

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
MAY 22, 2014
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. PLEDGE OF ALLEGIANCE** – Board President *(7:30 p.m. – 7:35 p.m.)*
- B. CALL TO ORDER** – District Clerk
- C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** *(7:35 p.m. – 7:40 p.m.)* *(TAB A)*
1. Budget Work Session/Special Meeting – April 3, 2014
 2. Business Meeting – April 20, 2014

- D. COMMENDATIONS** *(7:40 p.m. – 8:10 p.m.)*

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

Allison Bellesheim for winning an award in the 2014 NYSSEF Andromeda Competition

Matthew Bove for winning the Paul Loiacono Award from BOCES that honors a student who demonstrates leadership, citizenship, compassion and a love of life

Chloe Keil for winning second place in the Suffolk Reading Council Grade 3 Poetry Contest

Boys Varsity Basketball Team – Long Island Champions (Coaches Charles Rogener/Jordan Iovero)

<i>Darryl Daniels</i>	<i>Paul Wesnofske</i>	<i>Jeff Park</i>
<i>Keeshawn Boodie</i>	<i>Albert Kim</i>	<i>Wayne White</i>
<i>KeAndre Augustine</i>	<i>Domenique Grange</i>	<i>Zach Coppola</i>
<i>Nick LaBella</i>	<i>Timmy Greschner</i>	<i>Marc Cacioppo</i>
<i>Norton Hepburn</i>	<i>Erik Eisenhuth</i>	<i>Solomon Choi</i>

Staff Members Receiving Tenure

<i>Keri Barozie</i>	<i>Suzanne Hulme</i>	<i>Gloria Vetter</i>
<i>Denise Crean</i>	<i>Karen Gobetz</i>	<i>Jonathan Guercio</i>

- E. BOARD RECOGNITION OF DONATIONS** *(8:10 p.m. – 8:15 p.m.)*
1. Harley Avenue School PTA donation of \$11,559.87 to fund the Cultural Arts Program at Harley
 2. James H. Boyd School PTA donation of \$875 to fund the Teamdawg Productions at Boyd
 3. Coccia Foundation's grant of \$250 funding the Student Award Program for students enrolled in the Italian language classes at Elwood-John H. Glenn High School
 4. Elwood Middle School PTA donation of \$583.96 to make enhancements to the Middle School courtyard.
 5. Elwood SEPTA PTA donation of \$2,500.00 to fund an after-school Regents prep/finals review program at the high school.

(Revised)

F. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Mr. Peter C. Scordo (8:15 p.m. – 8:20 p.m.)

1. Report from Giro Dilillo, Student Liaison

G. RESIDENTS' REMARKS (8:20 p.m. – 8:35 p.m.)

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

H. PRESENTATIONS -- (8:35 p.m. – 8:45 p.m.)

Rewards School Grant -- Dr. Gary Furman and Dr. Vincent Mulieri

I. DISCUSSION ITEMS (8:45 p.m. – 9:00 p.m.)

1. The Seasons at Elwood – Mr. Michael McCarthy (See Mr. McCarthy's letter of 5/7/14 and Mr. Scordo's reply of 5/12/14) (TAB B)

J. FINANCIAL MATTERS (9:00 p.m. – 9:05 p.m.) (TAB C)

1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Report for the month ended April 30, 2014
 - b) Revenue Report for the month ended April 30, 2014
 - c) Cash Flow Report for general funds for the month ended April 30, 2014
 - d) Budget Status Report for the month ended April 30, 2014
 - e) Trial Balances Report for the month ended April 30, 2014
 - f) Executive Summary for the month ended April 30, 2014
 - g) Extraclassroom Reports for the Middle School and the High School for the quarter ended March 31, 2014.
2. Recommend the Board approve the budget transfers.

K. ACTION ITEMS (9:05 p.m. – 9:15 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached (TAB D)

2. Special Education

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board

April 3
April 4
April 9
April 10
April 15
April 21
April 22
April 25
May 2
May 15

Meeting Dates

January 28 (2 meetings), February 4
March 17
April 7
February 14
March 6 (2 meetings)
November 6, April 9 (2 meetings)
April 10
February 24
May 2
February 7, March 7

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board
May 12

Meeting Dates
April 4, 9, 11, 22, 25

3. Recommend the Board approve the schedule of Board meetings for the 2014-15 school year. (TAB E)
4. Recommend the Board accept the Official Vote Tallies for the School Board Election and Budget Vote held on May 20, 2014. (TAB F)
5. Recommend the Board adopt Policy 4705 – Tutoring (*first reading*). (TAB G)
6. **Business Agenda** -- as per attached (TAB H)

