with 25 Years of Service:

Alfred Adamo, Karen Cleveland, Vickie Henson, Beth Noon, Marcia Zatulskis

F. BOARD RECOGNITION OF DONATIONS (8:15 p.m. – 8:30 p.m.)

1. \$9,000 from Elwood Booster Club for the final 2012-13 installment of the high school baseball field renovation project
2. Eight Junior Varsity Football jerseys from the John G. Glenn Football Alumni Association
3. \$151.95 from Stop & Shop A+ School Rewards for the Harley Avenue Primary School Cultural Arts Program

G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Mr. Peter C. Scordo (8:30 p.m. – 8:40 p.m.)

Report from the student liaison – *(Vice Presidents Haley Costa, Amanda Jaguden, Jen Ramanand)*

H. RESIDENTS' REMARKS (8:40 p.m. – 8:55 p.m.)

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

I. PRESENTATIONS (8:55 p.m. – 9:05 p.m.)

1. Review of Patient Protection and Affordable Care Act (Obamacare)

J. DISCUSSION ITEMS (9:05 p.m. – 9:10 p.m.)

1. Honoring Maryann Llewellyn -- discussion of plan to honor Mrs. Llewellyn's memory with a tree-planting ceremony before the October 24, 2013 Board of Education meeting

K. FINANCIAL MATTERS (9:10 p.m. – 9:15 p.m.) (TAB B)

1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Report for the month ended April 30, 2013
 - b) Revenue Report for the month ended April 30, 2013
 - c) Cash Flow Report for general funds for the month ended April 30, 2013
 - d) Trial Balances Report for the month ended April 30, 2013
 - e) Budget Status Report for the month ended April 30, 2013
2. Recommend the Board approve the budget transfers.

L. ACTION ITEMS (9:15 p.m. – 9:25 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. Personnel Agenda -- as per attached (TAB C)

2. Special Education

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board

May 7

May 9

May 21

May 23

May 24

May 29

Meeting Dates

March 11, 14, 22, April 11, 18 (2 meetings), 23, 26

Feb. 20, March 18, 20, 22, May 2

Feb. 15, 26, 27, 28 (2 meetings), March 6 (2 meetings), 7, 13, 19, 20, 21

Feb. 7, April 24, May 2, 8, 14 (5 meetings), 15 (8 meetings), 16 (3 meetings), 17 (2 meetings)

Feb. 5, 19, 21, 22, 25, 26, March 11, 13, April 29

Feb. 6, 7, 15 (2 meetings), 20, March 4, 6, 7, April 5

June 5	March 7, 18, April 5, May 1, 6, 9, 16, 21 (2 meetings), 28, 29
June 10	Feb. 21, April 17, 24, May 21, 22, 28 (2 meetings), 29 (2 meetings), 30, June 3
June 11	Oct. 17, April 5, 23, May 6, 13, 16 (2 meetings), 20 (5 meetings), 21 (2 meetings), 22 (2 meetings), 23, 24 (2 meetings), 28, 29,30 (2 meetings), June 3 (2 meetings), 4, 5
June 13	February 20, 22, 26, March 7, 15 (2 meetings), April 8, 11 (2 meetings), 12, 18, May 15 (2 meetings), 16, 23 (4 meetings), 24 (2 meetings), June 5 (2 meetings), 10

- b. Recommend the Board approve the Committee on Preschool Special Education’s recommendations for students’ classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
May 8	May 7
May 17	May 10
May 23	May 3, 7
May 27	April 12

3. Recommend the Board accept the amended Official Vote Tallies for the School Board Election and Budget Vote held on May 21, 2013. **(TAB D)**
4. Recommend the Board approve amended policy 5405 Wellness Policy (*first reading*). **(TAB E)**
5. Recommend the Board approve the budget calendar for 2013-14. **(TAB F)**
6. **Business Agenda** -- as per attached **(TAB G)**

M. ITEMS NOT LISTED ON AGENDA

N. COMMUNICATIONS -- None

- O. RESIDENTS’ REMARKS** **(9:25 p.m. – 9:40 p.m.)**
 Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

