

EXECUTIVE SESSION OF THE BOARD OF EDUCATION

*The Board plans to interview internal auditor applicants
with the Board of Education Audit Committee*

5:30 – 7:00 p.m.

**REPORT FROM WESTERN SUFFOLK BOCES
ON THE SUPERINTENDENT SEARCH**

*Western Suffolk BOCES will report to the Board and
the community on the progress of the search*

7:00 – 7:30 p.m.

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

November 12, 2015

Elwood Middle School Auditorium - 7:30 p.m.

DM

AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President (7:30 p.m. – 7:35 p.m.)
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:40 p.m.) (TAB A)
1. Business Meeting - October 22, 2015
- D. **COMMENDATIONS** (7:40 p.m. – 7:50 p.m.)
This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

Girls Varsity Tennis Team – League II Champions:

Isabella Alafnourian

Emma Koster

Courtney Leff

Audrey Leighton

Kaleigh Liebler

Katherine McPherson

Siobhan McPherson

Michaela Reilly

Meagan Reynolds

Jessica Segal

Caitlyn Svitek

Coach: Frank Schiraldi

- E. BOARD RECOGNITION OF DONATIONS** (7:50 p.m. – 7:55 p.m.)
 1. JGHS Boys' and Girls' Lacrosse program donation of a bench in honor of Sean Urda
- F. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo (7:55 p.m. – 8:05 p.m.)
 Student Liaison – Danielle Rubin
- G. RESIDENTS' REMARKS** (8:05 p.m. – 8:20 p.m.)
 The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- H. PRESENTATIONS** - None
- I. DISCUSSION ITEMS** (8:20 p.m. – 8:30 p.m.)
 1. Update on the Superintendent Search – N.A.
 2. Substitute teacher salaries
 3. Board of Education direction to Citizens Finance/Budget Advisory Committee
- J. FINANCIAL MATTERS** (8:30 p.m. – 8:35 p.m.) (TAB B)
 1. Recommend the Board acknowledge receipt for audit of the Internal Claims Auditor report for August.
 2. Recommend the Board approve the budget transfers.
- K. ACTION ITEMS** (8:35 p.m. – 8:45 p.m.)
 BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:
1. **Personnel Agenda** -- as per attached (TAB C)
2. **Special Education**
 a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
October 20	September 2, 3, 25 (5 meetings), 28, 29, 30; October 1 (3 meetings), 2, 7
3. Recommend the Board adopt policy 6020 - Fund Balance and Reserve Funds (first reading). (TAB D)
4. Recommend the Board approve the following resolution:

BE IT RESOLVED, the Board of Education hereby certifies Superintendent Peter C. Scordo as an APPR lead evaluator for the 2015-16 school year according to Section 30-2.9 of the Rules of the Board of Regents.
5. Recommend the Board approve the Elwood Middle School's New York State Local Assistance Plan. (TAB E)
6. Board of Education direction to Citizens Finance/Budget Advisory Committee.
7. **Business Agenda** -- as per attached (TAB F)

L. **NEW BUSINESS / ITEMS NOT LISTED ON AGENDA**

M. **COMMUNICATIONS** -- None

N. **RESIDENTS' REMARKS**

(8:45 p.m. – 9:00 p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. **ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS
Elwood, New York

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BOARD OF EDUCATION PERSONNEL ACTIONS

November 12, 2015

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **NANCY AGOSTINO**

Position	Teaching Assistant
Assignment	James H. Boyd Intermediate School
Effective Date	October 27, 2015
Reason	Resignation

2) **SHANNON COLLIGAN**

Position	Teaching Assistant
Assignment	James H. Boyd Intermediate School
Effective Date	November 10, 2015
Reason	Resignation

3) **LISA PRIBETICH**

Position	Teaching Assistant
Assignment	Elwood-John H. Glenn High School
Effective Date	November 20, 2015
Reason	Resignation

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments:

Recommend the Board of Education confer tenure upon the staff member listed below, whose service during her probationary period has been found to be competent, efficient and satisfactory:

<i>Staff Member</i>	<i>Tenure Area</i>	<i>Certification</i>	<i>Effective Date</i>
<i>Nicole Gendjoian</i>	<i>LOTE (Spanish) Teacher</i>	<i>Initial</i>	<i>January 28, 2016</i>