L. **ITEMS NOT LISTED ON AGENDA**

M. **COMMUNICATIONS** -- None

N. **RESIDENTS' REMARKS**

(9:15 p.m. – 9:30 p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. **EXECUTIVE SESSION**

1. Personnel
2. Negotiations
3. Legal

P. **ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

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May 22, 2014

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional

1) **DANA BASILE**

Position	Elementary Principal
Assignment	Harley Avenue Primary School
Effective Date	June 30, 2014
Reason	Resignation

2) **MARTHA HANLEY**

Position	Teaching Assistant (Computers)
Assignment	Elwood Middle School
Effective Date	June 30, 2014
Reason	Resignation – to accept position as Microcomputer Repair Technician

B) Civil Service

No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

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P-6-- Tenure Appointments:

Recommend the Board of Education confer tenure upon the staff members listed below, whose service during their probationary period has been found to be competent, efficient and satisfactory:

<i>Staff Member</i>	<i>Tenure Area</i>	<i>Certification</i>	<i>Effective Date</i>
<i>Keri Barozie</i>	<i>Reading</i>	<i>Initial</i>	<i>September 1, 2014</i>
<i>Suzanne Hulme</i>	<i>Science</i>	<i>Permanent</i>	<i>September 1, 2014</i>
<i>Gloria Vetter</i>	<i>Special Education</i>	<i>Professional</i>	<i>September 1, 2014</i>
<i>Jonathan Guercio</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>August 29, 2014</i>
<i>Denise Crean</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>August 30, 2014</i>
<i>Karen Gobetz</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>September 1, 2014</i>

P-7-- Other Appointments:

A) Instructional (Pursuant to New York State Education Law Section 3013, the following employees are being appointed to full or part-time positions):

1) **SCOTT BRENNAN**

Position	Business and Social Studies Teacher
Type of Appointment	Part-time (0.6 FTE); 0.5 FTE Business and 0.1 FTE Social Studies
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2014
Certification	Permanent Business and Social Studies
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Business and Social Studies
Salary	60% of MA, Step 8
Reason	To fill a vacant position on the Table of Organization

2) **THOMAS BROCKING**

Position	Physical Education Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2014
Certification	Permanent Physical Education
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Physical Education
Salary	60% of MA+45, Step 9
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

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3) **ROSA GLASS**

Position	Family and Consumer Science Teacher
Type of Appointment	Part-time (0.7 FTE)
Assignment	Elwood-John H. Glenn High School and Elwood Middle School
Effective Date	September 1, 2014
Certification	Permanent Home Economics and Business
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Family and Consumer Science
Salary	70% of MA+30, Step 11
Reason	To fill a vacant position on the Table of Organization

4) **SUZANNE REILLY**

Position	Elementary Teacher
Type of Appointment	Full-time (1.0 FTE)
Assignment	James H. Boyd Intermediate School
Effective Date	September 1, 2014
Certification	Permanent Pre-K, Kindergarten and Grades 1-6 and Special Education
Expiration Date	Not Applicable
Tenure Eligibility	On Tenure
Tenure Area	Elementary
Salary	MA+30, Step 9
Reason	To fill a vacant position on the Table of Organization

5) **CHRIS WARREN**

Position	Art Teacher
Type of Appointment	Part-time (0.3 FTE)
Assignment	Elwood-John H. Glenn High School and Harley Avenue Primary School
Effective Date	September 1, 2014
Certification	Permanent Art
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Art
Salary	30% of MA+60, Step 11
Reason	To fill a vacant position on the Table of Organization

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B) Instructional (Regular Appointments)

1) **NICOLE CORREIA**

Position	American Sign Language Teacher
Type of Appointment	Part-time (0.8 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2014
Certification	Initial American Sign Language
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Foreign Language
Salary	80% of MA, Step 7
Reason	To fill a vacant position on the Table of Organization

2) **ELIZABETH JEAN-LOUIS**

Position	ESL Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2014
Certification	Initial English to Speaks of Other Languages and Childhood Education (Grades 1-6)
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Foreign Language
Salary	60% of MA, Step 5
Reason	To fill a vacant position on the Table of Organization

3) **CLAIRE LABORDE**

Position	French Teacher
Type of Appointment	Part-time (0.2 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2014
Certification	Initial French 7-12
Expiration Date	June 30, 2015 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Foreign Language
Salary	20% of MA+15, Step 2
Reason	To fill a vacant position on the Table of Organization

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4) **MEGAN RILEY**
Position Special Education Teacher
Type of Appointment Probationary
Assignment Elwood Middle School
Effective Date August 29, 2014
Certification Initial Mathematics 7-12 and Students With Disabilities – Grades 7-12 - Generalist