- P. EXECUTIVE SESSION** **(9:40 p.m. – 10:30 p.m.)**
 1. Negotiations
 2. Personnel

Q. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

June 20, 2013



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **GINA POLICASTRO**

Position	Science Teacher
Assignment	Elwood Middle School
Effective Date	July 1, 2013
Reason	Resignation

B) Civil Service: No Recommended Actions

P-4-- Leaves:

A) Instructional:

1) **PAMELA ORLEMAN-FINE**

Position	Elementary Principal
Assignment	James H. Boyd Intermediate School
Effective Date	July 1, 2013 through June 30, 2014
Reason	To accept the Director of Humanities K-12 position

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

June 20, 2013

P-7-- Other Appointments:

A) Instructional (Pursuant to New York State Education Law Section 3013, the following employee is being appointed to a full time position):

1) LYNN WINTERS

Position	Assistant Principal
Type of Appointment	Full-time
Assignment	Elwood-John H. Glenn High School
Effective Date	July 1, 2013
Certification	Professional School District Leader and Initial School Building Leader
Expiration Date	June 30, 2014
Tenure Eligibility	July 1, 2014
Tenure Area	Assistant Principal
Salary	12 month Assistant Principal, Step 5
Reason	To fill a vacant position on the Table of Organization

B) Instructional (Regular Appointments)

1) PAMELA ORLEMAN-FINE

Position	Director of Humanities K-12
Type of Appointment	Probationary
Assignment	District Office
Effective Date	July 1, 2013
Certification	Permanent School Administrator/Supervisor
Expiration Date	June 30, 2016
Tenure Eligibility	July 1, 2016
Tenure Area	Director of Humanities K-12
Salary	12 month Director, Step 10
Reason	To fill a vacant position on the Table of Organization

C) Civil Service:

1) MARYANN SORRESSE

Position	Cook
Civil Service Title	Cook
Type of Appointment	Permanent (Full-time, 10 months)
Assignment	Elwood-John H. Glenn High School
Effective Date	July 1, 2013
Permanent Status Date	Not applicable
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Cafeteria Staff Association
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

June 20, 2013

P-8-- Other:

- a) Recommend the Board of Education approve the attached Memorandum of Agreement between the Elwood Union Free School District and the Elwood Secretarial Association effective July 1, 2011 through June 30, 2015.
- b) Recommend the Board of Education approve the Guidance Counselors listed below for summer employment. Compensation is 1/200th of regular salary per day worked.

High School: *Lee Bertram, Robert Peters and Lisa Sallie*
 6 days each: 2 days tbd 7/1- 8/23/13; 4 days 8/26,27,28,30

Elwood Middle School: *Lauren Buchholz and Todd Schwartz*
 5 days each tbd 7/1 – 8/30/13

The dollar amounts to support this recommendation were included in the 13-14 budget.

- c) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaches for the fall season of the 2013/2014 school year.
- d) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers/Nurses for the 2012/2013 school year.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

No recommendations at this time.

MEMORANDUM OF AGREEMENT
between
ELWOOD UNION FREE SCHOOL DISTRICT
and the
ELWOOD SECRETARIAL ASSOCIATION

21st 

MEMORANDUM OF AGREEMENT, dated this 17th day of May, 2013, by and between

the negotiating representatives of the ELWOOD UNION FREE SCHOOL DISTRICT (hereinafter referred to as the "District") and the negotiating representatives of the ELWOOD SECRETARIAL ASSOCIATION (hereinafter referred to as the "Association").

1. General:

The labor agreement between the parties for the period of July 1, 2008 through June 30, 2011, has expired on June 30, 2011. The parties herewith agree that said agreement shall be modified as of July 1, 2011, to the extent set forth herein, as a result of their collective bargaining for a successor agreement to said expired contract. Except for changes in language to said agreement made necessary by the following agreement, the provisions of said contract shall remain unchanged.

