

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
December 13, 2012
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President (7:30 p.m. – 7:35 p.m.)
- B. **CALL TO ORDER** – District Clerk
- Holiday performance by the High School Honors Ensemble – Ms. Vickie Henson*
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:40 p.m.) (TAB A)
1. Special Meeting – November 9, 2012
 2. Business Meeting – November 15, 2012
 3. Special Meeting – November 28, 2012
- D. **COMMENDATIONS**
- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:
- Girls' Varsity Volleyball Team – New York State Champions:***
Madison Ackley, Stephanie Caputo, Alexandra Ciccone, Samantha Czeczotka, Leeann Emmi, Jacqueline Evers, Simisola Familusi, Gillian Graifman, Laurie Malloy, Jacklyn Malusa, Kasey Muchnicki, Carly Ronan, Julianne Tesi, Stephanie Viteritti
- E. **BOARD RECOGNITION OF DONATIONS** (7:40 p.m. – 7:45 p.m.)
1. James H. Boyd Intermediate School PTA - \$500 for 5th grade trip
 2. Elwood Athletic Club - \$779.38 for additional cost of bus for volleyball/football team trips
- F. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo (7:45 p.m. – 7:50 p.m.)
1. Report from Lauren Fried, Student Liaison
- G. **RESIDENTS' REMARKS** (7:50 p.m. – 8:05 p.m.)
- The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- H. **PRESENTATIONS --**
- Budget Workshop #1*** – Presentation of the draft 2013-14 budget (TAB B)
- I. **DISCUSSION ITEMS** (8:05 p.m. – 8:45 p.m.) (TAB C)
1. Letter to Town of Huntington re proposed Oak Tree Dairy project

- J. FINANCIAL MATTERS** **(8:45 p.m. – 8:50 p.m.)** **(TAB D)**
1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Report for the month ended October 31, 2012
 - b) Revenue Report for the month ended October 31, 2012
 - c) Cash Flow Report for general funds for the month ended October 31, 2012
 - d) Budget Status Report for the month ended October 31, 2012
 - e) Trial Balances Report for the month ended October 31, 2012.
 2. Recommend the Board approve the budget transfers.

K. ACTION ITEMS **(8:50 p.m. – 9:00 p.m.)**

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

- 1. Personnel Agenda** -- as per attached **(TAB E)**

2. Special Education

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
<i>November 14</i>	<i>October 17</i>
<i>November 19</i>	<i>November 19</i>
<i>November 20</i>	<i>October 17, November 15</i>
<i>November 26</i>	<i>November 20</i>
<i>November 27</i>	<i>October 12, November 14</i>
<i>November 30</i>	<i>October 12, November 21</i>
<i>December 3</i>	<i>November 16, 20</i>
<i>December 6</i>	<i>November 20</i>

- 3.** Recommend the Board adopt the school calendar for the 2013-2014 school year. **(TAB F)**

- 4.** Recommend the Board approve the High School Course Selection Guide for 2013-14. **(TAB G)**

- 5. Business Agenda** -- as per attached **(TAB H)**

L. ITEMS NOT LISTED ON AGENDA

M. COMMUNICATIONS -- None

N. RESIDENTS' REMARKS **(9:00 p.m. – 9:15 p.m.)**

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. EXECUTIVE SESSION **(9:15 p.m. – 11:00 p.m.)**

1. Personnel matters

P. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

December 13, 2012

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excessed	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations: No Recommended Actions

P-4-- Leaves:

A) Instructional: No recommended Actions

B) Civil Service:

1) **JARED DEMOTT**

Position
Assignment
Effective
Reason

Custodial Worker II
Elwood Middle School
November 30, 2012 through April 5, 2013
Personal

P-5-- Terminations/Excessed Staff: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

P-7-- Other Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

December 13, 2012

P-8-- Other:

- a) Recommend the Board of Education approve the attached addendum to the Schedules of Substitute Teachers and Nurses, Teaching Assistants, Clericals, Paraprofessionals, and Custodians.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization:

- 1) Temporary increase of 0.95 FTE to support the creation of the position of Director of Elementary Curriculum (K-5) for the Harley Avenue Primary School and the James H. Boyd Intermediate School from January 1 through June 30, 2013. This position will provide administrative support needed for the implementation of the Common Core Curriculum as well as for the Annual Professional Performance Review (APPR.) The majority of the funding for this position will come from within the 2012-2013 Table of Organization.