BOARD OF EDUCATION PERSONNEL ACTIONS

November 12, 2015

P-7-- Other Appointments:

A) Instructional: No Recommended Actions

B) Civil Service:

1) JUSTINE NEWAY

Position	Food Service Worker
Civil Service Title	Food Service Worker
Type of Appointment	Part-time, 4.5 hours per day, 10 months
Assignment	Elwood Middle School
Effective Date	November 16, 2015
Prob. Expiration Date	November 15, 2016
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Cafeteria Association
Reason	To fill a vacant position on the Table of Organization

P-8-- Other (all compensation items are included in the 2015-16 budget):

- a) Recommend the Board of Education approve Nancy Sherwood, a Social Studies teacher at the Elwood-John H. Glenn High School, for an additional 0.1 FTE bringing her total FTE to 1.1 for the 2015-2016 school year. This additional staff is within the Table of Organization.
- b) Recommend the Board of Education approve the following assignment changes for food service workers effective September 1, 2015. These changes are within the Table of Organization:

<u>Name:</u>	<u>School:</u>	<u>From:</u>	<u>To:</u>
Sandra Ackley	Elwood Middle	5.0 hours	6.0 hours
Christine Marchetti	Harley Avenue	4.75 hours	5.5 hours
Stacey Mortillaro	Harley Avenue	6.0 hours	4.0 hours
Mary Spilabotte	Elwood Middle	4.5 hours	6.0 hours

- c) Recommend the Board of Education approve the attached addendum of Schedule of Substitute Teachers, Clerical and Paraprofessionals for the 2015/2016 school year.

P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

No Recommended Actions

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

November 12, 2015



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-4-- Leaves

A) Instructional:

1) **LISA ROSENTHAL**

Position	Special Education Teacher
Assignment	James H. Boyd Intermediate School
Effective Date	November 13, 2015 through December 4, 2015
Reason	Personal

P-3-- Resignations

1) **ASHLEY DONATO**

Position	Teaching Assistant
Assignment	Harley Avenue Primary School
Effective Date	November 13, 2015
Reason	Resignation

2) **PETER MANNIELLO**

Position	Teaching Assistant
Assignment	Elwood Middle School
Effective Date	November 20, 2015
Reason	Resignation

P-7-- Other Appointments:

A) Instructional:

1) **ALYSSA COHEN**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood Middle School
Effective Date	November 13, 2015
Certification	Initial Childhood Education (Grades 1-6)
Expiration Date	November 12, 2019
Tenure Eligibility	November 13, 2019
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

November 12, 2015

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- 2) **SEAN GIL**
Position Teaching Assistant
Type of Appointment Probationary
Assignment Elwood-John H. Glenn High School
Effective Date November 23, 2015
Certification Initial Physical Education and Health
Expiration Date November 22, 2019
Tenure Eligibility November 23, 2019
Tenure Area Teaching Assistant
Salary Teaching Assistant, Step 1
Reason To fill a vacant position on the Table of Organization
- 3) **MONIKA SAFULAK**
Position English to Speakers of Other Languages Teacher
Type of Appointment Probationary
Assignment James H. Boyd Intermediate School and Elwood Middle School
Effective Date December 14, 2015
Certification Initial English to Speakers of Other Languages
Expiration Date December 13, 2019
Tenure Eligibility December 14, 2019
Tenure Area ESL
Salary BA, Step 1.5
Reason To fill a vacant position on the Table of Organization
- 4) **VIVIAN ROLDAN**
Position Teaching Assistant
Type of Appointment Probationary
Assignment Harley Avenue Primary School
Effective Date December 14, 2015
Certification Teaching Assistant Level III
Expiration Date December 13, 2019
Tenure Eligibility December 14, 2019
Tenure Area Teaching Assistant
Salary Teaching Assistant, Step 1
Reason To fill a vacant position on the Table of Organization

B) Civil Service:

- 1) **CHARLAYNE SCARABELLI**
Position Paraprofessional
Civil Service Title School Monitor
Type of Appointment Part-time, 3.0 hours per day, 10 months
Assignment Elwood-John H. Glenn High School
Effective Date November 16, 2015
Prob. Expiration Date May 15, 2018
Certification Civil Service (Labor Class)
Salary In accord with the contract between the District and the Elwood Paraprofessional Association
Reason To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