2. Contingencies:

A. This agreement is subject to formal ratification by the Board of Education and the membership of the Association. Such ratification shall occur within thirty (30) days of the date of execution of this memorandum of agreement. If either party fails to ratify or fails to act within the aforesaid thirty (30) day period, this memorandum of agreement shall be of no further force and effect and shall be a nullity. Notwithstanding the foregoing, the team of negotiating representatives for each party will urge their respective principals to ratify this memorandum of agreement.

B. The parties agree to incorporate this memorandum of agreement into a more formal written agreement.

3. Terms:

A. Wages

Effective July 1, 2011, there shall be a 0% increase on the salary schedule with normal step movement.

Effective July 1, 2011, the title of Photo Machine Operator will be added to the salary column for Clerk Typist 12 month and 10 month.

Effective July 1, 2011, a new salary column will be added for the title of Head Clerk as follows:

Step 1: \$40,489
Step 2: \$42,520
Step 3: \$43,657
Step 4: \$44,713
Step 5: \$46,748
Step 6: \$48,047
Step 7: \$49,423
Step 8: \$50,740
Step 9: \$52,191
Step 10: \$53,570
Step 11: \$54,871
Step 12: \$56,332
Step 13: \$57,688

Effective July 1, 2012, there shall be a .07% increase on the salary schedule with normal step movement.

Effective July 1, 2013, there shall be a 1.92% increase on the salary schedule with no step movement. That is, unit members will remain on the step they occupied for the 2012-13 school year.

Effective July 1, 2014, there shall be a percentage increase on the salary schedule by the amount that the December, 2013 Change Average to Average, in the Consumer Price Index, All Urban Consumers – (CPI-U) U.S. City Average exceeds 0.77 with a maximum increase not to exceed 1.23%. Step movement shall be delayed until February 1, 2015. Effective July 1, 2015, normal step movement shall resume.

B. Health Insurance Plan:

Add language as follows: "Effective January 1, 2014, the health insurance buy-out is subject to the restrictions set forth in Policy Memo 122r3 issued by the Department of Civil Service. In the event that Policy Memo 122r3 is declared to be in violation of rights of employees pursuant to the collective bargaining agreement by a court or legislation is enacted permitting impacted employees to opt-out of the NYSHIP plan under a buy-out program, the District will reinstate the buy-out program for the impacted employees effective with the date established by court or legislation."

C. Recognition

Exclude "District Data Coordinator"

D. Duration:

This Agreement shall be deemed effective on July 1, 2011 and shall continue in effect through June 30, 2015.

Dated: May 17, 2013

21 *DS* *MS* *LD* *JD* *MA*

Elwood Secretarial Association

Lrene Dougherty

Patruin Buckley

Tom O'Neil

Richard

Donna Scuderi

Elwood Union Free School District

Peter C. Scordo *May 21, 2013*
Peter C. Scordo, Superintendent of Schools

FALL SEASON
COACHING RECOMMENDATIONS FOR
ELWOOD-JOHN H. GLENN HIGH SCHOOL AND ELWOOD MIDDLE SCHOOL
2013 - 2014

HIGH SCHOOL

<u>SPORT</u>	<u>COACH</u>	<u>STEP</u>	<u>STIPEND</u>
FOOTBALL			
Varsity	David Shanahan	4	\$9,460
Varsity Assistant	Todd Schwartz	4	\$6,594
Varsity Assistant	Matt Cerullo	4	\$6,594
JV	Jordan Ioviero	4	\$6,594
JV Assistant	TBA	4	\$5,589
BOYS SOCCER			
Varsity	Louis Hanner	4	\$7,310
JV	Joseph Manaseri	2	\$5,124
GIRLS SOCCER			
Varsity	Shannon Chetuck	4	\$7,310
JV	Shannon Colligan	3	\$5,283
BOYS CROSS COUNTRY			
Varsity	Lee Bertram	4	\$7,310
GIRLS CROSS COUNTRY			
Varsity	Joseph Burke	4	\$7,310
GIRLS TENNIS			
Varsity	Frank Schiraldi	4	\$6,594
JV	Pamela Hanuszek	4	\$4,875
BOYS & GIRLS GOLF			
Varsity	Joseph Pace	4	\$5,732
GIRLS VOLLEYBALL			
Varsity	Kevin Harrington	4	\$8,027
JV	Alessia Franco	2	\$5,597
CHEERLEADING			
Varsity	TBA	4	\$4,442
JV	Stefanie Fleishman	1	\$3,139

