

**ELWOOD PUBLIC SCHOOLS**  
**REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

January 25, 2018

Elwood Middle School Library

Executive Session 6:00 p.m.

Public Session 7:30 p.m. (*anticipated*)

*Meeting Will Be Live Streamed*

**AGENDA**

**A. CALL TO ORDER**

It is expected that the Board will move immediately into Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and the Superintendent's Contract.

**B. RECONVENE INTO OPEN SESSION**

The Board will reconvene in open session at approximately 7:30 p.m.

**C. PLEDGE OF ALLEGIANCE – Board President**

**D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

**(TAB A)**

1. December 7, 2017 Business Meeting
2. January 11, 2018 Work Session

**E. COMMENDATIONS**

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor the following high school students:

1. Elizabeth Choi – Violinist selected for the All-State Symphony Orchestra
2. Alexandra Vallejos – Alto selected for the NAFME All-National Choir

**F. BOARD RECOGNITION OF DONATIONS**

1. Ruder-Amico Family donation of \$976.76 to write off all negative student lunch account balances.
2. SPGI PAC Charity Match Program donation of \$240 to fund 2018 Regents Review programs at John H. Glenn High School.
3. Boyd PTA donation of \$500 to fund the STEAM Program.
4. Elwood Booster Club donations:
  - a. \$15,904 to fund the purchase of Google Expeditions glasses for the Middle School and High School.
  - b. \$400 to fund the STEAM Program.
  - c. \$3,248.32 to fund the purchase of a poster printer for Harley Avenue Primary School.

**G. STUDENT LIAISON REPORT**

Emma Koster

**H. SUPERINTENDENT'S REPORT**

Dr. Kenneth R. Bossert – Legislative Update

**I. RESIDENTS' REMARKS**

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated, is prohibited.

**J. PRESENTATION**

1. Budget Workshop #1 – Keri Loughlin, Assistant Superintendent for Business (TAB B)

**K. DISCUSSION ITEMS**

1. Draft 2018-2019 Elwood Union Free School District Calendar (TAB C)

**L. FINANCIAL MATTERS**

1. Recommend the Board acknowledge receipt for audit of the following: (TAB D)
- a) Treasurer's Reports for the months ending November 30, 2017 and December 31, 2017
  - b) Revenue Report through December 31, 2017
  - c) Cash Flow Reports for general funds for the months of November and December, 2017
  - d) Budget Status Reports through December 31, 2017
  - e) Trial Balance Report through December 31, 2017
  - f) Executive Summary through December 31, 2017
  - g) Extraclassroom Report for the quarter ending December 31, 2017
  - h) Budget Transfer Report for the months of November and December, 2017
  - i) School Lunch Fund Reports for the months of November and December, 2017
2. Recommend the Board approve the budget transfers

**M. ACTION ITEMS**

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached (TAB E)
2. **Special Education** (TAB F)
- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on 1/16/17, 10/19/17, 11/15/17, 12/1/17, 12/12/17, 12/18/17, 12/19/17, 12/20/17, 12/21/17, 12/22/17, 12/28/17, 1/2/18, 1/12/18, and 3/8/18.
  - b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on 11/17/17, and 1/12/18.
3. Recommend the Board review the following policy changes (*first reading*): (TAB G)
- a. Amended **Policy 1530 – Smoking and Other Tobacco on School Premises**
4. Recommend the Board adopt the amended **Policy 9510 – Pay Rates for Temporary, Substitute and Student Employees** (*first and second reading*) to align policy with New York State minimum wage laws, effective January 1, 2018. (TAB H)
5. Recommend the Board delete the following policies as recommended in the Policy Manual Compliance Review completed by NYSSBA as they are covered under existing Policy #9420 – Staff Evaluation: (TAB I)
- a. **Policy #0330: Evaluation of Professional Staff**
  - b. **Policy #0340: Evaluation of Support Staff**
6. Recommend the Board adopt the following renumbered policies as recommended in the Policy Manual Compliance Review completed by NYSSBA: (TAB J)
- a. Policy #0116 renumber to **Policy #0115: Student Harassment and Bullying Prevention and Intervention**

