

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
October 21, 2010
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. CALL TO ORDER** – District Clerk
- B. PLEDGE OF ALLEGIANCE** – Board President
- C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (TAB A)
1. Business Meeting – August 19
 2. Busienss Meeting – September 16
- D. COMMENDATIONS** -- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:
1. National Merit Semi-Finalist Claudia Geib
 2. National Merit Commended Students: Chan Choi, Hahyun Chung, Michael Gross, Kelley Kossmann, Michael Lee, Mark Prasad
 3. National Achievement Scholarship Program (Outstanding Participant) Saroja Cuffey
 4. AP Scholars: Rachel Abrams, Chan Choi, Ha Hyun Chung, Saroja Cuffey, Kathleen Davin, Taylor Doyle, Elizabeth Eddings, Meghan Farrell, Claudia Geib, Melissa Groark, Michael Gross, Julia Hollreiser, Alex Jenks, Kelley Kossmann, John Linitz, Amber Marx, Laura Morales, Jessica Nowak, Mark Prasad, Arfa Frehman. Gwen Rosen, Lauren Schuessler, Maria Vardanian
 5. All State musicians: Rachel Abrams, Alex Jenks, Chan Choi, Hahyun Chung
- E. REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo
1. Report from Gwen Rosen, Student Liaison
 2. Recognition of the Board of Education
- F. PRESENTATION:**
Audit Report – Michael Nawrocki and Nikki Pellegrini of Nawrocki Smith LLP
- G. RESIDENTS' REMARKS** – The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. **(30 minutes)**
- H. UNFINISHED BUSINESS / DISCUSSION ITEMS**
1. Class size at Harley and Boyd
- I. FINANCIAL MATTERS** (TAB B)
1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the months ended July 31 and August 31, 2010.
 2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the months ended June 30, July 31 and August 31, 2010.
 3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the months ended July 31 and August 31, 2010.
 4. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the months ended June 30, July 31 and August 31, 2010.

5. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of June 30, July 31 and August 31, 2010.

J. BUSINESS MATTERS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached (TAB C)
2. **Business Agenda** -- as per attached (TAB D)

3. Special Education

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
September 8	August 10
September 20	August 27, September 14
September 28	September 14
September 29	September 13
October 7	September 15
October 8	September 30

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
September 8	September 2
September 14	September 2 (2 meetings)

4. Miscellaneous

- a. Recommend the Board approve an overnight trip for the high school music department to Washington, D.C. from April 8-10, 2011. Total budgeted Elwood UFSD expense: \$0. (TAB E)
- b. Recommend the Board approve Elwood-John Glenn High School's participation in the American Cancer Society's Relay for Life on May 21, 2011. (TAB F)
- c. Recommend the Board approve Elwood's participation in the New York State School Boards Association school policy update service for an annual subscription amount of \$750.00. (TAB G)

J. ITEMS NOT LISTED ON AGENDA -- None

K. COMMUNICATIONS

L. RESIDENTS' REMARKS

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. (30 minutes)

M. EXECUTIVE SESSION

- a. Legal matters
- b. Labor matters

N. ADJOURNMENT

O. NEXT REGULAR MEETING: November 18, 2010

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

October 21, 2010



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional: No Recommended Actions

B) Civil Service:

1) **MARY GUGLIELMO**

Position	Paraprofessional
Assignment	Elwood Middle School
Reason	Retirement
Effective	October 29, 2010

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

October 21, 2010

P-7-- Other Appointments:

A) Instructional:

1) **CHARLES ROGENER**

Position	Social Studies Teacher
Type of Appointment	Part-time (0.2 FTE) Teacher
Assignment	Elwood-John H. Glenn High School
Effective Date	October 25, 2010
Certification	Initial Social Studies 7-12
Expiration Date	June 30, 2011 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Social Studies
Salary	20.0% of BA, Step 1
Reason	To meet District needs – additional assignment in AIS Social Studies services necessary. Funding via general fund.
Note	Mr. Rogener was approved as a full-time Teaching Assistant at the Board meeting of September 16, 2010. This part-time teaching appointment has the effect of reducing his teaching assistant status to 0.8 FTE; he remains as a probationary Teaching Assistant.

B) Civil Service: No Recommended Actions

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

<u>Employee</u>	<u>Job Area</u>	<u>Effective Date</u>
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No Recommendations at this time.

- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

<u>Employee</u>	<u>Job Area</u>	<u>Effective Date</u>
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No recommendations at this time

BOARD OF EDUCATION PERSONNEL ACTIONS

October 21, 2010

- c) Recommend the Board of Education approve the following revisions to the Curriculum Writing Projects originally approved at the Board meetings of July 16, 2010 and October 7, 2010:

<u>New Teacher:</u>	<u>Project:</u>	<u>Previously Approved:</u>
Jill Locascio	Grade 6 Math	Kristen Saidler (10/7/10)
Jill Locascio	Grade 6 English	Kristen Saidler (10/7/10)
Jill Locascio	Grade 7 English	Kristen Saidler (7/16/10)

- d) Recommend the Board of Education approve the attached Schedule of Co-Curricular Advisors for the Elwood Middle School Musical for the 2010/2011 school year.
- e) Recommend the Board of Education approve the attached Memorandum of Agreement between the District and the Elwood Secretarial Association in regard to the extension of the secretarial retirement incentive for a period of up to three years ending October 31, 2013 for Maria Colarossi.
- f) Recommend the Board of Education approve the attached winter Interscholastic Coaching assignments for the 2010/2011 school year.
- g) Recommend the Board of Education approve a title change for Karen Wenda from Licensed Practical Nurse to Registered Nurse to conform with Civil Service requirements. There will be no change in terms and conditions.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

No Recommended Actions

ELWOOD PUBLIC SCHOOLS

Greenlawn, New York

MEMORANDUM OF AGREEMENT by and between the **ELWOOD SECRETARIAL ASSOCIATION** (hereinafter referred to as the **UNIT**) and the **ELWOOD UNION FREE SCHOOL DISTRICT** (hereinafter referred to as the **DISTRICT**):

It is agreed between the parties that unit member Maria Colarossi is eligible for the retirement incentive provided for in Article XVI.D of the CBA between the parties, and that her eligibility, unless otherwise modified, expires at the end of October 2010. The parties hereby agree that Ms. Colarossi's eligibility for said incentive is extended. Specifically, Ms. Colarossi will be eligible for said incentive through October 31, 2013, provided she notifies the district in writing no later than September 30, 2013 of her intent to partake of ordinary service retirement as an ERS retiree on a date she may specify, which date shall be any date that is on or before October 31, 2013. Her letter to the district must be received no later than 30 days before her specified retirement date.

ACCEPTED AND AGREED:

**ELWOOD SECRETARIAL
ASSOCIATION:**

ELWOOD PUBLIC SCHOOLS:

By _____


By _____

Date: _____

Date: _____

ELWOOD MIDDLE SCHOOL

MEMO TO: Ron Friedman, Assistant Superintendent Human Resources

FROM: Hugh M. Gigante 

DATE: October 15, 2010

RE: Co-curricular Stipends for Middle School Musical

MUSICAL PRODUCTION

Director	Gene Forman	\$ 3013.00
Producer	Nita Portugal	2115.00
Assistant Director	Meryl Mittleberg	827.00
Stage Manager	Mallory Stroud	662.00
Construction/Sets	Mike Scarpinito	1619.00
Art Director	Brian Bissinger	524.00
Music Director	T/B/A	1564.00
Costumes	T/B/A	711.00

**WINTER SEASON
COACHING RECOMMENDATIONS FOR
ELWOOD-JOHN H. GLENN HIGH SCHOOL AND ELWOOD MIDDLE SCHOOL
2010 - 2011**

***HIGH SCHOOL
SPORT***

	COACH	STEP	STIPEND
BOYS' WINTER TRACK Varsity	Joseph Burke	4	\$7,275
GIRLS' WINTER TRACK Varsity	Patrick Burke	4	\$7,275
Varsity Assistant	David Shanahan	4	\$5,391
BOYS' BASKETBALL Varsity	Kevin Carpenter	4	\$7,977
JV	Charles Rogener	2	\$5,378
GIRLS' BASKETBALL Varsity	Andrew Athanas	4	\$7,977
JV	Shannon Chetuck	4	\$5,717
WRESTLING Varsity	Thomas Brocking	4	\$7,977
JV	William Davey	4	\$5,717
CHEERLEADING Varsity	Allison Byers	4	\$4,026
JV	Diana LaMacchia	2	\$2,934
EQUIPMENT SUPERVISOR	David Shanahan	N/A	\$1,297