MIDDLE SCHOOL

FOOTBALL			
	Darren Szokoli - Head	4	\$5,303
	Kevin Lavey - Assistant	4	\$4,588
	Jonathan Guercio - Assistant	2	\$4,315
BOYS SOCCER			
	Kenneth Mulvihill	3	\$4,310
GIRLS SOCCER			
	Sean McGinty	4	\$4,442
BOYS & GIRLS CROSS COUNTRY			
	Patrick Burke	4	\$4,442
GIRLS TENNIS			
	Stephen Robins	4	\$4,442
CHEERLEADING			
	Jill Locascio	3	\$2,226

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

June 20, 2013



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-4: Leaves:

A) Instructional:

1) **ALEX WIGHTMAN**

Position
Assignment
Effective Date
Reason

Technology Teacher
Elwood Middle School
September 1, 2013 through January 30, 2014
Personal Leave

P-7-- Other Appointments:

A) Instructional:

1) **JENNIFER BASFORD**

Position
Type of Appointment
Assignment
Effective Date
Certification

Expiration Date
Tenure Eligibility
Tenure Area
Salary
Reason

Science Teacher
Probationary
Elwood-John H. Glenn High School
September 1, 2013
Initial Earth Science 7-12 and General
Science Extension
August 31, 2016
September 1, 2016
Science
MA, Step 5
To fill a vacant position on the Table of
Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

June 20, 2013

2) **MICHAEL FERREIRA**

Position	Technology Teacher
Type of Appointment	Part-time (0.8 FTE)
Assignment	Elwood Middle School
Effective Date	September 1, 2013
Certification	Initial Technology Education
Expiration Date	January 30, 2014 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Technology
Salary	80% of BA, Step 1
Reason	To fill a vacant position on the Table of Organization

3) **CLAUDIA LASURDO**

Position	Library Media Specialist Teacher
Type of Appointment	Part-time (0.4 FTE)
Assignment	Harley Avenue Primary and James H. Boyd Intermediate School
Effective Date	September 1, 2013
Certification	Initial Library Media Specialist
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	School Media Specialist (Library)
Salary	40% of MA, Step 1
Reason	To fill a vacant position on the Table of Organization

4) **MATTHEW MCGUIRE**

Position	Technology Teacher
Type of Appointment	Regular Substitute
Assignment	Elwood Middle School
Effective Date	September 1, 2013
Certification	Initial Technology Education
Expiration Date	January 30, 2014
Tenure Eligibility	Not applicable
Tenure Area	Technology
Salary	BA, Step 2
Reason	To fill a vacant position on the Table of Organization

B) Civil Service:

No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

June 20, 2013

P-8-- Other:

- a) Recommend the Board of Education approve the following employees for the Special Education Summer Program effective July 1 through August 9, 2013.

<u>Name:</u>	<u>Position:</u>	<u>Duration:</u>	<u>Rate of Pay:</u>
<i>Beyer, Vita</i>	<i>SpEd Coord.</i>	<i>6 weeks</i>	<i>\$72.60/hr</i>
<i>Aliano, Helen</i>	<i>Speech</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Carvana, Margueritte</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Coopersmith, Shari</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>DeMartini, Martha</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Herrmann, Jaime</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Litterello, Nicole</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Marinelli, Kathleen</i>	<i>Speech</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Saidler, Kristen</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Santoriello, Cindy</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Viola, Tara</i>	<i>Teacher</i>	<i>3 weeks</i>	<i>\$66.00/hr</i>
<i>Babbit, Lydia</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.61/hr</i>
<i>Cohen, Julie</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$20.04/hr</i>
<i>Crean, Denise</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>D'Italia, Lauren</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>Driscoll, Noreen</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$20.49/hr</i>
<i>Gobetz, Karen</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>Hausch, Kristine</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>LoPipero, Terri</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$21.49/hr</i>
<i>Manniello, Peter</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>Mollia, Sara</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>Schwier, Steven</i>	<i>Teacher Assistant</i>	<i>3 weeks</i>	<i>\$19.19/hr</i>
<i>Gransasso, Maria</i>	<i>Paraprofessional</i>	<i>3 weeks</i>	<i>\$14.51/hr</i>
<i>Suriano, Lisa</i>	<i>Paraprofessional</i>	<i>3 weeks</i>	<i>\$15.91/hr</i>
<i>Wenda, Karen</i>	<i>Nurse</i>	<i>3 weeks</i>	<i>\$35.68/hr</i>
<i>Wilson, Linda</i>	<i>Nurse</i>	<i>3 weeks</i>	<i>\$59.46/hr</i>