- b. Policy #0116-R renumber to **Policy #0115-R: Student Harassment and Bullying Prevention and Intervention Regulation**
- c. Policy #0116-E renumber to **Policy #0115-E: Harassment and/or Bullying Complaint Form**
- d. Policy #4705 renumber to **Policy #4452: Tutoring**
- e. Policy #5151-E.1, #5151-E.2, #5151-E.3, #5151-E.4, #5151-E.5, #5151-E.6, #5151-E.7 #5151-E.8 renumber all into **Policy #5151-E: Homeless Children Exhibit.**
- f. Policy #6020 renumber to **Policy #6245: Fund Balance And Reserve Funds**
- g. Policy #9123 renumber to **Policy #9150: Staff-Student Relations (Fraternization)**

7. **Business Agenda** -- as per attached

*(TAB K)*

**N. ITEMS NOT LISTED ON AGENDA**

**O. COMMUNICATIONS** -- None

**P. RESIDENTS' REMARKS**

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

**Q. ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

January 25, 2018

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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions:	No Recommended Actions
P-2-- Position Creations:	No Recommended Actions
P-3-- Terminations/Excessed:	No Recommended Actions
P-4-- Leaves:	No Recommended Actions

P-5-- Resignations:

A) Instructional:

1) **TIMOTHY KENYON**

Position	Music Teacher
Assignment	James H. Boyd Intermediate School
Effective	July 1, 2018
Reason	Retirement

2) **SANDRA KRUEGER**

Position	Teaching Assistant
Assignment	Elwood-John Glenn High School
Effective	July 1, 2018
Reason	Retirement

3) **ANGELICA NICALEK**

Position	Teaching Assistant
Assignment	Elwood Middle School
Effective	January 12, 2018
Reason	Resignation

4) **KATLYN SABINO**

Position	Part-time Social Studies Teacher
Assignment	Elwood-John H. Glenn High School
Effective	January 29, 2018
Reason	Resignation

BOARD OF EDUCATION PERSONNEL ACTIONS

January 25, 2018

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B) Civil Service:

1) **HERMIK BEDROSSIAN**

Position	Food Service Worker
Assignment	Elwood-John H. Glenn High School
Effective	January 26, 2018
Reason	Resignation to accept a Paraprofessional Position

P-6-- Tenure Appointments:

No Recommended Actions

P-7-- Other Appointments:

A) Instructional:

1) **PETER MANNIELLO**

Position	Social Studies Teacher
Type of Appointment	Part-time (0.7 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date (on or about)	January 29, 2018
Certification	Initial Social Studies 7-12 and Social Studies' 5-6 Extension
Expiration Date	June 30, 2018 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Social Studies
Salary	70% of MA, Step 1
Reason	To fill a vacant position on the Table of Organization

B) Civil Service:

1) **HERMIK BEDROSSIAN**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 4.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	January 29, 2018
Prob. Expiration Date	July 29, 2020
Certification	Civil Service (Labor Class)
Salary	Paraprofessional Step 1 \$ 14.34 per hour
Reason	To fill a vacant position on the Table of Organization

2) **MICHELLE SETTERS**

Position	Clerk Typist
Civil Service Title	Clerk Typist
Type of Appointment	Permanent, Full-time, 12 months
Assignment	James H. Boyd Intermediate School
Effective Date	January 29, 2018
Prob. Expiration Date	July 29, 2018
Certification	Civil Service (Competitive Class)
Salary	Clerk Typist, 12 month, Step 1 \$32,513
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

January 25, 2018

3) **ANGELA SHANERMAN**

Position	Clerk Typist
Civil Service Title	Clerk Typist
Type of Appointment	Part-time, 18 hours per week, 11 months
Assignment	District Office, Human Resources
Effective Date	January 29, 2018
Prob. Expiration Date	July 29, 2018
Certification	Civil Service (Competitive Class)
Salary	Clerk Typist, 11 month, Step 1 \$15,367
Reason	To fill a vacant position on the Table of Organization

P-8-- Other:

