

**ELWOOD PUBLIC SCHOOLS  
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

**September 22, 2016**

**Elwood Middle School Library**

**Executive Session 7:00 p.m.**

**Public Session 7:30 p.m. (*anticipated*)**

***Meeting Will Be Live Streamed***

**AGENDA**

**A. CALL TO ORDER**

It is expected that the Board will move immediately into Executive Session to discuss negotiations.

**B. RECONVENE INTO OPEN SESSION**

The Board will reconvene in open session at approximately 7:30 p.m.

**C. PLEDGE OF ALLEGIANCE – Board President**

**D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

**(TAB A)**

1. Business Meeting – June 16, 2016
2. Special Meeting – June 20, 2016
3. Special Meeting – June 21, 2016
4. Business Meeting – August 25, 2016
5. Special Meeting – September 8, 2016

**E. COMMENDATIONS**

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools.

*James Rourke, 3<sup>rd</sup> place winner in the Town of Huntington Youth Bureau Project essay contest*

*Sharon Gosman, a clerical staff member, for volunteering her own time to improve the culture and climate at James H. Boyd Intermediate School by decorating the faculty room and bulletin boards and creating a banner to welcome Regent Tilles*

**F. BOARD RECOGNITION OF DONATIONS**

1. James H. Boyd Intermediate School PTA donation of \$4,818.05 to fund cultural arts
2. Elwood Booster Club donation of \$6,300.00 to fund various clubs (Math Club, Robotics Club and ESL Homework Club) at Elwood Middle School

**G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Dr. Kenneth R. Bossert**

1. Student Liaison -- Matthew Weiss

**H. RESIDENTS' REMARKS**

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

**I. PRESENTATIONS**

1. Board goals

**J. DISCUSSION ITEMS**

1. Topics for the October 6<sup>th</sup> work session

**K. FINANCIAL MATTERS**

**(TAB B)**

1. Recommend the Board acknowledge receipt for audit of the following:
  - a) Treasurer's Reports for the months ended June 30 and July 31, 2016
  - b) Revenue Reports through June 30, 2016 and July 31, 2016
  - c) Cash Flow Reports for general funds for the months ended June 30 and July 31, 2016
  - d) Budget Status Reports through June 30, 2016 and July 31, 2016
  - e) Trial Balances Reports through June 30, 2016 and July 31, 2016
  - f) Executive Summary for the months ended June 30, 2016 and July 31, 2016
  - g) Extraclassroom Reports for the quarter ended June 30, 2016
  - h) School Lunch Fund report through June 30, 2016
2. Recommend the Board approve the budget transfers

**L. ACTION ITEMS**

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached

**(TAB C)**

2. **Special Education**

**(TAB D)**

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on April 6 and September 12.
- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on July 25, August 30 and September 8.

3. Recommend the Board:

**(TAB E)**

- a. Delete **Policy 5280 – Interscholastic Sports** and
- b. Adopt **new Policy 5280 – Athletic Placement Process** (second reading)
- c. Adopt revised **Policy 2260.1 – Citizens Finance/Budget Advisory Committee** (second reading).

4. To add resiliency and depth, recommend the Board of Education appoint a second Board liaison to the following committees:

- a. Facilities - Deborah Weiss
- b. Technology - Deborah Weiss
- c. Safety - James Tomeo
- d. Health & Nutrition - Julia Fried

**and** appoint Heather Mammolito and James Tomeo as Board liaisons to the Legislative Committee.

5. Recommend the Board make the following changes to the committee appointments of July 1, 2016:

- a. Remove Deena Purow from the Facilities Committee
- b. For the Safety Committee:
  - Remove Dr. James Ruck and add Carisa Burzynski
  - Add John Muller (*EMS Chief Custodian*)

6. Recommend the Board approve both of the following as members of the Committee on Special Education: **(TAB F)**

- Kristen Karch – Chairperson/Psychologist
- Michelle Kretz -- Chairperson/School Social Worker