- b) Recommend the Board of Education approve Veronique Hayek and Margaret Mahoney for up to five (5) days each of employment from June 24 through June 28, 2013 at the compensation rate according to the collective bargaining agreement.

Elwood Union Free School District

Board of Education Business Items

June 20, 2013

Board Agenda

- Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

Tab 1: Contracts

(Tab 1)

- a. Recommend the Board approve the service agreement with **Health Source Group, Inc.** for the 2013- 2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the E-Rate Processing Service Agreement with **Integra Consulting and Computer Services** for July 1, 2013 through June 30, 2014; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the **Western Suffolk BOCES AS-7** Contract for the 2013-2014 school year; **and** that the Board authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the contract with **Visionary Adventure Inc.** for the annual inspection (high challenge course inspection plus applicable equipment and written report for the High School)for 2013-2014; **and** that the Board authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve the contract with **OMNI Financial Group** for 403(b) Plan Administrator Services for the school year 2013-2014; **and** that the Board authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 2: Bid/RFP Awards *No Recommended Actions*

(Tab 2)

Tab 3: Health Service Contracts

(Tab 3)

- a. Recommend the Board approve the Health and Welfare Services Agreement with the **Smithtown Central School District**; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the Health and Welfare Services Agreement with the **South Huntington Union Free School District**; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the Health and Welfare Services Agreement with the **Northport-East Northport Union Free School District**; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the Health and Welfare Services Agreement with the **Jericho Union Free School District**; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 4: Donations

(Tab 4)

- a. Recommend the Board accept the \$9,000.00 donation from the **Elwood Booster Club** for the final 2012-2013 installment of the John Glenn High School Baseball Field Renovation Project.
- b. Recommend the Board accept the donation of eight (8) Junior Varsity Football jerseys from the **John H Glenn Football Alumni Association**.
- c. Recommend the Board accept a donation from **Stop & Shop A+ School Rewards** for the Harley Avenue Primary School in the amount of \$151.95 for the Harley Avenue Cultural Arts Program.

Tab 5: Other

(Tab 5)

- a. Recommend the Board approve the disposal of obsolete books from the Middle School Library due to condition and relevancy.

WELLNESS POLICY

The Board of Education recognizes that poor nutrition and the lack of physical activity have created a health issue in this country affecting not only long-term health and well-being, but also a student's ability and motivation to learn. To positively affect our students' health and education, and to support the prevention of child, adolescent, and adult obesity, the Board of Education in consultation with the School District's Health and Nutrition Advisory Committee adopts this wellness policy.

A. School Meals

Meals served through the national school lunch and breakfast programs will:

- Meet nutrition requirements established by local, state, and federal regulation
- Offer a variety of fruits and vegetables
- Support the use of whole grains
- To the extent possible, serve only low-fat (1%) and fat free milk

Breakfast - Children should be encouraged to eat breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn. Our schools will to the extent possible provide opportunities for breakfast by operating the School Breakfast Program and notifying parents and students of its availability.

Free and Reduced Price Meals - Schools will prevent the overt identification of students eligible for free and reduced price school meals. In accordance with the Child Nutrition and WIC Reauthorization Act of 2004, the district will establish guidelines for reimbursable school meals, which are not less restrictive than the regulations and guidance issued by the Secretary of the United States Department of Agriculture.

