

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
January 30, 2014
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. PLEDGE OF ALLEGIANCE** – Board President (7:30 p.m. – 7:35 p.m.)
- B. CALL TO ORDER** – District Clerk
- C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:40 p.m.) (TAB A)
1. Special Meeting/Work Session – November 7, 2013
 2. Business Meeting – December 12, 2013
 3. Special Meeting/Work Session – January 9, 2014
- D. COMMENDATIONS** (7:40 p.m. – 7:55 p.m.)
- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we recognize:
- Students at Boyd who read the book Running Out of Time and worked collaboratively to create websites, including book reviews, which are now shared with the public through a display at the Elwood Public Library:*
- | | |
|---------------------------------|------------------------------|
| <i>Rithika Narayan</i> | <i>Lindsay Zolga</i> |
| <i>Andrew Mullan</i> | <i>William Tella</i> |
| <i>Jake Haddad</i> | <i>Daniel Rourke</i> |
| <i>Theodore Flore</i> | <i>Kathryn Kuroda</i> |
| <i>Christopher Dunne</i> | <i>Jack Schelin</i> |
| <i>Molly Miller</i> | |
- All-State Athletes:**
- Max Karen*** (Soccer)
 - Stephanie Viteritti*** (Volleyball)
 - Simi Familusi*** (Volleyball)
 - Sarah Hardie*** (Cross Country)
 - Matthew Choinski*** (football)
- E. BOARD RECOGNITION OF DONATIONS** (7:55 p.m. – 8:05 p.m.)
1. **Elwood Booster Club** donations:
 - a. \$2,200 to fund the “Have You Filled Your Bucket Today?” Program for Harley Avenue Primary School
 - b. \$5,000 for math manipulatives and educational materials at Boyd Intermediate School
 - c. \$3,850 for the homework club at Boyd Intermediate School
 - d. \$1,300 towards the High School sound system or for student council, student clubs and/or special programs such as anti-bullying initiatives
 - e. \$2,500 towards the High School sound system or for student council, student clubs and/or special programs such as anti-bullying initiatives
 - f. \$2,800 for the purchase of windscreens and chain link wall pads for the High School varsity baseball field
 2. **Box Tops for Education** donation of \$984.20 for the Harley Avenue Primary School
 3. **Elwood Middle School PTA** donation of \$3,000 for the courtyard furniture project

4. **Target Take Charge of Education** donations:
 - a. \$37 for Harley Avenue Primary School
 - b. \$1,340.39 for Harley Avenue Primary School (Give With Target program)
 - c. \$655.68 for James H. Boyd Intermediate School (Give With Target program)
5. **Stop & Shop A+Rewards** donation of \$41.58 for Elwood-John Glenn High School
6. **ASSET** (Association of Suffolk County Supervisors for Educational Technologies Inc.) award of \$800 to Donna Fife to purchase e-books for the Middle School library

F. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Mr. Peter C. Scordo (8:05 p.m. – 8:15 p.m.)

1. Report from Giro Dilillo, Student Liaison

G. RESIDENTS' REMARKS (8:15 p.m. – 8:30 p.m.)

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

H. PRESENTATIONS -- *Budget Workshop #3* (8:30 p.m. – 9:00 p.m.)

I. DISCUSSION ITEMS

1. Fee schedule for use of buildings

(TAB B)

J. FINANCIAL MATTERS (9:00 p.m. – 9:15 p.m.)

(TAB C)

1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Report for the months ended October and November, 2013
 - b) Revenue Report for the months ended October and November, 2013
 - c) Trial Balance Report for the period July 1 – November 30, 2013.
 - d) Budget Status Report for the months ended October and November, 2013
 - e) Executive Summary to November 30, 2013
 - f) Extraclassroom Activity Reports for the Middle School and High School for the quarter ended December 31, 2013
2. Recommend the Board approve the budget transfers.

K. ACTION ITEMS (9:15 p.m. – 9:40 p.m.)

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached

(TAB D)

2. **Special Education**

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board

Meeting Dates

December 9

October 23

December 10

November 6, 15, December 4

December 16

November 6, 20

December 27

October 31

January 2

November 21

January 7

November 7

January 8

December 17

January 13

November 26, December 18

January 16

December 19

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

Submitted to the Board

December 13

January 9

Meeting Dates

December 10

December 10, 17 (4 meetings)

3. Recommend the Board approve the calendar for the 2014-15 school year. **(TAB E)**
4. Action item: draft letter from the Board of Education to the Town of Huntington regarding the change of zone application before the Town of Huntington for the Oak Tree Dairy property. **(TAB F)**
5. **Business Agenda** -- as per attached **(TAB G)**

L. ITEMS NOT LISTED ON AGENDA

M. COMMUNICATIONS -- None

N. RESIDENTS' REMARKS

(9:40 p.m. – 9:55 p.m.)