7. **Business Agenda** -- as per attached

**(TAB G)**

**M. ITEMS NOT LISTED ON AGENDA**

**N. COMMUNICATIONS** -- *None*

**O. RESIDENTS' REMARKS**

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

**P. ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

September 22, 2016

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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1--	Position Abolition:	No Recommended Actions
P-2--	Position Creation:	No Recommended Actions
P-3--	Terminations/Excessed Staff:	No Recommended Actions
P-4--	Leaves:	No Recommended Actions
P-5--	Resignations:	
	A) Instructional:	
	1) <b>LEE ANDERSON</b>	
	Position	Teaching Assistant
	Assignment	James H. Boyd Intermediate School
	Effective	October 31, 2016
	Reason	Retirement
	2) <b>ROBERT STEVENS</b>	
	Position	Teaching Assistant
	Assignment	Elwood-John H. Glenn High School
	Effective	August 31, 2016
	Reason	Resignation
P-6--	Tenure Appointments:	No Recommended Actions
P-7--	Other Appointments:	
	A) Instructional:	
	1) <b>BRIANA CAPPIELO</b>	
	Position	Teaching Assistant
	Type of Appointment	Probationary
	Assignment	Elwood-John H. Glenn High School
	Effective Date	October 5, 2016
	Certification	Initial English Language Arts 7-12
	Expiration Date	October 4, 2020
	Tenure Eligibility	October 5, 2020
	Tenure Area	Teaching Assistant
	Salary	Teaching Assistant, Step 1
	Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

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2) **ANNIE MCCLINTOCK**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	October 5, 2016
Certification	Teaching Assistant, Continuing Certificate
Expiration Date	October 4, 2020
Tenure Eligibility	October 5, 2020
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization

3) **DAVID SHANAHAN**

Position	60% Athletic Director and 40% Physical Education Teacher
Type of Appointment	Probationary
Assignment	District Office
Effective Date	September 23, 2016
Certification	Permanent Physical Education and Health; Initial School District Leader
Expiration Date	September 22, 2020
Tenure Eligibility	September 23, 2020
Tenure Area	Director of Physical Education, Health and Athletics
Salary	Director, Step 2
Reason	This appointment is due to the issuance of Mr. Shanahan's certification as School District Leader. His interim appointment was approved at the July 27 <sup>th</sup> Board of Education meeting.

B) Civil Service:

1) **WAYNE BARRETT**

Position	Custodial Worker II
Civil Service Title	Custodial Worker II
Type of Appointment	Permanent, Full-time, 12 months, nights
Assignment	James H. Boyd Intermediate School
Effective Date	September 23, 2016
Permanent Status Date	Not Applicable
Certification	Civil Service (Non-Competitive Class)
Salary	In accord with the contract between the District and the Elwood Custodial Unit
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

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**2) JUDI D'AMICO**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 2.0 hours per day, 10 months
Assignment	Harley Avenue Primary School
Effective Date	September 26, 2016
Prob. Expiration Date	March 25, 2019
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

**3) MAURA GORMAN**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 5.92 hours per day, 10 months
Assignment	Harley Avenue Primary School
Effective Date	September 26, 2016
Prob. Expiration Date	March 25, 2019
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

**4) ELIANA JUSTINCIC**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 4.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	September 26, 2016
Prob. Expiration Date	March 25, 2019
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

**5) KAREN KEMBER**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 4.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	September 26, 2016
Prob. Expiration Date	March 25, 2019
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

September 22, 2016

**6) CATHERINE KETELTAS**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 4.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	September 26, 2016
Prob. Expiration Date	March 25, 2019
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

P-8-- Other:

