

**ELWOOD PUBLIC SCHOOLS  
BUDGET WORKSHOP AND  
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION  
May 17, 2012  
Elwood Middle School Auditorium - 7:30 p.m.**

**AGENDA**

- A. **PLEDGE OF ALLEGIANCE** -- Board President (7:30 p.m. – 7:35 p.m.)
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (7:35 p.m. – 7:40 p.m.) (TAB A)
1. Business Meeting – April 26, 2012
  2. Special Meeting – April 24, 2012
  3. Budget Hearing/Special Meeting/Work Session – May 3, 2012
- D. **COMMENDATIONS**  
This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:  
Suffolk County High Jump Champion: Kaitlyn Whitehorn (Coach: Mr. Burke)  
Musical Accomplishments: Jakeim Hart
- E. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo (7:40 p.m. – 7:45 p.m.)
1. Report from Michael Diesu, Student Liaison
  2. Report on successful Title I audit
- F. **RESIDENTS' REMARKS** (7:45 p.m. – 8:15 p.m.)  
The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.
- G. **DISCUSSION ITEMS/PRESENTATIONS** (8:15 p.m. – 9:15 p.m.)
1. Status of the December 9, 2010 bond referendum project
  2. Does the Board support memorial plaques on trees donated by the Girl Scouts?
  3. Change of Zone Application before the Town of Huntington re: Oak Tree Dairy property
- H. **FINANCIAL MATTERS** (9:15 p.m. – 9:20 p.m.) (TAB B)
1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the month ended March 31, 2012.
  2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the month ended March 31, 2012.
  3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the month ended March 31, 2012.
  4. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the month ended March 31, 2012.

5. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of March 31, 2012.
6. Recommend the Board acknowledge the receipt for audit of the Extra Classroom Fund Reports (High School and Middle School) for the quarter ended March 31, 2012.
7. Recommend the Board approve the budget transfer.

**I. BUSINESS MATTERS**

*(9:20 p.m. – 9:35 p.m.)*

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

**1. Personnel Agenda -- as per attached**

**(TAB C)**

**2. Special Education**

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
<i>April 25</i>	<i>April 2</i>
<i>April 26</i>	<i>April 25</i>
<i>April 30</i>	<i>April 26</i>
<i>May 1</i>	<i>April 4</i>
<i>May 7</i>	<i>April 27</i>

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
<i>April 25</i>	<i>April 17 (3 meetings)</i>
<i>April 30</i>	<i>March 28</i>
<i>May 4</i>	<i>February 14, April 26</i>
<i>May 7</i>	<i>April 27</i>

**3. Miscellaneous**

- a. Recommend the Board approve either ***schedule "A"*** or ***schedule "B"*** for Board of Education meetings for the 2012-13 school year.

**(TAB D)**

- b. Recommend the Board approve the high school art department trip to the Netherlands, Belgium, France and England during the spring recess period, March 23 to March 31, 2013.

**(TAB E)**

- c. Recommend the Board approve the Agreement with the Elwood Teachers' Alliance to modify the collective bargaining agreement for the 2011-12 school year only. The Agreement would extend the window to apply for the retirement benefit incentive if an eligible employee submits an irrevocable letter of retirement by 5 P.M. on June 1, 2012 with the effective date of resignation no later than June 30, 2012.

**(TAB F)**

- d. Recommend the Board approve the Agreement with the United Public Service Employees Union to modify the collective bargaining agreement for the 2011-12 school year only. The Agreement would extend the window to apply for the retirement benefit incentive if an eligible employee submits an irrevocable letter of retirement by 5 P.M. on June 1, 2012 with the effective date of resignation no later than June 30, 2012.

**(TAB G)**

e. Recommend the Board approve the Agreement with the Council of Elwood Administrators to modify the collective bargaining agreement for the 2011-12 school year only. The Agreement would extend the window to apply for the retirement benefit incentive if an eligible employee submits an irrevocable letter of retirement by 5 P.M. on June 1, 2012 with the effective date of resignation no later than June 30, 2012. (TAB H)

f. Recommend the Board approve submission of the following topics to the New York State Mandate Relief Council for their consideration:

1. Reform the Triborough Amendment.
2. Amend the N.Y.S. Tax Cap legislation so that special education costs associated with student placements outside the district are not included in the district's tax cap.

g. Recommend the Board approve the following policies (*second reading*): (TAB I)

0100	Equal Opportunity ( <i>Amended</i> )
0110	Sexual Harassment ( <i>Amended</i> )
0116	Student Harassment and Bullying Prevention and Intervention

Amendments to the Code of Conduct:

5300.10	Definitions
5300.15	Student Rights and Responsibilities
5300.20	Essential Partners
5300.30	Prohibited Student Conduct
5300.70	Public Conduct on School Property
5300.75	Dissemination and Review

4. **Business Agenda** -- as per attached (TAB J)

J. **ITEMS NOT LISTED ON AGENDA**

K. **COMMUNICATIONS**

L. **RESIDENTS' REMARKS** (9:35 p.m. – 10:05 p.m.)  
Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

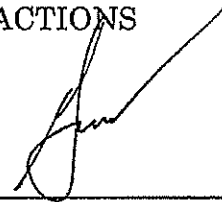
M. **EXECUTIVE SESSION** (10:05 p.m. – 11:00 p.m.)  
1. Personnel matters  
2. Labor relations/contract negotiations

N. **ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

May 17, 2012



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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations: No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments:

Recommend the Board of Education confer tenure upon the staff members listed below, whose service during their probationary period has been found to be competent, efficient and satisfactory:

<i>Staff Member</i>	<i>Tenure Area</i>	<i>Certification</i>	<i>Effective Date</i>
<i>Maria Aiello</i>	<i>Science</i>	<i>Initial</i>	<i>September 1, 2012</i>
<i>Scott Brennan</i>	<i>Business</i>	<i>Permanent</i>	<i>September 1, 2012</i>
<i>Marissa Paraszczuk</i>	<i>Social Studies</i>	<i>Initial</i>	<i>September 1, 2012</i>
<i>Marissa Paraszczuk</i>	<i>Special Education</i>	<i>Initial</i>	<i>September 1, 2012</i>
<i>Gina Policastro</i>	<i>Science</i>	<i>Initial</i>	<i>September 2, 2012</i>
<i>Jane Geng</i>	<i>Teaching Assistant</i>	<i>Continuing</i>	<i>August 31, 2012</i>
<i>Janice Peperno</i>	<i>Teaching Assistant</i>	<i>Level I</i>	<i>September 1, 2012</i>
<i>Renee Emiliani</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>September 3, 2012</i>
<i>Lydia Babbit</i>	<i>Teaching Assistant</i>	<i>Initial</i>	<i>October 13, 2012</i>

BOARD OF EDUCATION PERSONNEL ACTIONS

May 17, 2012

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P-7-- Other Appointments:

A) Instructional:

1) SUZANNE HULME

Position	Science Teacher (Physics)
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2012
Certification	Permanent SDA, Physics, Earth Science, Biology and General Science, Chemistry, Mathematics and Elementary
Expiration Date	August 31, 2014
Tenure Eligibility	September 1, 2014
Tenure Area	Science
Salary	MA+75, Step 14
Reason	To fill a vacant position on the Table of Organization.

B) Civil Service:

No Recommended Actions

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

<u>Employee</u>	<u>Job Area</u>	<u>Effective Date</u>
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*No recommendations at this time.*

- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

<u>Employee</u>	<u>Job Area</u>	<u>Effective Date</u>
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*No recommendations at this time.*

- c) Recommend the Board of Education approve Shannon Chetuck, a Special Education teacher, at the Elwood-John H. Glenn High School for an additional 0.2 FTE effective March 21, 2012 during Eileen Gorman's maternity/child care absence. This extra class is expected to continue for a period of 8 weeks (To correct the record to reflect Ms. Chetuck, not Ms. Coopersmith).

BOARD OF EDUCATION PERSONNEL ACTIONS

May 17, 2012

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- d) Recommend the Board of Education approve additional compensation for the following teachers to cover a Mathematics/Special Education teacher on child care leave. This is effective May 7<sup>th</sup> and is expected to continue for approximately six weeks:

<i>Kim Barnes</i>	<i>0.1 FTE (1 period every other day)</i>
<i>Vincenzo Berto</i>	<i>0.2 FTE (1 period every day)</i>
<i>Christina Kerensky</i>	<i>0.2 FTE(1 period every day)</i>
<i>Pamela Rodriquez</i>	<i>\$47.46 per period (1 period every day)</i>

- e) Recommend the Board of Education approve the following teachers for the Curriculum Writing Projects outline below at the compensation rate of \$62.00 per hour:

Project: *MOP (Monitored Organizational Period)*  
*The goal of this project is to develop 25 review activities in each of the four core subject areas in both 7<sup>th</sup> and 8<sup>th</sup> grade (English, Math, Science and Social Studies)*

