


**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
May 23, 2013
Elwood Middle School Auditorium - 7:30 p.m.**



AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President (7:30 p.m. – 7:35 p.m.)
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:40 p.m.) (TAB A)
1. Special Meeting – April 12, 2013
 2. Business Meeting – April 18, 2013
 3. Special Meeting – April 23, 2013
 4. Budget Hearing/Special Meeting – May 9, 2013
- D. **ACTION ITEMS** (see TAB C)
- Personnel Agenda A – attached
Personnel Agenda B -- attached
- E. **COMMENDATIONS** (7:40 p.m. – 8:00 p.m.)
- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:
- Staff members recommended for tenure. (see Tab C)*
- F. **BOARD RECOGNITION OF DONATIONS** (8:00 p.m. – 8:10 p.m.)
1. Girl Scouts – trees and plants for the Elwood Middle School courtyard
 2. Brownie Troop 85 – young cherry tree for Harley Avenue Primary School
 3. Box Tops for Education -- \$1,176.36 for the Harley Avenue Cultural Arts Program
 4. Stop & Shop A+ School Rewards -- for the Harley Avenue Cultural Arts Program
 5. John H. Glenn Football Alumni Association -- \$3,695.37 for the lift used in football games
 6. Long Island Outlaws Lacrosse -- \$500 for grass seed for the fields
 7. Final donation from the PTA for the 5th Grade Boat Trip
- G. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo (8:10 p.m. – 8:15 p.m.)
1. Report from Lauren Fried, Student Liaison
- H. **RESIDENTS' REMARKS** (8:15 p.m. – 8:30 p.m.)
- The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- I. **PRESENTATIONS** -- None

- J. DISCUSSION ITEMS** (8:30 p.m. – 8:40 p.m.)
 1. Letter to Chancellor Meryll H. Tisch and Commissioner John B. King, Jr.

- K. FINANCIAL MATTERS** (8:40 p.m. – 8:50 p.m.) (TAB B)
 1. Recommend the Board acknowledge receipt for audit of the following:
 a) Treasurer's Report for the month ended March 31, 2013
 b) Revenue Report for the month ended March 31, 2013
 c) Cash Flow Report for general funds for the month ended March 31, 2013
 d) Trial Balances Report for the month ended March 31, 2013
 e) Budget Status Report for the month ended March 31, 2013
 f) Extraclassroom Activity Fund Report for the quarter ended March 31, 2013

- L. ACTION ITEMS** (8:50 p.m. – 9:00 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. Special Education

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
April 19	March 5, 18 (2 meetings), 19, 21; April 9, 10, 12 (3 meetings), 15 (2 meetings)
April 26	February 6 (3 meetings), 7; March 5 (2 meetings), 7, 11, 13, 14 (2 meetings); April 11, 17, 18, 19 (2 meetings), 22
May 1	February 19, 21, 22, 26, 28; March 6, 7, 20; April 3 (2 meetings), 4, 11, 17, 25
May 2	February 15, 22 (2 meetings), 26; March 4, 13 (2 meetings), 15, 20; April 3, 4 (2 meetings), 17
May 15	February 15, 20, 21 (2 meetings), 22, 25, 27 (3 meetings), 28, March 11 (3 meetings), 13, 14, 18, 19, 20, 21, April 3 (2 meetings), 5, 26, May 6 (2 meetings), 7
May 16	February 7, 15, 20, March 5, 8, 13 (2 meetings), 15, 19 (2 meetings), 22, May 2, 6

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
April 22	April 9, 16
April 30	April 9, 19
May 1	April 2, 19 (2 meetings)
May 14	April 16, May 7, 10 (2 meetings)

2. Recommend the Board approve the schedule of Board of Education meetings for the 2013-14 school year. (TAB D)
3. **Business Agenda** -- as per attached (TAB E)
4. Recommend the Board accept the Official Vote Tallies for the School Board Election and Budget Vote held on May 21, 2013. (TAB F)

M. ITEMS NOT LISTED ON AGENDA

N. COMMUNICATIONS -- None

O. RESIDENTS' REMARKS

(9:00 p.m. – 9:15 p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

P. EXECUTIVE SESSION

(9:15 p.m. – 11:00 p.m.)