Sharing of Foods and Beverages – Given concerns about allergies and other potential health risks, as well as parental rights to maintain restrictions on their children's diets, school staff ~~shall~~ use their best efforts to ~~prevent~~discourage the sharing of food or beverages during meal and snack times.

Foods and Beverages Sold Outside of Reimbursable Meals:

Elementary/Middle School - All foods and beverages sold individually during the school day or through programs for students after the school day should be comprised of a variety of healthy choices. The Elwood School District follows the *NYS Choose Sensibly* guidelines as follows:

Beverages

- One serving per package
- All low fat milks, including low fat flavored milks are acceptable
- Juice drinks must contain 100% real fruit juice

- No more than 15 grams of sugar
- No more than 10 mg of caffeine
- Water or flavored waters shall not contain added sugar, artificial sweeteners or caffeine

Snacks

- One serving per package
- No more than 7 grams of fat and 2 grams of saturated fat
- No more than 15 grams of sugar
- No more than 360 mg of sodium
- Will include a variety of fresh fruits and vegetables

High School - In John Glenn High School, food and beverages sold individually will offer a variety of healthy choices and will include a majority of selections that fall under the *NYS Choose Sensibly Program*. *It should be noted that the District will continue to phase in the abovementioned guidelines within John Glenn High School to create continuity among District standards.*

Beverages

- All low fat milks, including low fat flavored milks, are acceptable
- Juice drinks must contain at least 25% real fruit juice
- No more than 30 grams of sugar, per serving
- Water or flavored waters shall not contain added sugar, artificial sweeteners or caffeine

Snacks

- One serving per package
- Will have no more than 40% of its calories from fat
- No more than 30 grams of sugar
- No more than 360 mg of sodium
- Will include a variety of fresh fruits and vegetables

B. Food in the Classroom

Food may be used in the classroom on a limited basis. Furthermore, all rewards and favors will be non-food based.

Food in the classroom is limited to the following:

1. Snacks at Harley Avenue Primary School:

A snack is food brought from home for individual consumption by elementary school children. A child's snack brought from home is a family decision and not

subject to the rules and guidelines described in this wellness policy. A list of suggested healthy snacks will be provided to parents. Summer letters will be sent home to parents of students in classes designated as “Peanut or Nut-Free Zones” with information about safe and unsafe items for the class. The school nurse will call parents of children who bring unsafe snacks to school to remind them.

2. Celebrations:

~~Birthday, seasonal and holiday celebrations are an important part of childhood and our cultural traditions. It is encouraged that special readings, songs, games, crafts, etc. are used as an alternative to food-based celebrations. These special events may occur frequently and at the discretion of the classroom instructor, based on the need for instructional time. Celebrations of any nature that include food will be limited to one per week and take place during snack time or at an alternate time deemed appropriate by the classroom teacher. It is further recommended that food celebrations follow school nutritional standards.~~

a. Harley Avenue Primary School

Non-Food Birthday Celebrations:

All children’s birthdays will be celebrated on or near their actual birthdays. This will happen in conjunction with snack time and will include the wearing of a birthday crown and the singing of “Happy Birthday.” Goody bags are prohibited.

Classroom, Grade Level or School-wide Celebrations:

All foods brought in for classroom, grade-level or school-wide celebrations will be store bought and labeled. When food-related activities are planned in classes where children have allergies, the classroom teacher will submit a list of food items to the school nurse for review. Every effort will be made to have all celebrations in the cafeteria instead of the classroom. Generally speaking, all foods offered should be safe for all children. The school nurse will consult with the parent and classroom teacher if extenuating circumstances exist. Again, the goal is to keep students safe while ensuring that no child feels excluded.

b. James H. Boyd Intermediate School

Non-Food Birthday Celebrations:

Children’s birthdays will be celebrated without food. Goody bags are prohibited. The birthday child will receive a birthday pin or badge, a no-homework pass and have his/her name announced over the PA system.