<i>Names:</i>	<i>Wendy Braxton</i>	<i>Hours:</i>	<i>15 hours</i>
	<i>Danielle Dupre</i>		<i>15 hours</i>
	<i>Lisa Gorman</i>		<i>15 hours</i>
	<i>Jennine Harris</i>		<i>15 hours</i>

Project: *Algebra I and Geometry*  
*The goal of this project is to align the High School Algebra I and Geometry courses to the Common Core Standards and state assessments*

<i>Names:</i>	<i>Vincenzo Berto</i>	<i>Hours:</i>	<i>70 hours</i>
	<i>Joseph Pushee</i>		<i>70 hours</i>

- f) Recommend the Board of Education approve Suzanne Hulme as a substitute teacher at the Elwood-John H. Glenn High School to provide support to students in Regents science classes, at the rate of \$240.00 per day for the 2011/2012 school year.
- g) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers/Nurses for the 2011/2012 school year.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

*No recommendations at this time.*

SCHEDULE OF SUBSTITUTE TEACHERS AND NURSES  
May 2012

<u>Name, Address</u> <u>Telephone No:</u>	<u>Certification:</u>	<u>Expiration Date:</u>	<u>Approval:</u>
Babcock, Danielle	Childhood Ed 1-6	I-2/17	All K-12
Bauver, Wren	Childhood Ed 1-6	Pending	All K-12
Kelly-Hulme, Suzanne	Science	Permanent	All 7-12
Mathiesen, Stephanie	Childhood Ed B-2	Professional	All K-12

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

May 17, 2012

ADDENDUM TO THE ORIGINAL PERSONNEL AGENDA

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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-7-- Other Appointments:

A) Instructional:

1) **TARIN BAXTER**

Position	French Teacher
Type of Appointment	Part-time (0.6 FTE)
Assignment	Elwood-John H. Glenn High School
Effective Date	September 1, 2012
Certification	Initial French 7-12 and Students With Disabilities-French 7-12
Expiration Date	June 30, 2013 or earlier at District discretion
Tenure Eligibility	Not applicable
Tenure Area	Foreign Language
Salary	60% of MA, Step 1
Reason	To fill a vacant position on the Table of Organization.

P-8-- Other:

- a) Recommend the Board of Education approve the employment of Ellen Best-Laimit as the part-time Assistant Superintendent for Curriculum and Instruction for the 2012/2013 school year, and further authorize the Board of Education President to execute the employment contract previously reviewed by the Board. This appointment is subject to State Education Department approval.
- b) Recommend the Board of Education approve the Agreement between the Board of Education of the Elwood Union Free School District and the Elwood Teachers' Alliance in regard to Article XII of the CBA dealing with the repayment of borrowed sick days, and further recommend the Board of Education authorize the President to execute said Agreement.



## BOARD OF EDUCATION PERSONNEL ACTIONS

May 17, 2012

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- c) Recommend the Board of Education approve Susanne Woods and Lisa Gorman as ESL Teachers for the ESL Summer Program at the professional development rate of \$64.00 per hour. Both Ms. Woods and Ms. Gorman will be running the traditional summer program for ESL students.
  - d) Recommend the Board of Education approve Joanne Hill as a temporary Paraprofessional at the Elwood-John H. Glenn High School effective March 19 through June 22, 2012.
- P-9-- Recommend the Board of Education approve the following changes in Table of Organization:
- From: A reduction of a 1.0 FTE Teaching position - Teacher on Special Assignment/Dean position at the Elwood-John H. Glenn High School (ETA bargaining unit position).
- To: An increase of a 1.0 FTE Administrator position - Assistant to the Principal position at the Elwood-John H. Glenn High School (Council of Elwood Administrators bargaining unit position).

Elwood Union Free School District  
Board of Education Business Items

**May 17, 2012**  
Board Agenda

Key:	B1: Contracts	B5: Other
	B2: Bid awards	
	B3: Health Services	
	B4: Donations	

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

**B1: Contracts**

*(Tab 1)*

- a. Recommend the Board approve the resolution for the **Long Island School Nutrition Directors Cooperative Bid** for 2012/2013; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **SCOPE Pre-school program** for the 2012/2013 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement with **Health Source Group, Inc.** for the 2012/2013 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the agreement with **Association for the Help of Retarded Children, Suffolk Chapter (AHRC)** for the 2011/2012 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve the agreement with **CBIZ Valuation Group, LLC** for asset valuation, financial advisory, litigation support services and supplemental property data collection services for the current fiscal year 2011/2012 and the "Limited On-site Update Service" for \$7,350 and Barcode Tags for \$200 per roll of 100; *and* that the Board of Education hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- f. Recommend the Board approve the contract with **Visionary Adventure Inc.** for the annual inspection (indoor/outdoor challenge course inspection of low and high elements, applicable equipment and written report) for summer 2012; *and* that the Board of Education hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

**B2: Bid Awards/RFP** (No recommended actions) (Tab 2)

**B3: Health Service Contracts** (Tab 3)

- a. Recommend the Board approve the **Health Services** contract for Health & Welfare Services with **Hauppauge Union Free School District** for the 2011/2012 school year.