1. Negotiations
2. Personnel

Q. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013 - A



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action item:

P-8-- Other:

a) Recommend the Board of Education approve the following RESOLUTION:

WHEREAS, effective July 1, 2010, Hugh Gigante was granted a probationary appointment at the Elwood Union Free School District in the tenure area of "Middle School Principal", and

WHEREAS, this appointment was in error, as the District's practice is to maintain one tenure area for all secondary principals, and

WHEREAS, this error has been made known to Mr. Gigante, who has consented to the correction of his tenure area as set forth below,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby corrects the probationary appointment given to Mr. Gigante, so that his July 1, 2010 appointment is in the tenure area of "Secondary Principal",

BE IT FURTHER RESOLVED that the Board hereby directs the District administration to modify its records relating to Mr. Gigante's appointment and employment to reflect his service in the Secondary Principal tenure area for the 2010-2011, 2011-2012, and 2012-2013 school years.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013 - B

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional: No Recommended Actions

B) Civil Service:

1) **BARBARA NILL**

Position
Assignment
Effective Date
Reason

Cook
Elwood-John H. Glenn High School
June 29, 2013
Retirement

2) **NANCY RAGUZIN**

Position
Assignment
Effective Date
Reason

Treasurer
District Office
September 30, 2013
Retirement

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013

P-6-- Tenure Appointments:

Recommend the Board of Education confer tenure upon the staff members listed below, whose service during their probationary period has been found to be competent, efficient and satisfactory:

<i>Staff Member</i>	<i>Tenure Area</i>	<i>Certification</i>	<i>Effective Date</i>
<i>Hugh Gigante</i>	<i>Secondary Principal</i>	<i>Permanent</i>	<i>July 1, 2013</i>
<i>Jill Locascio</i>	<i>Special Education</i>	<i>Initial</i>	<i>August 29, 2013</i>
<i>Cindy Santoriello</i>	<i>Special Education</i>	<i>Initial</i>	<i>August 30, 2013</i>
<i>Garrett Chesnoff</i>	<i>English Language Arts</i>	<i>Initial</i>	<i>August 31, 2013</i>
<i>Rachel Nagle</i>	<i>Music</i>	<i>Professional</i>	<i>September 1, 2013</i>
<i>Kaitlyn Parker</i>	<i>Reading</i>	<i>Initial</i>	<i>September 1, 2013</i>
<i>Arnold Kamhi</i>	<i>Science</i>	<i>Initial</i>	<i>September 1, 2013</i>
<i>Keri Barozie</i>	<i>English Language Arts</i>	<i>Initial</i>	<i>September 1, 2013</i>
<i>Lisa Mitchell</i>	<i>Social Worker</i>	<i>Permanent</i>	<i>September 1, 2013</i>
<i>Erica Cisek</i>	<i>Reading</i>	<i>Professional</i>	<i>September 1, 2013</i>
<i>Diana Gotzen-Berg</i>	<i>Music</i>	<i>Professional</i>	<i>October 1, 2013</i>
<i>Danielle Palma</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>September 1, 2013</i>
<i>John Day</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>September 1, 2013</i>
<i>Shannon Colligan</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>September 1, 2013</i>
<i>Katherine Lazovick</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>October 25, 2013</i>

P-7-- Other Appointments:

A) Instructional (Pursuant to New York State Education Law Section 3013, the following employees are being appointed to full or part-time positions):

1) **SCOTT BRENNAN**

Position	Business and Social Studies Teacher
Type of Appointment	Part-time (0.9 FTE); 0.6 FTE Business and 0.3 FTE Social Studies
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Permanent Business and Social Studies
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Business and Social Studies
Salary	90% of MA, Step 7
Reason	To fill a vacant position on the Table of Organization.

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013

2) **THOMAS BROCKING**

Position	Physical Education Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Permanent Physical Education
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Physical Education
Salary	60% of MA+30, Step 8
Reason	To fill a vacant position on the Table of Organization.

3) **ROSA GLASS**

Position	Family and Consumer Science Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School and Elwood Middle School
Effective Date	September 1, 2013
Certification	Permanent Home Economics and Business
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Family and Consumer Science
Salary	60% of MA+15, Step 10
Reason	To fill a vacant position on the Table of Organization.

4) **TRACY OTT**

Position	Physical Education and Health Teacher
Type of Appointment	Full-time (1.0 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Permanent Physical Education and Health
Expiration Date	Not Applicable
Tenure Eligibility	On Tenure
Tenure Area	Physical Education and Health
Salary	MA+30, Step 12
Reason	To fill a vacant position on the Table of Organization.

5) **STEPHANIE SMITH**

Position	Elementary Teacher
Type of Appointment	Part-time (0.4 FTE)
Assignment	Elwood Middle School
Effective Date	September 1, 2013
Certification	Permanent Pre-K, Kindergarten and Grades 1-6 and Special Education
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Elementary
Salary	40% of MA+45, Step 10
Reason	To fill a vacant position on the Table of Organization.