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. EXECUTIVE SESSION

(9:55 p.m. – 11:00 p.m.)

1. Personnel
2. Negotiations

P. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

January 30, 2014

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **PAMELA ORLEMAN-FINE**

Position
Assignment
Effective
Reason

Elementary Principal
James H. Boyd Intermediate School
June 30, 2014
Resignation – to continue in current role as
Director of Humanities

B) Civil Service:

1) **PATRICE WAHL**

Position
Assignment
Effective
Reason

Senior Clerk Typist
District Office, Business Office
January 29, 2014
Resignation

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

January 30, 2014

P-7-- Other Appointments:

A) Instructional:

1) **NICOLE GENDJOIAN**

Position	Foreign Language Teacher
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	January 28, 2013
Certification	Initial Spanish 7-12
Expiration Date	January 27, 2016
Tenure Eligibility	January 28, 2016
Tenure Area	Initial Spanish 7-12
Salary	BA+15, Step 2
Reason	To fill a vacant position on the Table of Organization; Pursuant to New York State Education Law Section 3012, appointment is retroactive to the first day of regular substitute status

B) Civil Service:

1) **THOMAS LIPARI**

Position	Custodial Worker I
Civil Service Title	Custodial Worker I
Type of Appointment	Permanent (Full-time, 12 months, Nights)
Assignment	Elwood Middle School
Effective Date	January 27, 2014
Permanent Status Date	January 27, 2015
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Custodial Unit
Reason	To fill a vacant position on the Table of Organization

2) **KATHERINE MCFADDEN**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 2.5 hours per day, 10 months
Assignment	Elwood Middle School
Effective Date	January 27, 2014
Prob. Expiration Date	July 27, 2016
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

January 30, 2014

P-8-- Other (*all compensation items are included in the 2013-14 budget*):

- a) Recommend the Board of Education approve Lisa Gorman for a total stipend of \$6,331 for her position as Advisor for the ESL Homework Club at the Elwood Middle School. Ms. Gorman was previously approved for a weekly stipend and the club is meeting three times a week.
- b) Recommend the Board of Education approve the revised stipend for the TV Media Club from \$2,638 to \$2,110 (pro-rated for eight months) to be split between Jonathan Guercio, Camille Rizzo and Martha Hanley.
- c) Recommend the Board of Education approve an additional 0.1 FTE for Erica Cisek, a Reading Teacher at the Elwood-John H. Glenn High School effective January 31, 2014 through June 30, 2014.
- d) Recommend the Board of Education approve Jacqueline Donnelly as an AIS Tutor (Science) at the Elwood-John H. Glenn High School for the 2013/2014 school year at the compensation rate of \$31.95 per period (44/60ths of the home tutoring rate of \$43.57) for six periods per day effective February 3, 2014.
- e) Recommend the Board of Education approve the transfer of Ann Sellick, a Paraprofessional at the Harley Avenue Primary School, to the James H. Boyd Intermediate School effective February 3, 2014. Ms. Sellick's hours are increasing from 2.0 to 2.5 per day.
- f) Recommend the Board of Education approve the following resolution:

BE IT RESOLVED, that the Elwood Union Free School District hereby establishes the standard work day for employees classified as Nurses to be 7.0 hours per day and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.
- g) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers and Nurses and Support Staff for the 2013/2014 school year.

P-9-- Recommend the Board of Education approve the following changes in the Table of Organization:

No recommended actions.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

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BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

January 30, 2014

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-8—Other:

- a) Recommend the Board of Education approve the attached Employment Agreement between the Elwood Public School District and Dr. Ellen Best-Laimit as Elementary Principal (Leave Replacement) effective January 27, 2014 through June 30, 2014.
- b) Recommend the Board of Education approve Nancy Sherwood as a mentor for Katlyn Roedel and Therese Regan as a mentor for Jacqueline Donnelly for the spring semester. The stipend is \$500 for the semester.
- c) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaching Staff for the spring season of the 2013/2014 school year.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM II TO THE ORIGINAL PERSONNEL AGENDA

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J

January 30, 2014

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-8—Other:

- a) Recommend the Board of Education approve the hourly rate for Karen Zimmerman to \$35.00 per hour to assist the Assistant Superintendent for Business with special projects in the absence of Susan Maddi, the School Finance Manager and Patrice Wahl, the Senior Clerk Typist who have resigned.

