

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
August 28, 2012
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President (7:30 p.m. – 7:35 p.m.)
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:40 p.m.) (TAB A)
1. Reorganization/Business Meeting – July 2, 2012
 2. Special Meeting -- July 31, 2012
 3. Special Meeting/Work Session – August 9, 2012
- D. **COMMENDATIONS**
This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor: *(deferred until schools reopen)*
- E. **BOARD RECOGNITION OF DONATIONS** (7:40 p.m. – 7:45 p.m.) (see TAB F4)
Donation of \$2,130 by the Elwood/John H. Glenn High School Football Alumni Association
- F. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo (7:45 p.m. – 7:50 p.m.)
- G. **RESIDENTS' REMARKS** (7:50 p.m. – 8:05 p.m.)
The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- H. **DISCUSSION ITEMS/PRESENTATIONS** (8:05 p.m. – 8:20 p.m.)
1. Update on bond projects – Mr. Pastore and Mr. Rouse
- I. **FINANCIAL MATTERS** (8:20 p.m. – 8:25 p.m.) (TAB B)
1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the month ended June 30, 2012.
 2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the month ended June 30, 2012.
 3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the month ended June 30, 2012.
 4. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the month ended June 30, 2012.
 5. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of June 30, 2012.
 6. Recommend the Board approve the budget transfers.

J. BUSINESS MATTERS

(8:25 p.m. – 8:45 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. Personnel Agenda -- as per attached

(TAB C)

2. Special Education

a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
June 29	June 1
July 10	June 14, 27
July 11	June 11
July 31	June 19, July 9, 26
August 1	July 25
August 6	June 12
August 20	August 17

b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
June 29	June 6
July 2	June 27
July 3	June 27
July 5	June 14, 21
July 25	July 24
July 31	June 27, July 27
August 2	July 26
August 3	July 27

3. Miscellaneous

a. Recommend the Board approve the following Chairpersons for CSE and CPSE meetings:

(TAB D)

- Veronique Hayek -- CSE and CPSE Chairperson
- Adam Goudreau – CSE Chairperson
- Eric Neithardt – CPSE Chairperson

b. Recommend the Board approve the following policy changes (*first and second readings*):¹

(TAB E)

Proposed Policy Revisions:

1. 0100 Equal Opportunity and Nondiscrimination
2. 0110 Sexual Harassment
3. 0116 Student Harassment and Bullying Prevention and Intervention
4. 2265 Shared Decision-Making and School-Based Planning
5. 4526 Computer Use in Education
6. 5300 Code of Conduct

Policy to be Deleted:

1. 0115 Anti-Hazing Policy

4. Business Agenda -- as per attached

(TAB F)

¹ Pursuant to Board policy 2410, the Board may take official action on first reading if a majority of the Board decides it is necessary to do so.

K. ITEMS NOT LISTED ON AGENDA

L. COMMUNICATIONS

M. RESIDENTS' REMARKS

(8:45 p.m. – 9:15 p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

N. EXECUTIVE SESSION

(9:15 p.m. – 10:00 p.m.)

1. Personnel matters
2. Labor relations/contract negotiations

O. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excessed	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions:

A) Instructional:

- 1) Abolish 1.4 FTE's in the Business Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 2) Abolish 5.3 FTE's in the Elementary Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 3) Abolish 0.7 FTE's in the English Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 4) Abolish 0.6 FTE's in the Family and Consumer Science Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 5) Abolish 1.1 FTE's in the Health Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 6) Abolish 0.4 FTE's in the Math Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 7) Abolish 0.2 FTE's in the Music Tenure Area, due to budgetary considerations, effective August 29, 2012.
- 8) Abolish 0.4 FTE's in the School Media Specialist Tenure Area, due to budgetary considerations effective August 29, 2012.
- 9) Abolish 0.9 FTE's in the Science Tenure Area, due to budgetary considerations effective August 29, 2012.
- 10) Abolish 2.0 FTE's in the Social Studies Tenure Area, due to budgetary considerations effective August 29, 2012.

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

B) Civil Service: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **JOANNA PERELLA**

Position	Students With Disabilities-Biology Teacher
Assignment	Elwood-John H. Glenn High School
Effective Date	August 31, 2012
Reason	Resignation

2) **MALLORY STROUD**

Position	Teaching Assistant (Special Education)
Assignment	Elwood Middle School
Effective Date	August 31, 2012
Reason	Resignation

B) Civil Service: No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Terminations/Excessed Staff:

A) Instructional (Pursuant to New York State Education Law Section 2510, the following employees are being excessed and moved to the Preferred Eligibility List):

BUSINESS TENURE AREA:

1) **SCOTT BRENNAN**

Position	Business Teacher
Assignment	Elwood-John H. Glenn High School
Effective Date	August 29, 2012
Reason	Abolition of position

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

ELEMENTARY TENURE AREA:

2) CHRISTINE ANDERSON

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date August 29, 2012
Reason Abolition of position

3) KERI COLMONE

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date August 29, 2012
Reason Abolition of position