- a) BE IT RESOLVED THAT the President of the Board of Education is authorized to execute a First Amendment to the Employment Agreement dated March 31, 2016 for Kenneth R. Bossert Ed.D., Superintendent of Schools, which Amendment has been reviewed by the Board of Education.
- b) Recommend the Board of Education approve the reduction of a 0.1 FTE for Martine Pirolo, a Special Education Teacher at the Elwood Middle School, bringing her total FTE back to 1.0 for the 2016/2017 school year. The additional FTE was approved at the August 25, 2016 Board of Education meeting but is no longer necessary to complete the master schedule.
- c) Recommend the Board of Education approve Louis Hanner Jr and Tracy Ott, both Physical Education Teachers at the Elwood-John H. Glenn High School, for an additional 0.1 FTE each for the 2016/2017 school year effective retroactive to September 1, 2016. This will bring each to a 1.1 FTE for the current school year. The overage is required to meet the demands of the master schedule.
- d) Recommend the Board of Education approve the following employees as Elementary Lead Science Teachers for the 2016/2017 school year at the compensation rate of \$500 as per the ASCD grant award:

<u>Name:</u>	<u>Grade Level:</u>
<i>Leslie Seilback</i>	<i>Kindergarten</i>
<i>Christine Messina</i>	<i>Grade 1</i>
<i>Deanna Cammarata</i>	<i>Grade 2</i>
<i>Elizabeth Held</i>	<i>Grade 3</i>
<i>D. Michelle Ottley</i>	<i>Grade 4</i>
<i>Joseph Pace</i>	<i>Grade 5</i>

- e) Recommend the Board of Education approve the attached Co-Curricular appointments for the Elwood-John Glenn High School, Elwood Middle School, James H. Boyd Intermediate School and Harley Avenue Primary School for the 2016/2017 school year.
- f) Recommend the Board of Education approve Kasey Mandery as the AIS English Tutor at the Elwood-John H. Glenn High School for the 2016/2017 school year at a rate of \$31.95 per period (44/60ths of the home tutoring rate of \$43.57) effective September 26, 2016.

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- g) Recommend the Board of Education approve the following teachers as mentors during the 2016/2017 school year (compensation is \$500 per semester):

<u>Mentor:</u>	<u>School:</u>	<u>Period:</u>
<i>Maria Aiello</i>	<i>John Glenn HS</i>	<i>First &amp; Second Semester</i>
<i>Megan Gieser</i>	<i>Elwood Middle School</i>	<i>First &amp; Second Semester</i>
<i>Lisa Gorman</i>	<i>Elwood Middle/James Boyd</i>	<i>First &amp; Second Semester</i>
<i>Jean Haley</i>	<i>Elwood Middle/John Glenn HS</i>	<i>First &amp; Second Semester</i>
<i>Louis Hanner</i>	<i>John Glenn High School</i>	<i>First &amp; Second Semester</i>
<i>Nancy Sherwood</i>	<i>John Glenn High School</i>	<i>First &amp; Second Semester</i>
<i>Darren Szokoli</i>	<i>Elwood Middle School</i>	<i>First &amp; Second Semester</i>

- h) Recommend the Board of Education approve Lisa McNamara, a School Nurse at the Elwood Middle School, to be the Lead Nurse effective October 31, 2016. Compensation is \$10,000 which shall be pro-rated based on the effective date of October 31, 2016.
- i) Recommend the Board of Education approve the attached Fifth Amendment to the Salary and Benefits Agreement for Nancy Schwier effective July 1, 2016 and further authorize the Board of Education President to execute said Amendment.
- j) Recommend the Board of Education approve the change in status for Aimee Gusew, a Principal Clerk in the Human Resources Office, to be a twelve month employee effective September 1, 2016.
- k) Recommend the Board of Education approve the increase in hours for Vicki Cacioppo, a Clerk Typist (part-time Library) at the Harley Avenue Primary School, from 18.0 to 35.0 hours (full-time in the Main Office) in order to fill a vacancy in the Table of Organization effective October 24, 2016.
- l) Recommend the Board of Education approve the following IBI providers for the 2016-2017 school year. Compensation rate is \$66.00 per hour for teachers, \$50.00 per hour for Support Provider and \$25.00 per hour for Teaching Assistants:
- Teachers: Helen Aliano, Siobhan Guido, Martine Pirolo, Scott Simpson, Laura Stergiopoulos, Kaitlin Swinson, and Kelsie Wilkinson*
- Teaching Assistants: To be determined*
- Support Provider: Jacklyn Layton*
- m) Recommend the Board of Education approve Christopher Reilly as a Sports Supervisor for the 2016/2017 school year. Compensation is as per the Elwood Teacher's Alliance Collective Bargaining Agreement - \$106.00 per single event and \$134 per double event.