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013

6) **CHRIS WARREN**

Position	Art Teacher
Type of Appointment	Part-time (0.4 FTE)
Assignment	Elwood-John H. Glenn High School and Harley Avenue Primary School
Effective Date	September 1, 2013
Certification	Permanent Art
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Art
Salary	40% of MA+60, Step 10
Reason	To fill a vacant position on the Table of Organization.

7) **CAROLYN ZIELINSKI**

Position	Elementary Teacher
Type of Appointment	Full-time (1.0 FTE)
Assignment	Elwood Middle School
Effective Date	September 1, 2013
Certification	Professional Childhood Education (Grades 1- 6)
Expiration Date	Not applicable
Tenure Eligibility	On Tenure
Tenure Area	Elementary
Salary	MA+45, Step 10
Reason	To fill a vacant position on the Table of Organization.

B) Instructional (Regular Appointments)

1) **ADNEN AYARI**

Position	French Teacher
Type of Appointment	Part-time (0.4 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Initial French 7-12
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Foreign Language
Salary	40% of MA, Step 3
Reason	To fill a vacant position on the Table of Organization.

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013

2) **NICOLE CORREIA**

Position	American Sign Language Teacher
Type of Appointment	Part-time (0.8 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Initial American Sign Language
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Foreign Language
Salary	80% of MA, Step 6
Reason	To fill a vacant position on the Table of Organization.

3) **SIMA LIS**

Position	Science Teacher
Type of Appointment	Part-time (0.7 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2013
Certification	Professional Students With Disabilities- Biology and Permanent Biology
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Science
Salary	70% of MA+45, Step 7
Reason	To fill a vacant position on the Table of Organization.

C) Civil Service: No Recommended Actions

P-8-- Other:

- a) Recommend the Board of Education approve Scott Brennan, a Social Studies teacher at the Elwood-John H. Glenn High School to teach an additional four classes per day to cover a teacher on maternity/child care leave effective April 29, 2013 at the rate of \$62.50 per period. This assignment is expected to end in mid-June.
- b) Recommend the Board of Education approve Katlyn Roedel, an AIS Tutor at the Elwood-John H. Glenn High School to teach one Social Studies class per day to cover a teacher on maternity/child care leave effective April 29, 2013 at the rate of \$30.87 per period. This assignment is expected to end in mid-June.
- c) Recommend the Board of Education approve Diane Warren as the mentor to Nicole Gendjoian, a LOTE teacher at the Elwood-John H. Glenn High School for the spring 2013 semester at the stipend of \$500.00 per semester.

BOARD OF EDUCATION PERSONNEL ACTIONS

May 23, 2013

- d) Recommend the Board of Education approve the attached Memorandum of Agreement between the Elwood Union Free School District and the Elwood Alliance of Teaching Assistants effective July 1, 2012 through June 30, 2016.
- e) Recommend the Board of Education approve the attached Agreement between the Elwood Union Free School District and the United Public Service Employees Union in regard to the type of leave days that may be elected for when unit member were called in to work during the State of Emergency in November 2012, and authorize the Superintendent of Schools to sign said agreement.
- f) Recommend the Board of Education approve the School Nurses listed below for summer employment. Compensation is 1/200th of regular salary per day worked.

<u>Name:</u>	<u>School:</u>	<u>Days:</u>
<i>Maureen Cavanagh</i>	<i>James Boyd</i>	<i>6 days</i>
<i>Lisa McNamara</i>	<i>Elwood Middle</i>	<i>7 days</i>
<i>Linda Pellegrino</i>	<i>John Glenn</i>	<i>13 days</i>
<i>Linda Wilson</i>	<i>Harley Avenue</i>	<i>12 days</i>

The dollar amounts to support this recommendation were included in the 13-14 budget.

- g) Recommend the Board of Education approve the appointment of the following college/summer custodial help at the rate of \$8.00 per hour:

*Steven Benfante, Carey Bubeck, Ryan McNiff
Nick Meinsen, Anthony Salmonese*

- h) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers/Nurses and Support Staff for the 2012/2013 school year.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

No recommendations at this time.