4) SUZANNE REILLY

Position Elementary Teacher
Assignment James H. Boyd Intermediate School
Effective Date August 29, 2012
Reason Abolition of position

5) STEPHANIE SMITH

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date August 28, 2012
Reason Abolition of position

6) CAROLYN ZIELINSKI

Position Elementary Teacher
Assignment James H. Boyd Intermediate School
Effective Date August 29, 2012
Reason Abolition of position

FAMILY AND CONSUMER SCIENCE TENURE AREA:

7) ROSA GLASS

Position Family and Consumer Science Teacher
Assignment Elwood Middle School and Elwood-John H. Glenn
High School
Effective Date August 29, 2012
Reason Abolition of position

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

SOCIAL STUDIES TENURE AREA:

8) **SCOTT BRENNAN**

Position	Social Studies Teacher
Assignment	Elwood-John H. Glenn High School
Effective Date	August 29, 2012
Reason	Abolition of position

P-6-- Tenure Appointments: No Recommended Actions

P-7-- Other Appointments:

A) Instructional (Pursuant to New York State Education Law Section 3013, the following employees are being appointed to part-time positions):

1) **SCOTT BRENNAN**

Position	Business Teacher
Type of Appointment	Part-time (0.3 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2012
Certification	Permanent Business and Social Studies 7-12
Expiration Date	June 30, 2013 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Business
Salary	30% of MA, Step 6
Reason	To fill a vacant position on the Table of Organization

2) **KERI COLMONE**

Position	Elementary Teacher
Type of Appointment	Part-time (0.4 FTE)
Assignment	Elwood Middle School
Effective Date	September 1, 2012
Certification	Permanent Kindergarten, and Grades 1-6 and Reading
Expiration Date	June 30, 2013 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Elementary
Salary	40% of MA+60, Step 10
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

3) **ROSA GLASS**

Position	Family and Consumer Science Teacher
Type of Appointment	Part-time (0.5 FTE)
Assignment	Elwood Middle School and Elwood-John H. Glenn High School
Effective Date	September 1, 2012
Certification	Permanent Home Economics and Business
Expiration Date	June 30, 2013 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Family and Consumer Science
Salary	50% of MA+15, Step 9
Reason	To fill a vacant position on the Table of Organization

4) **CHRIS WARREN**

Position	Art Teacher
Type of Appointment	Part-time (0.7 FTE)
Assignment	Harley Avenue Primary School, Elwood Middle School and Elwood-John H. Glenn High School
Effective Date	September 1, 2012
Certification	Permanent Art
Expiration Date	June 30, 2013 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Art
Salary	70% of MA+45, Step 8
Reason	To fill a vacant position on the Table of Organization

B) Instructional (Regular Appointments):

1) **LAURA HOOGHUIS**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood Middle School
Effective Date	September 6, 2012
Certification	Initial Childhood Education (Grades 1-6) and Students With Disabilities (Grades 1-6)
Expiration Date	September 5, 2015
Tenure Eligibility	September 6, 2015
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position (1:1 Special Education Teaching Assistant) on the Table of Organization due to the resignation of Mallory Stroud

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

2) **JORDAN IOVIERO**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	September 5, 2012
Certification	Initial Physical Education
Expiration Date	September 4, 2015
Tenure Eligibility	September 5, 2015
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position (1:1 Special Education Teaching Assistant) on the Table of Organization

3) **SARAH KETCHAM**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	September 2, 2012
Certification	Initial English Language Arts 7-12
Expiration Date	September 1, 2015
Tenure Eligibility	September 2, 2015
Tenure Area	Teaching Assistant
Salary	Teaching Assistant (Computers), Step 1
Reason	To fill a vacant position (Freshman Seminar) on the Table of Organization

5) **CHRISTINE MESSINA**

Position	Teaching Assistant
Type of Appointment	Part-time (0.5 FTE), 3.25 hours, 10 months
Assignment	Harley Avenue Primary School
Effective Date	September 1, 2012
Certification	Initial Childhood Education (Grades 1-9)
Expiration Date	June 30, 2013 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 3
Reason	Continuation of position presently in the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

- 6) **NICOLAS PANTALEO**
Position Teaching Assistant
Type of Appointment Probationary
Assignment Elwood-John H. Glenn High School
Effective Date September 4, 2012
Certification Initial Mathematics 7-12
Expiration Date September 3, 2015
Tenure Eligibility September 4, 2015
Tenure Area Teaching Assistant
Salary Teaching Assistant, Step 1
Reason To fill a vacant position (Alternative High School) on the Table of Organization
- 7) **JILL SZOKOLI**
Position Teaching Assistant
Type of Appointment Part-time (0.5 FTE), 3.25 hours, 10 months
Assignment Harley Avenue Primary School
Effective Date September 1, 2012
Certification Teaching Assistant Level I
Expiration Date June 30, 2013 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Teaching Assistant
Salary Teaching Assistant, Step 3
Reason Continuation of position presently in the Table of Organization
- 8) **DONNA VIDULICH**
Position Teaching Assistant
Type of Appointment Part-time (0.5 FTE), 3.25 hours, 10 months
Assignment James H. Boyd Intermediate School
Effective Date September 1, 2012
Certification Initial Childhood Education (Grades 1-9)
Expiration Date June 30, 2013 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Teaching Assistant
Salary Teaching Assistant, Step 2
Reason Continuation of position presently in the Table of Organization