November 12, 2015

2) **SHEILA VOLPICELLA**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Full-time, 10 months
Assignment	Elwood Middle School
Effective Date	November 16, 2015
Prob. Expiration Date	Not applicable
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

P-8-- Other (all compensation items are included in the 2015-16 budget):

- a) Recommend the Board of Education approve Jean Haley, a Family and Consumer Science teacher at the Elwood Middle School, as a Mentor for the 2015/2016 school year effective November 9, 2015. Stipend is \$500 per semester (pro-rated based on effective date for the first semester).
- b) Recommend the Board of Education approve Nicole Gendjoian and Glenn Habibi as Co-Advisors for the Junior Class at the Elwood-John H. Glenn High School.
- c) Recommend the Board of Education approve the correction to Kathy Fanara's annual salary approved at the October 22, 2015 Board of Education meeting for her title reclassification to be \$58,703 (pro-rated based on the effective date of July 21, 2015).
- d) Recommend the Board of Education approve Marianne Migut as the Equipment Manager for the Early Winter and Late Winter seasons at the Elwood Middle School at the stipend of \$528 per season.
- e) Recommend the Board of Education approve Louis Hanner as the Equipment Manager for the Winter season at the Elwood-John H. Glenn High School at the stipend of \$1,430.
- f) Recommend the Board of Education approve Jeffrey Capri as the Varsity Boys' Lacrosse Coach for the spring 2016 season at the stipend of \$7,788.
- g) Recommend the Board of Education approve Adam Goudreau as the Middle School Boys' Lacrosse Coach for the spring 2016 season at the stipend of \$4,579.
- h) Recommend the Board of Education approve Michael Bosco as a Wrestling Volunteer Coach for the winter season of the 2015/2016 school year (pending review and approval by WSBOCES).
- i) Recommend the Board of Education approve Steven Schwier as a substitute Teaching Assistant for the 2015/2016 school year.

ELWOOD PUBLIC SCHOOLS
Elwood, New York



BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM II TO THE ORIGINAL PERSONNEL AGENDA

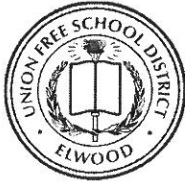
November 12, 2015

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-8-- Other (all compensation items are included in the 2015-16 budget):

- a) Recommend the Board of Education approve Nicholas Terdick as a Wrestling Volunteer Coach for the winter season of the 2015/2016 school year (pending review and approval by WSBOCES).
- b) Recommend the Board of Education approve Linda Kelly, a certified Elementary Teacher, as a substitute Teacher for the 2015/2016 school year.



Elwood Union Free School District
Board of Education
BUSINESS AGENDA
November 12, 2015

- Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

TAB 1: CONTRACTS

- a. Recommend the Board approve the agreement with **School Aid Specialists** to provide **consulting services for review of all State Aid form submissions to the NYS Education Department** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **School Aid Specialists** to provide **consulting services for Medicaid** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement with **South Huntington UFSD** to provide **special education services (parentally placed)** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the agreement with **Elwood Care** to provide **before and after school services/care program for resident children** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve the agreement with **CJI Consulting, Inc.** to provide **consulting services for the submission of STAC forms to the NYS Education Department** for the 2015-2016 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 2 - BID AWARDS

- a. Pursuant to the Request for Proposal process and upon the recommendation of the Superintendent of Schools, the Board of Education of Elwood Union Free School District hereby appoints **Choice Plans, Inc.** as **Broker of Record** for the district for all lines of insurance; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 3: HEALTH SERVICE CONTRACTS

NONE

TAB 4: DONATIONS

- a. Recommend the Board accept the **John Glenn High School Boys and Girls Lacrosse** donation of a **custom bench** in memory of Sean Urda.

TAB 5: OTHER

- a. Recommend the Board approve the disposal request dated November 4, 2015 of **85 desks** (held in the outdoor container) at **Elwood Middle Schools** due to condition and/or relevancy.
- b. Recommend the Board approve the disposal request dated October 22, 2015 of **one (1) shredder** at **District Office HR Department** due to condition and/or relevancy.