BOARD OF EDUCATION PERSONNEL ACTIONS
ADDENDUM III TO THE ORIGINAL PERSONNEL AGENDA

January 30, 2014

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-7—Other Appointments:

A) Instructional:

1) **ROSEMARY CALLAHAN**

Position	Reading Teacher
Type of Appointment	Part-time (0.95 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	February 3, 2014
Certification	Permanent Reading, Special Education, Elementary (N-6) and School District Administrator
Expiration Date	June 30, 2014 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Reading
Salary	95% of MA+30, Step 1
Reason	To fill a vacant position on the Table of Organization.

Elwood Union Free School District
Board of Education Business Items

January 30, 2014
Board Agenda

Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

Tab 1: Contracts

a. Recommend the Board approve the contract with **HOPE FOR YOUTH** for the 2013-2014 school year to provide services for special education; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 2: Bid/RFP Awards *None*

Tab 3: Health Service Contracts

a. Recommend the Board approve the Health and Welfare Services Agreement with **WEST ISLIP SCHOOL DISTRICT** for the 2013-2014 school year ; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

b. Recommend the Board approve the Health and Welfare Services Agreement with **RIVERHEAD CENTRAL SCHOOL DISTRICT** for the 2013-2014 school year ; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

c. Recommend the Board approve the Health and Welfare Services Agreement with **BAY**

SHORE UNION FREE SCHOOL DISTRICT for the 2013-2014 school year ; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

Tab 4: Donations

a. Recommend the Board accept a **donation** from the **ELWOOD BOOSTER CLUB** of a check in the amount of \$2,200 for the “**Have You Filled Your Bucket Today?**” program at **Harley Avenue Primary School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

b. Recommend the Board accept a **donation** from the **ELWOOD BOOSTER CLUB** of a check in the amount of \$5,000 for math manipulatives and educational materials at the **James H. Boyd Intermediate School** related to the common core curriculum. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

c. Recommend the Board accept a **donation** from **BOX TOPS FOR EDUCATION** of a check in the amount of \$984.20 for cultural arts program at **Harley Avenue Primary School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

d. Recommend the Board accept a **donation** from the **ELWOOD MIDDLE SCHOOL PTA** of check in the amount of \$3,000 for the **COURTYARD FURNITURE** project. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

e. Recommend the Board accept a **donation** from **TARGET - Take Charge of Education** of a check in the amount of \$37.00 for a donation from Box Tops for a Cultural Arts Program at **Harley Avenue Primary School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

f. Recommend the Board accept a **donation** from **TARGET - Take Charge of Education** of a check in the amount of \$1,340.39 for a donation from Box Tops for a Cultural Arts Program at **Harley Avenue Primary School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

g. Recommend the Board accept a **donation** from **TARGET - Take Charge of Education** of a check in the amount of \$655.68 for **James Boyd Intermediate School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

h. Recommend the Board accept a **donation** from **A+REWARDS STOP & SHOP** of a check

in the amount of \$41.58 for **John Glenn High School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

i. Recommend the Board accept a **donation** from the **ELWOOD BOOSTER CLUB** of a check in the amount of \$3,850 for the homework club at the **James H. Boyd Intermediate School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

Tab 5: Other

a. Recommend the Board approve the disposal of obsolete books at **John Glenn High School** due to condition or relevancy.

b. Recommend that the Board approve the disposal of an obsolete District lawn mower due to condition.

Elwood Union Free School District
Board of Education Business Items

ADDENDUM TO THE ORIGINAL BUSINESS AGENDA

January 30, 2014
Board Agenda

Key: Tab 1- Contracts
Tab 2- Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

Tab 1: Contracts *None*

Tab 2: Bid Awards - *None*

Tab 3: Health Service Contracts - *None*

Tab 4: Donations

- a. Recommend the Board accept a donation from the **Elwood Booster Club** of a check in the amount of \$1,300 for the purchase of a sound system for the **John H. Glenn High School** auditorium.
- b. Recommend the Board accept a donation from the **Elwood Booster Club** of a check in the amount of \$2,500 for the purchase of a sound system for the **John H. Glenn High School** auditorium.
- c. Recommend the Board accept a donation from the **Elwood Booster Club** of a check in the amount of \$2,800 for the purchase of of windscreens and chain link wall pads for the **John H. Glenn High School Varsity Baseball Field**.
- d. Recommend the Board accept a donation from the **Association of Suffolk County Supervisors for Educational Technologies Inc (ASSET)** of a check in the amount of \$800 for e-books in the **Elwood MS Library**.

Tab 5: Other

- a. Recommend the Board approve the disposal of obsolete textbooks at **James H. Boyd Intermediate School** due to condition or relevancy.