Expiration Date August 28, 2017
Tenure Eligibility August 28, 2017
Tenure Area Special Education
Salary MA, Step 1
Reason To fill a vacant position on the Table of Organization

5) **JENNIFER VACCHIO**
Position LOTE (Spanish) Teacher
Type of Appointment Probationary
Assignment Elwood Middle School
Effective Date September 1, 2014
Certification Initial Spanish 7-12 and Spanish Grades 1-6 Extension

Expiration Date August 31, 2017
Tenure Eligibility September 1, 2017
Tenure Area Foreign Language
Salary MA, Step 2
Reason To fill a vacant position on the Table of Organization

C) Civil Service:

1) **LORRAINE DUNKEL**
Position School District Treasurer
Civil Service Title School District Treasurer
Type of Appointment Permanent, Full-time, 12 months
Assignment District Office, Business Office
Effective Date July 1, 2014
Prob. Expiration Date Not Applicable
Certification Civil Service (Exempt Class)
Salary \$80,000
Reason To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

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2) **MARTHA HANLEY**

Position	Microcomputer Repair Technician
Civil Service Title	Microcomputer Repair Technician
Type of Appointment	Permanent (Full-time, 12 months)
Assignment	District Office, Technology Office
Effective Date	July 1, 2014
Permanent Status Date	December 29, 2014
Certification	Civil Service (Non-Competitive Class)
Salary	\$50,000
Reason	To fill a vacant position on the Table of Organization for the 2014-2015 school year

3) **MARYANN MARTELLO**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 2.5 hours per day, 10 months
Assignment	Elwood Middle School
Effective Date	May 26, 2014
Prob. Expiration Date	November 26, 2014
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

P-8-- Other (*all compensation items are included in the 2013-14 and 2014-15 budget*):

- a) Recommend the Board of Education approve the following Special Education Coordinators for summer employment. Compensation is 1/200th of their current annual salary per day worked.

<u>Name:</u>	<u>Number of Days:</u>
<i>Veronique Hayek</i>	<i>Up to 20 days</i>
<i>Margaret Mahoney</i>	<i>Up to 20 days</i>

- b) Recommend the Board of Education approve the following employees for their attendance, up to two (2) days, at CSE meetings this summer. Compensation is their hourly rate based on 1/200th of their current annual salary.

*Adam Goudreau, Marisa Jensen, Jaime Lauth, Sima Lis,
Bitia Mir and Gloria Vetter*

BOARD OF EDUCATION PERSONNEL ACTIONS

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- c) Recommend the Board of Education approve the School Nurses listed below for summer employment. Compensation is 1/200th of their current annual salary per day worked.

<u>Name:</u>	<u>School:</u>	<u>Days:</u>
<i>Lisa McNamara</i>	<i>Elwood Middle</i>	<i>7 days</i>
<i>Linda Pellegrino</i>	<i>John Glenn</i>	<i>13 days</i>
<i>Linda Wilson</i>	<i>Harley Avenue</i>	<i>13 days</i>

- d) Recommend the Board of Education approve the Guidance Counselors listed below for summer employment. Compensation is 1/200th of their current annual salary per day worked.

High School: *Lee Bertram, Robert Peters and Lisa Sallie*
Not to exceed eleven (11) days per Guidance Counselor: 2 days 6/27 and 30, 5 days tbd between 7/1- 8/22 and 4 days 8/25, 26, 27, 29/14

Elwood Middle School: *Lauren Buchholz and Todd Schwartz*
Not to exceed ten (10) days per Guidance Counselor: 2 days 6/27 and 30, 8 days tbd between 7/1 – 8/29/14

- e) Recommend the Board of Education approve the Social Workers listed below for summer employment. Compensation is 1/200th of their current annual salary per day worked.

<u>Name:</u>	<u>Number of Days:</u>
<i>Sherine Arafat-DeJesus</i>	<i>Up to an equivalent of 2 days</i>
<i>Eric Neithardt</i>	<i>Up to an equivalent of 2 days</i>

- f) Recommend the Board of Education approve the following IBI providers for the 2014-2015 school year. Compensation rate is \$66.00 per hour for teachers, \$50.00 per hour for Support Provider and \$25.00 per hour for Teaching Assistants:

Helen Aliano, Karen Gobetz, Adam Goudreau, Christine Graber, Phylis Hutzell, Jackie Layton, Gina McManus, Danielle Palma, Kerrin Serenita, Michelle Simeone and Scott Simpson.