Classroom, Grade Level or School-wide Celebrations:

All foods brought in for classroom, grade-level or school-wide celebrations will be store bought and labeled. When food-related activities are planned in classes where children have allergies, the classroom teacher will submit a list of food items to the school nurse for review. Every effort will be made to have all celebrations in the cafeteria instead of the classroom. Generally speaking, all foods offered should be safe for all children. The school nurse will consult with the parent and classroom teacher if extenuating circumstances exist. Again, the goal is to keep students safe while ensuring that no child feels excluded.

C. Educational Efforts Regarding Food Allergies

Students at Harley Avenue Primary School and James H. Boyd Intermediate School shall receive the equivalent of a thirty minute training module dealing with the nature and effects of food allergies.

C.D. Fundraising Activities

To support children's health and nutrition education efforts, the sale/distribution of food to be used in fundraising efforts during the regular school day will be limited to foods and portion sizes that meet "Choose Sensibly" guidelines and supplied from a Board of Health approved source. Additionally, the sale or distribution of certain sweetened foods will comply with New York State law.

D.E. School Sponsored Events

The administration will encourage that foods and beverages offered or sold at school-sponsored events outside the school day meet the nutrition standards for meals or for foods and beverages sold individually.

E.F. District Health Education will continue to:

1. Teach, encourage, and support healthy choices by students.
2. Promote good nutrition and physical education to students.
3. Encourage students to get a good night's sleep and start each day with a healthy breakfast.
4. Provide information to the community that encourages all families to teach children about the importance of good nutrition and physical activity as well as other healthy behavioral choices to foster health and well-being.
5. Integrate nutrition and exercise physiology concepts into various subject areas.

F.G. Physical Activity

The Board of Education and Administration will assure compliance with all current NYSED rules and Commissioner's regulations pertaining to physical education and physical activity.

1. In accordance with National and State recommended guidelines, the District recognizes the benefits of providing students with at least sixty minutes of activity per day. District opportunities for physical activity may include: physical education classes, recess periods, interscholastic athletics and intramural play, and various physical activity programs.
2. Elementary and Middle School students will continue to receive supervised recess periods during the day, preferably outdoors, during which the District expects participation in physical activity. When possible, recess may be scheduled before the student's lunch period. The Elwood School District discourages the practice of withholding recess time for disciplinary purposes.
3. Physical activity equipment will continue to be well maintained and kept safe for student use, and will be made available to all students.
4. Elementary school teachers are encouraged to develop opportunities in lesson plans that utilize physical activities, promote nutrition education and overall healthy behavioral practices.
5. The Elwood School District will continually work towards implementing a broader selection of fitness electives in the physical education program.
6. The School District will, from time to time, provide parents with information to assist them in ways to incorporate physical activity into their children's lives.
7. Other School Based Activities
 - a. The District Wellness Policy goals should be considered when planning school-based activities such as school events, field trips, dances and assemblies.
 - b. Students will be encouraged to adopt personal fitness plans and goals that support wellness.

G.H. Policy Oversight and Implementation

The Wellness Policy will be adopted under the authority of the Board of Education. The District's Health and Nutrition Advisory Committee will recommend standards and goals described in this policy to the Board of Education. The Health and Nutrition Advisory Committee's purpose is described further in EUFSD Board Policy IAB -- "*District Health and Nutrition Advisory Committee*".

It is the responsibility of the Superintendent of Schools, the Director of Health, Physical Education & Athletics, and the School Lunch Director, to ensure the implementation of this policy. Additionally, they will advise the Health and Nutrition Advisory Committee regarding the need for change or updates to the policy.

The Superintendent of Schools will cause the dissemination of this policy's content to all District employees and ensure best efforts to inform all members of the school community.

This policy will be reviewed annually or when deemed necessary by the Board of Education or the members of the Health and Nutrition Advisory Committee in order to evaluate progress, and to specifically assess the financial impact of implementation. The School Food Service Program operates on a self-sufficient basis and must remain financially solvent.

Adoption date: February 12, 2009

DRAFT