- 2) Temporary decrease of 0.4 FTE teacher position already contained within the Table of Organization. This decrease will help to offset the cost of the administrative position being created above for the period January 1 through June 30, 2013.

- 3) Temporary decrease of a 0.6 FTE teaching assistant position.

- 4) The result of action #2 and #3 is the creation of a hybrid position of a 0.6 FTE Teacher and a 0.4 Teaching Assistant position.

- 5) Increase of 0.2 FTE for a Library Media Specialist in the Elwood Middle School. The dollars to support this increase are coming from within the Middle School's 12/13 non-personnel budget areas.

- 6) Decrease of 1.0 FTE for a Confidential Secretarial Assistant position in the Business Office effective February 27, 2013.

- 7) Increase of 1.0 FTE for an Assistant Business Administrator in the Central Office effective January 1, 2013. This action will result in changing the confidential secretarial position in #6 above to an administrative position in the Business Office. The vast majority of the funding for this position is coming from the confidential secretarial position code/line.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM TO THE ORIGINAL PERSONNEL AGENDA

December 13, 2012

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excessed	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-7-- Other Appointments:

- A) Instructional: No Recommended Actions
- B) Civil Service:

1) **DONNA LOPALO**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 4.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	January 7, 2013
Permanent Status Date	July 7, 2015
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

2) **IRENE DOUGHERTY**

Position	Principal Clerk
Civil Service Title	Principal Clerk
Type of Appointment	Permanent (Full-time, 12 months)
Assignment	Elwood-John H. Glenn High School
Effective Date	December 17, 2012
Permanent Status Date	March 11, 2013
Certification	Civil Service (Competitive Class)
Salary	In accord with the contract between the District and the Elwood Secretarial Association
Reason	Reclassification of Title

ELWOOD PUBLIC SCHOOLS

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM TO THE ORIGINAL PERSONNEL AGENDA

December 13, 2012

3) **MARISA SHEEHAN**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 4.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	January 7, 2013
Permanent Status Date	July 7, 2015
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

P-8-- Other:

- a) Recommend the Board of Education approve the Side Letter of Agreement between the Elwood Union Free School District and the Elwood Teachers' Alliance in regard to calendar change to make up two instructional school days and the allowance of use of personal and unpaid days. Also, further authorize the Superintendent to execute said Agreement.
- b) Recommend the Board of Education approve the transfer of Debra Gross, a paraprofessional at the Harley Avenue Primary School to the Elwood-John H. Glenn High School and the corresponding increase from 2.0 to 4.0 hours. This will fill a vacant position on the Table of Organization.

Elwood Union Free School District
Board of Education Business Items

December 13, 2012
Board Agenda

Key:	B1: Contracts	B5: Other
	B2: Bid awards	
	B3: Health Services	
	B4: Donations	

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

(Tab 1)

- a. Recommend the Board approve the **resolution** for participation with **Western Suffolk BOCES** Joint Municipal Cooperative bidding for Provision of Electricity for the 2012/2013 school year; **and** that the Board authorizes the Board Vice-President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve a **resolution modification** to the resolution approved by the Board at the November 13, 2008 meeting; this modification relates to the 403(b) Retirement Plan Heroes Earnings Assistance and Relief Act of 2009 (HEART) and the Worker, Retiree and Employer Recovery Act of 2008 (WRERA); **and** that the Board authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the Field Trip **transportation contracts** with **Eastern Suffolk BOCES** for the 2012/2013 school year; **and** that the Board authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the **contract** with **Visionary Adventure Inc.** for the annual inspection (of bolts, clamps, cables, thimbles, ropes, tires, etc.), maintenance service, training & facilitation of **Project Adventure** equipment for 2012/2013; **and** that the Board authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

B2: Bid Awards

No recommended actions

(Tab 2)

B3: Health Service Contracts

No recommended actions

(Tab 3)



B4: Donations

(Tab 4)

- a. Recommend the Board approve the **donation** of \$500 from James H. Boyd Intermediate School PTA for the 5th grade trip on Skyline Cruise on June 6, 2013. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board approve the **donation** of \$779.38 from Elwood Athletic Club, Inc. for the additional cost of the bus for the volleyball trip to Lindenhurst in October and the football trip to Half Hollow Hills East for a scrimmage in August 2012. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

B5: Other

(Tab 5)

- a. Recommend the Board approve the use and reallocation of \$13,438 within the capital fund from the track repair account to the Boyd playground account to supplement the Boyd playground project. The appropriate revenue and expenditure budget codes will be adjusted accordingly.