B) Civil Service: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

August 28, 2012

P-8-- Other:

- a) Recommend the Board of Education approve Danielle Scarola as the AIS Tutor (English) at the Elwood-John H. Glenn High School for the 2012/2013 school year at the compensation rate of \$30.87 per period (44/60ths of the home tutoring rate of \$42.10) for 6 periods per day.
- b) Recommend the Board of Education approve Vincenzo Berto, Laura Irace, and Joseph Pushee for the Freshman Seminar Curriculum Writing Project. Total combined hours shall not exceed 40. Compensation is at the Professional Development rate of \$64.00 per hour.
- c) Recommend the Board of Education approve Jill Locasio for a Special Education CSE meeting on 8/21/12, with compensation at her hourly rate of pay.
- d) Recommend the Board of Education approve an additional 0.1 FTE for Jennifer Basford for a MST class at the Middle School bringing her total FTE to 0.6 for the 2012/2013 school year. Ms. Basford was previously approved for a 0.5 FTE Science position at the June 7, 2012 Board of Education meeting.
- e) Recommend approve the attached Amendment to the Salary and Benefits Agreement for Nancy Schwier, Confidential Secretarial Assistant and authorize the Board of Education President to execute said Agreement.
- f) Recommend the Board of Education approve the attached Schedule of Substitute Teachers/Nurses for the 2012/2013 school year.

P-9--Recommend the Board of Education approve the following changes in the Table of Organization:

- 1) Increase from 46.5 FTE to 47.5 FTE's for a 1.0 FTE Teaching Assistant at the Elwood-John H. Glenn High School for a Special Education student that requires a 1:1 Teaching Assistant. The District will be reimbursed from the Commack School District for the cost of this employee.

Elwood Union Free School District
Board of Education Business Items

August 28, 2012

Key:	1: Contracts	5: Other
	2: Bid awards	
	3: Health Services	
	4: Donations	

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

1: Contracts

(Tab 1)

- a. Recommend the Board approve the two-year agreement and five (5) transportation contract extensions with **Huntington Coach** for the period 9/1/12 through 6/30/13; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the *initial* service contract for the **AS-7 Cooperative Educational Shared Services** with **Western Suffolk BOCES** for the **2012/2013** school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the Consultant Agreement with **Dr. Kristin Bruning** to provide Psychiatrist services at the **Alternative High School** for the 2012/2013 school year subject to a mutually acceptable insurance agreement ; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve **CJI (Carmen J. Ianotti) Consulting** for the 2012/2013 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve the Resolution to Amend the Elwood UFSD 403(b) Retirement Plan to conform the plan to the requirements of the **Heroes Earnings Assistance and Relief Act of 2009** (“HEART”) and the **Worker, Retiree and Employer Recovery Act of 2008** (“WRERA”) as recommended by OMNI. Therefore, be it resolved that sections 1.16 Includible Compensation, 1.24 Severance from Employment, 4.1 Loans and 5.3 Minimum Distributions, of the Plan are hereby amended; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- f. Recommend the Board approve the renewal agreement for the Inter-municipal Agreement with **Suffolk County for the Natural Gas Purchase**; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

- g. Recommend the Board approve participation with the following agency providing Special Education Services for the 2012/2013 school year under the **Federal Idea/ASEP** (Approved Special Education Program) Part B, Section 611 and Section 619 funds flow-through program, subject to negotiation and approval by Board counsel of mutually acceptable agreements; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

New York Therapy Placement Services

2: Bids/Bid Awards

(Tab 2)

- a. Recommend the Board hereby award the **LISFSDA Cooperative Food Service** bids as recommended by the Long Island Schools Food Service Directors Association for the 2012/2013 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board hereby award the **Athletic Materials/Supplies & Uniforms** bids to the lowest responsible bidder for the 2012/2013 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board **reject all bids for Boilers & Maintenance** due to the fact that we will be using the Cooperative Time & Material Skilled Trades & Ancillary bids through **Educational Data Services**.

3: Health Service Contracts

No recommended actions

(Tab3)

4: Donations

(Tab 4)

- a. Recommend the Board accept the **donation** of \$2,130 from the John H. Glenn HS Football Alumni Association to cover the cost affiliated with the Friday Night Football Game held on Friday, September 14, 2012. The appropriate revenue and budget codes will be adjusted accordingly.

5: Other

(Tab 5)

- a. Recommend the Board approve the **disposal** of obsolete textbooks/workbooks from Elwood Middle School and outdated/obsolete library books from the Middle School Library.
- b. Recommend the Board approve the **disposal** of a broken and obsolete IBM Wheelwriter typewriter (Serial # 0120480) from the Business Office.
- c. Recommend the Board approve the **disposal** of books that are outdated or damaged from Harley Avenue Primary School Library.