- g) Recommend the Board of Education approve the attached Salary and Benefits Agreement for Lorraine Dunkel, School District Treasurer, effective July 1, 2014 and further authorize the Board of Education President to execute same.

- h) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers and Nurses for the 2013/2014 school year.

BOARD OF EDUCATION PERSONNEL ACTIONS

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- i) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaches for the fall season of the 2014/2015 school year.
- P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:
- 1) Non-unit Member: Increase of 1.0 for a Microcomputer Repair Technician.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

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May 22, 2014

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
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	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-7—Other Appointments:

A) Instructional:

1) **CARISA BURZYNSKI**

Position	Assistant Principal
Type of Appointment	Probationary, Full-time
Assignment	Elwood-John H. Glenn High School
Effective Date	July 1, 2014
Certification	Permanent School District Administrator and Social Studies 7-12
Expiration Date	June 30, 2017
Tenure Eligibility	July 1, 2017
Tenure Area	Assistant Principal
Salary	12 Month Assistant Principal, Step 7
Reason	To fill a vacant position on the Table of Organization.

P-8—Other:

- a) Recommend the Board of Education approve the increase in hours for Stephanie Bento, a paraprofessional at the Harley Avenue School, from 2.0 hours per day to 4.0 hours per day effective May 26, 2014. Ms. Bento will now be working at the James H. Boyd Intermediate School.
- b) Recommend the Board of Education approve Jenna Brighton as a substitute teacher (Spanish Certification – pending) for the 2013/2014 school year.

BOARD OF EDUCATION PERSONNEL ACTIONS

ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

May 22, 2014

- c) Recommend the Board of Education approve the Salary and Benefits Agreement for Martha Hanley, Microcomputer Repair Technician, effective July 1, 2014 and further authorize the Board of Education President to execute same.
- d) Recommend the Board of Education approve the appointment of the following college/summer custodial help at the rate of \$8.00 per hour effective May 27, 2014:

*Joseph Bosco, James Fanara, Patrick McGrath, Elijah Ortiz, Ken Meinsen
and Nick Meinsen*

TAB 5: OTHER

- a. Recommend the Board approve the disposal of obsolete books at **HARLEY AVENUE SCHOOL** due to condition and/or relevancy.
- b. Recommend the Board approve the disposal of obsolete books at **JOHN H. GLENN HIGH SCHOOL** due to condition and/or relevancy.
- c. Recommend the Board approve the proposed resolution for issuance of Tax Anticipation Notes (TANs) for the 2014-2015 school year in the amount not to exceed \$15,000,000.
- d. BE IT RESOLVED, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT**, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:
Authorizes the Asst. Superintendent of Business to make all necessary budgetary transfers for the end of the year book closings.
- e. BE IT RESOLVED, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT**, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:
Hereby appoints the firm of **BBS ARCHITECTS & ENGINEER, P.C.** for the purpose of providing engineering services in support of a potential Energy Performance Contract for the **ELWOOD UNION FREE SCHOOL DISTRICT** in accordance with the terms and conditions of the attached Agreement; BE IT FURTHER RESOLVED, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT** hereby authorizes the Board President to execute such Agreement between the Board of Education and **BBS ARCHITECTS & ENGINEER, P.C.**

TUTORING

The Board of Education expects that every effort will be made by the administrators and teacher to help a child with any difficulties. Notwithstanding that fact, from time to time a parent may find it appropriate to seek tutorial assistance outside the classroom. Elwood staff shall follow the below guidelines for such tutoring:

1. No member of the teaching staff shall be permitted to charge a fee or receive any compensation from any source other than the School District for privately tutoring a child enrolled in his or her class.
2. Private tutoring for compensation by members of the teaching staff on school property is prohibited, except where such tutoring is both authorized by the District and is at District expense.
3. The District shall have no role in setting the fees paid by parents for private tutoring. The amount of said fees shall be determined by agreement between the parties.
4. No teacher shall utilize any expendable property of the District in conducting private tutoring for compensation except where such tutoring is at District expense.
5. No teacher shall receive compensation of any kind for referring a student to private tutoring.

Adopted:

Elwood Union Free School District
Board of Education Business Items

ADDENDUM TO THE ORIGINAL BUSINESS AGENDA

May 22, 2014
Board Agenda

Key: Tab 4 - Donations

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

TAB 4: DONATIONS

- e. Recommend the Board accept the **ELWOOD SPECIAL EDUCATION PARENT TEACHER ASSOCIATION (SEPTA)** donation totaling \$2,500 funding an after-school Regents Prep/Finals Review program at **JOHN H. GLENN HIGH SCHOOL**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.