**B4: Donations** (Tab 4)

- a. Recommend the Board accept the **donation** of \$125.70 from **General Mills Box Tops for Education** for use at James H. Boyd Intermediate School for the 2011/2012 school year. The appropriate revenue and budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **donation** of \$2,610 from **Elwood Middle School PTA** for the **Arts in Education** programming. The appropriate revenue and budget codes will be adjusted accordingly.
- c. Recommend the Board accept the **donation** of 1,000 from the **Allstate Foundation, Safe Teen Drive LI**, to partially fund safe driving seminars for students at John H. Glenn High School. The appropriate revenue and budget codes will be adjusted accordingly.
- d. Recommend the Board accept the **donation** of the following items from local businesses for the purpose of creating a vegetable garden in the Elwood Middle School courtyard area:
  - Florence Building Material – Cedar wood - \$250 value
  - Main Street Nursery – 10 bags of compost and seeds - \$100 value
  - Bisset Nursery – 10 bags of cedar mulch – \$460 value
  - Mother Earth Nursery – Topsoil - \$77 value
- e. Recommend the Board accept the **donation** of \$6,900 from **Elwood Middle School PTA** to purchase & install 9 outdoor benches & 1 outdoor trash receptacle for Elwood Middle School. The appropriate revenue and budget codes will be adjusted accordingly.
- f. Recommend the Board accept the **donation** of dictionaries from **Verizon Telecom Pioneers, Paumanok Chapter #85**, for use at James H. Boyd Intermediate School.
- g. Recommend the Board accept the **donation** of \$1,200 from **SEPTA** for the Department of Curriculum to purchase computer software and equipment for use at Harley Avenue Primary School. The appropriate revenue and budget codes will be adjusted accordingly.

- h. Recommend the Board accept the **donation** of \$1,122.50 from **General Mills *Box Tops for Education*** for use at **Harley Avenue Primary School**. The appropriate revenue and budget codes will be adjusted accordingly.

**B5: Other**

(Tab 5)

- a. Recommend the Board approve the proposed resolution for issuance of **Tax Anticipation Notes (TANS)** for the 2012/2013 school year in the amount not to exceed \$14,000,000.
- b. Recommend the Board approve the **disposal** of six (6) non-repairable **microscopes** from Elwood Middle School.
- c. Recommend the Board approve the **disposal** of old/obsolete **audio/visual equipment** from the John H. Glenn High School library.
- d. Recommend the Board approve the **disposal** of old/obsolete **VHS tapes** from John H. Glenn High School library.

Elwood Union Free School District  
Board of Education Business Items

May 17, 2012  
Board Agenda  
**ADDENDUM**

Key:	B1: Contracts	B5: Other
	B2: Bid awards	
	B3: Health Services	
	B4: Donations	

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

**B1: Contracts**

(Tab 1)

- a. Recommend the Board approve the Multi-year service agreement with **Western Suffolk BOCES** for the period of 2012 through 2017 for the lease purchase of **151 - HP Compaq 8200 computers and 44 - 8.5 hour Chromebooks; and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the Multi-year service agreement with **Western Suffolk BOCES** for the period of 2012 through 2017 for the lease purchase of **18 multi-function copier machines** through WSB for a period of 60 months; and that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

**B2: Bid Awards**

**B3: Health Services**

**B4: Donations**

- a. Recommend the Board accept the **donation** of \$3,286.20 from **James H. Boyd Intermediate School PTA** to be used for the 3<sup>rd</sup> grade trips to **Izumi Restaurant**, 6550 Jericho Turnpike, Commack on May 21, 22 and 24, 2012. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the balance of \$16,150 as the final donation/payment from **James H. Boyd Intermediate School PTA** for the 5<sup>th</sup> grade trip on **Skyline Cruise** and Long Island Limousine for a trip to the Statue of Liberty on June 7, 2012. **Donations** received to date total \$19,850 which covers the total cost of the cruise and limousine. The appropriate revenue and budget codes will be adjusted accordingly.

\$15,200 for cruise

\$ 4,650 for transportation/LI Limousine

\$19,850 total cost for trip

**B5: Other**