- a) BE IT RESOLVED that the Board of Education of the Elwood Union Free School District hereby approves and ratifies two certain Agreements dated December 15, 2017 and January 25, 2018 respectively, between the negotiating representatives of the Elwood Union Free School District and the negotiating representatives of the Elwood Secretarial Association and further authorizes the Superintendent and the Board of Education President to execute said Agreements.
- b) BE IT RESOLVED that the Board of Education of the Elwood Union Free School District hereby approves and ratifies a certain Agreement dated January 10, 2018, between the negotiating representatives of the Elwood Union Free School District and the negotiating representatives of the United Public Service Employees Union Elwood Custodial Unit and authorizes the Superintendent of Schools and the Board of Education President to execute a new collective bargaining agreement between the parties incorporating the terms of said Memorandum of Agreement.
- c) Recommend the Board of Education approve Kevin Harrington and Patricia Iadarola to teach a workshop during Superintendent's Conference Day, November 7, 2017. Preparation of 2 hours per person. Compensation is \$66.00 per hour.
- d) Recommend the Board of Education approve Sharon Gosman, Secretary at the James H. Boyd Intermediate School, after she retires on January 16, 2018, to assist as needed in the training of the new secretary in the main office. Compensation is \$31.69 per hour.
- e) Recommend the Board of Education approve Luisa LaCorte, a teaching assistant at the James H. Boyd Intermediate School, to be a 1:1 teaching assistant for a special needs student attending an after school club. Compensation is her hourly rate of pay.
- f) Recommend the Board of Education approve the increase in hours for Donna Regensburger, a Paraprofessional at the Harley Avenue Primary School, from 2.33 hours per day to 5.83 hours per day effective January 29, 2018. Compensation is her hourly rate of pay.

BOARD OF EDUCATION PERSONNEL ACTIONS

January 25, 2018

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- g) Recommend the Board of Education approve the following individuals to provide Intensive Behavioral Intervention (IBI) Services during the 2017-2018 school year:

<u>Name:</u>	<u>Position:</u>	<u>Compensation:</u>
<i>Stacey Crivelli</i>	<i>Teacher</i>	<i>\$66.00 per hour</i>
<i>Emma Gozelski</i>	<i>Teaching Assistant</i>	<i>\$50.00 per hour</i>
<i>Vivian Roldan</i>	<i>Teaching Assistant</i>	<i>\$50.00 per hour</i>

- h) Recommend the Board of Education approve the attached Addendum to the Schedule of Substitute Support Staff for the 2017/2018 school year.
- i) Recommend the Board of Education approve an after school class for Elwood Staff, entitled *Mindfulness and how it can work for you and your students*, to be co-taught by JoAnna Sepp and Amy Lindenbaum, in Spring 2018. This is a 15 hour course. Compensation is at the rate of \$66.00 per hour. Each teacher should be paid for a total of 15 hours.
- j) Recommend the Board of Education approve the extension of Vincent Arbia's appointment as a regular substitute teacher at the James H. Boyd Intermediate School, to on or about March 1, 2018.

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

January 25, 2018

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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-4: Leaves

A) Instructional:

1) **CHRISTINE ROBSON**

Position  
Assignment  
Effective

Elementary Teacher  
Harley Avenue Primary School  
on or about January 29, 2018 through on or about  
April 8, 2018  
Child Care

Reason





Elwood Union Free School District  
Board of Education  
**BUSINESS AGENDA**  
**January 25, 2018**

- Key: Tab 1 - Contracts  
Tab 2 - Bid Awards  
Tab 3 - Health Service Contracts  
Tab 4 - Donations  
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

**TAB 1: CONTRACTS**

- a. Recommend the Board approve the agreement with **SOUTH HUNTINGTON UFSD** to provide special education services for the 2017-2018 school year (parentally placed); **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **WEST ISLIP UFSD** to provide special education services for the 2017-2018 school year (parentally placed); **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

**TAB 2: BID AWARDS**

**NONE**

**TAB 3: HEALTH SERVICE CONTRACTS**

**NONE**

**TAB 4: DONATIONS**

- a. Recommend the Board accept the donation from **SPGI PAC CHARITY MATCH PROGRAM** (workplace giving program) on behalf of Mr. Leonard Grimando (district parent) in the amount of \$240 funding 2018 Regents Review programs at John H. Glenn High School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$15,904 funding the purchase of Google Expeditions glasses for Elwood Middle School and John H. Glenn High School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- c. Recommend the Board accept the **JAMES H. BOYD PTA** donation of \$500 funding the **STEAM Program**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- d. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$400 funding the **STEAM Program**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

- e. Recommend the Board accept the donation from the **RUDER-AMICO FAMILY** of \$976.76 to write off all negative student lunch account balances. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- f. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$3,248.32 funding the purchase of a poster printer with related hardware, software and tech support for Harley Avenue Primary School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

**TAB 5: OTHER**

- a. Recommend the Board approve the **disposal request** dated December 5, 2017 of library books at John H. Glenn High School library due to condition and/or relevancy.