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- n) Recommend the Board of Education approve the following assignment changes for food service workers and paraprofessionals effective September 1, 2016. These changes are within the Table of Organization:

<u>Name:</u>	<u>School:</u>	<u>From:</u>	<u>To:</u>
<i>Jackie Doerzbacher (Para)</i>	<i>Harley Avenue</i>	<i>5.0 hours</i>	<i>6.0 hours</i>
<i>Laura Keenan (Para)</i>	<i>Elwood Middle</i>	<i>5.0 hours</i>	<i>5.92 hours</i>
<i>Maryanne Martello (Para)</i>	<i>Elwood Middle</i>	<i>2.5 hours</i>	<i>4.25 hours</i>
<i>Justine Neway (FSW)</i>	<i>Elwood Middle</i>	<i>4.5 hours</i>	<i>6.0 hours</i>
<i>Marisa Sheehan</i>	<i>Elwood-John Glenn HS</i>	<i>4.0 hours</i>	<i>5.92 hours</i>

- o) Recommend the Board of Education approve the attached additions to the Schedule of Substitute Teachers and Nurses for the 2016/2017 school year.
- p) Recommend the Board of Education approve the attached additions to the Schedule of Substitute Support Staff for the 2016/2017 school year.
- q) Recommend the Board of Education approve Danielle Pineyro as a Permanent Substitute Teacher at the Elwood Middle School at the compensation rate of \$120.00 per day effective September 23, 2016 through May 31, 2017.



Elwood Union Free School District  
Board of Education  
**BUSINESS AGENDA**  
**September 22, 2016**

- Key: Tab 1 - Contracts  
Tab 2 - Bid Awards  
Tab 3 - Health Service Contracts  
Tab 4 - Donations  
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

**TAB 1: CONTRACTS**

- a. Recommend the Board approve the agreement with **COMMACK UNION FREE SCHOOL DISTRICT** to provide services for special education (PARENTALLY PLACED) for the 2016-2017 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the Amendment to the agreement with **ST. CHARLES HOSPITAL** to provide Athletic Trainer Services for the 2016-2017 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement with **PETER R. BLIEBERG** to provide consulting services to the Director of Athletics and Physical Education for the 2016-2017 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

**TAB 2: BID AWARDS**

**NONE**

**TAB 3: HEALTH SERVICE CONTRACTS**

**NONE**

**TAB 4: DONATIONS**

- a. Recommend the Board accept the **JAMES H. BOYD INTERMEDIATE SCHOOL PTA** donation totaling \$4,818.05 funding cultural arts for the 2015-2016 school year. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation totaling \$6,300 funding various clubs (Math Club, Robotics Club, & ESL Homework Club) at Elwood Middle School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

**TAB 5: OTHER**

- a. Recommend the Board approve Rose Peppe of **RCP CONSULTANTS** to provide professional development to the Social Studies and English Language Arts teaching staff at John H. Glenn High School, subject to preparation of a written legal agreement.



Elwood Union Free School District  
Board of Education  
**BUSINESS AGENDA - ADDENDUM**  
**September 22, 2016**

Key: Tab 1 - Contracts  
Tab 2 - Bid Awards  
Tab 3 - Health Service Contracts  
Tab 4 - Donations  
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

**TAB 1: CONTRACTS**

- d. Recommend the Board approve the agreement with **BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT** to provide special education services for the 2016-2017 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.