Elwood Union Free School District

Board of Education Business Items

May 23, 2013

Board Agenda

Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

Tab 1: Contracts

(Tab 1)

- a. Recommend the Board approve the Multi-Year Service Agreement with **Western Suffolk BOCES** for the school year beginning with 2013-2014 and ending in 2015-2016 to acquire file servers, computers and other computer equipment for Harley and Boyd Schools; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **Western Suffolk BOCES** for the use of three (3) classrooms and office space and for supportive services (participation in our classes) for use by the Western Suffolk BOCES Alternate Learning Center Program for the period September 1, 2013 to June 30, 2014; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the resolution for participation with **Western Suffolk BOCES Joint Municipal Cooperative Bidding for Special Education Services** (OT/PT, Speech, Social Worker, and other services) for the 2013/2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the resolution for the **Long Island School Nutrition Directors Cooperative Bid** for 2013-2014; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

e. Recommend the Board approve the agreement with **J.C. Broderick & Associates, Inc.** to perform consulting services for the Triennial Asbestos Hazard Emergency Response Act (AHERA) inspection of Harley Avenue Primary School, James H. Boyd Intermediate School, Elwood Middle School and John H. Glenn High School; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

f. Recommend the Board approve the agreement with **Islip Tutoring Service, Inc.** to provide academic tutoring and resource room services for the 2013-2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

g. Recommend the Board approve the agreement with **Gayle E. Kligman Therapeutic Resources** to provide Speech Therapy, Occupational Therapy, etc. for the 2013-2014 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

h. Recommend the Board approve the agreement with **the Half Hollow Hills Central School District** to provide Special Education services to students, parentally placed in non-public schools within the Half Hollow Hills Central School District for the 2012-2013 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

i. Recommend the Board approve the **Eastern Suffolk BOCES summer transportation services** agreement for Special Education students as required by the students' IEP and approved by our CSE for July 1, 2013 through August 31, 2013; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education. The final contracts will not be available from BOCES until the number of students and routes are fully established.

Tab 2: Bid Awards/RFP *No Recommended Actions*

(Tab 2)

Tab 3: Health Service Contracts

(Tab 3)

a. Recommend the Board approve the Health and Welfare Services Agreement with the **Huntington Union Free School District**; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

b. Recommend the Board approve the Health and Welfare Services Agreement with the **Westbury Union Free School District**; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

c. Recommend the Board approve the Health and Welfare Services Agreement with the **Hicksville Union Free School District**; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 4: Donations

(Tab 4)

a. Recommend the Board accept a donation from the **Girl Scouts** of trees and plants for the Elwood Middle School courtyard. With this community service project the Girl Scouts will complete their service project as part of their Silver Star requirement..

b. Recommend the Board accept a donation from the **Girl Scouts -Brownie Troop 85** of young, two foot cherry tree for the Harley Avenue Primary School.

c. Recommend the Board accept a donation from **Box Tops for Education** for the Harley Avenue Primary School in the amount of \$1,176.36 for the Harley Avenue Cultural Arts Program.

d. Recommend the Board accept a donation from **Stop & Shop A+ School Rewards** for the Harley Avenue Primary School in the amount of \$518.64 for the Harley Avenue Cultural Arts Program.

e. Recommend the Board accept a donation from the **John H Glenn Football Alumni Association** in the amount of \$3,695.37 to purchase the lift used in the football games.

f. Recommend the Board accept a donation from the **Long Island Outlaws Lacrosse** in the amount of \$500 to pay for Grass Seed for the fields used in the 2012 Forsberg Lacrosse Tournament.

g. Recommend the Board approve the final donation from the PTA for the Fifth Grade boat trip around the New York Harbor on June 7th, 2013 as well as the agreement with Skyline Cruises; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 5: Other

(Tab 5)

- a. Recommend the Board approve the proposed resolution for issuance of Tax anticipation Notes (TANs) for the 2013-2014 school year in the amount not to exceed \$15,000,000.

- b. BE IT RESOLVED, that the Board of Education authorizes the re-establishment and continuation of the following reserves:
 1. **Employee benefit accrued liability Reserve** in an amount not to exceed \$2,000,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2012-2013 budget.
 2. **Retirement contribution reserve** in an amount not to exceed \$1,000,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2012-2013 budget.
 3. **Unemployment reserve** in an amount not to exceed \$400,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2012-2013 budget.

- c. Recommend the Board approve the distribution (12 monthly payments) of anticipated tax monies received by the school district on behalf of the Elwood Public Library for the 2013-14 school year in the amount of \$1,458,261.24.

- d. Recommend the Board approve the disposal of obsolete books from the Middle School Library due to condition and relevance.

- e. Recommend the Board approve the disposal of obsolete or damaged equipment from the John H. Glenn High School Library Media Center.