MIDDLE SCHOOL

EARLY WINTER

BOYS' BASKETBALL	Darren Szokoli	4	\$4,546
GIRLS' VOLLEYBALL	Kevin Harrington	4	\$4,546
CHEERLEADING	Marianne Lilli	4	\$2,078
EQUIPMENT SUPERVISOR	Darren Szokoli	N/A	\$ 478

LATE WINTER

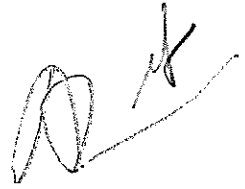
WRESTLING Assistant	Darren Szokoli	4	\$4,287
	T.B.A.	4	\$3,215
GIRLS' BASKETBALL	Sean McGinty	4	\$4,287
EQUIPMENT SUPERVISOR	Darren Szokoli	N/A	\$ 478

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

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ADDENDUM



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action item:

P-7-- Other Appointments:

A) Instructional: No Recommended Actions

B) Civil Service:

1) **JAN FAIRCHILD**

Position	Senior Clerk Typist/Secretary to Director
Civil Service Title	Senior Clerk Typist
Type of Appointment	Contingent Permanent, Full-time, 10 months
Assignment	Athletic Office, District Office
Effective Date	October 25, 2010
Permanent Status Date	January 16, 2011
Certification	Civil Service (Competitive Class)
Salary	In accord with the contract between the District and the Elwood Secretarial Association
Reason	To replace Linda Schmidt
Position	

2) **LINDA PELLEGRINO**

Position	School Nurse
Civil Service Title	School Nurse
Type of Appointment	Full-time, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	November 15, 2010
Certification	Civil Service (Non-Competitive Class)
Salary	RN(BS), Step 7
Reason	To replace Linda Kselman

Elwood Union Free School District

Board of Education Business Items

October 21, 2010

Board Agenda

Key:	B1: Contracts	B5: Other
	B2: Bid awards	
	B3: Health Services	
	B4: Donations	

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

- a. Recommend the Board of Education approve the proposal from Burton, *(Tab 1)*
Behrendt & Smith for the 2010/2011 school year that includes reviewing all systems in each building, updating the 5-year School Facilities Plan and preparation of the School Facilities Report Card for the amount of \$12,900.00 subject to negotiation and approval by Board Counsel of a mutually acceptable agreement.

B2: Bid Awards

No Recommended actions

B3: Health Service Contracts

- a. Recommend the Board of Education approve the Health Services Contract *(Tab 2)*
with Smithtown CSD for the 2009/2010 school year for four (4) students residing in Elwood UFSD and attending private/parochial school in Smithtown CSD; *and* that the Board of Education of the Elwood Union Free School District hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

B4: Donations

- a. Recommend the Board of Education accept the following donations from *(Tab 3)*
Target Take Charge of Education for the 2010/2011 school year:
\$401.90 for use at John H. Glenn High School;
\$672.31 for use at Elwood Middle School;
\$737.42 for use at Harley Avenue Primary School;
\$535.50 for use at James Boyd Intermediate School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

WJP

- b. Recommend the Board of Education accept the donation of \$6,500 (check #2309) for the June 2010 Grant award from Ronald McDonald House Charities for playground upgrades at James H. Boyd School pursuant to a grant written by Carmella Lewis and Melissa Maher. The appropriate revenue and expenditure budget codes will be adjusted accordingly. (Tab 4)
- c. Recommend the Board of Education accept the donation of \$1,000 from Brave Consulting, Inc. (check #1166) for profits from ticket sales for the production of *Grease* at the Elwood Middle School for the purpose of purchasing the *READ 180 Program*. The appropriate revenue and expenditure budget codes will be adjusted accordingly. (Tab 5)
- d. Recommend the Board of Education accept the donation of \$103.45 from Elwood Music Sponsors (check #668) to purchase musical instruments for students at Harley Avenue School. (Tab 6)

B5: Other

- a. Recommend the Board approve the following resolution: "BE IT RESOLVED that the Elwood Board of Education accepts the Audit Report for the fiscal year ending June 30, 2010, as prepared by the firm of Nawrocki Smith, LLP, Certified Public Accounts." (Tab 7)
- b. Recommend the Board approve the following resolution: "BE IT RESOLVED that the Elwood Board of Education accepts the Corrective Action Plan for 2008/2009 and 2009/2010." (Tab 8)
- c. Recommend the disposal of obsolete Motorola repeater (for 2-way radios) at Elwood Middle School. (Tab 9)
- d. Recommend the Board approve the Budget Calendar for 2011-2012. (Tab 10)