

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
January 19, 2012
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. **PLEDGE OF ALLEGIANCE** – Board President
- B. **CALL TO ORDER** – District Clerk
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (TAB A)
1. Business Meeting – December 15, 2011
2. Special Meeting/Work Session – January 5, 2012
- D. **COMMENDATIONS** -- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools.
- E. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo
1. Report from Michael Diesu, Student Liaison
- F. **BUDGETDISCUSSION / PRESENTATION / PROPOSED RESOLUTIONS:**
1. **Budget Discussion**
a. Question & Answer: Middle School Reconfigured Program for 2012-2013
Question & Answer: High School Reconfigured Program for 2012-2013
2. **Presentation**
a. Presentation of draft 2012-13 Budget with Tax Levy at 2%
3. **Resolutions:**
BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following program changes be approved:
a. Recommend that the Board approve the reorganized Middle School program for 2012-13.
b. Recommend that the Board approve the reorganized High School program for 2012-13.
- G. **RESIDENTS' REMARKS** – The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. (30 minutes)
- H. **UNFINISHED BUSINESS/DISCUSSION ITEMS**
- I. **FINANCIAL MATTERS** (TAB B)
1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the month ended November 30, 2011.
2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the month ended November 30, 2011.
3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the month ended November 30, 2011.

4. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of November 30, 2011.
5. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the month ended November 30, 2011.

J. BUSINESS MATTERS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. Personnel Agenda -- as per attached **(TAB C)**

2. Special Education

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
December 9	November 9
December 13	December 7
December 15	December 14
January 9	December 16
January 12	January 11

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

<u>Submitted to the Board</u>	<u>Meeting Dates</u>
January 10	December 13, 20; January 5
January 11	December 20

3. Miscellaneous

- a. Recommend the Board adopt the following policies (*second reading*): **(TAB D)**
 1. Policy 6100 -- Annual Budget
 2. Amended Policy 6110 -- Budget Planning

- b. Recommend the Board approve the calendar for the 2012-2013 school year. **(TAB E)**

4. Business Agenda -- as per attached **(TAB F)**

K. ITEMS NOT LISTED ON AGENDA -- None

L. COMMUNICATIONS/DISCUSSION
Discussion: High School Physical Education Exemption Program

M. RESIDENTS' REMARKS
Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. **(30 minutes)**

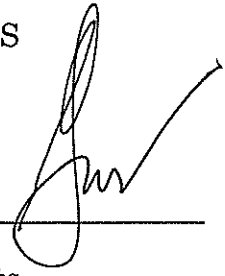
N. EXECUTIVE SESSION
a. Personnel matters

O. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

January 19, 2012 (REVISED)



KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Resignations	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Terminations/Excesses	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **DIANA DOBROW**

Position
Assignment
Effective Date
Reason

Part-time Teaching Assistant
Harley Avenue Primary School
January 18, 2012
Resignation

B) Civil Service: No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

January 19, 2012

P-7-- Other Appointments:

A) Instructional:

1) **SARA MOLLICA**

Position	Teaching Assistant (Special Education)
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	January 24, 2012
Certification	Initial Early Childhood Education (B-2) and Childhood Education (Grades 1-6)
Expiration Date	January 23, 2015
Tenure Eligibility	January 24, 2015
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	Board approved the position and increased the Table of Organization at the November 17 th meeting.

B) Civil Service:

1) **SUSAN DISTEFANO**

Position	Senior Clerk Typist (Secretary to Director)
Civil Service Title	Senior Clerk Typist
Type of Appointment	Full-time, 10 months
Assignment	Athletic Office, Elwood-John H. Glenn High School
Effective Date	January 23, 2012
Prob. Expiration Date	July 23, 2012
Certification	Civil Service (Competitive Class)
Salary	In accord with the contract between the District and the Elwood Secretarial Association
Reason	To replace Jan Fairchild who transferred to the vacant position in the Guidance Office

2) **JUDITH TESSITORE**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 3.0 hours per day, 10 months
Assignment	Elwood-John H. Glenn High School
Effective Date	January 23, 2012
Prob. Expiration Date	Not Applicable
Certification	Civil Service (Labor Class)
Salary	In accord with the contract between the District and the Elwood Paraprofessional Association
Reason	To replace Marion Gilmore who retired

BOARD OF EDUCATION PERSONNEL ACTIONS

January 19, 2012

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

<u>Employee</u>	<u>Job Area</u>	<u>Effective Date</u>
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No recommendations at this time.

- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

<u>Employee</u>	<u>Job Area</u>	<u>Effective Date</u>
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No recommendations at this time.

- c) Recommend the Board of Education approve the following teachers for the Third Grade Social Studies Curriculum Writing Project for four (4) hours each at the compensation rate of \$62.00 per hour:

*Kristine Cornwell, Lisa Friend, Elizabeth Held, Marsha McLeod,
Beth Noon, Lorraine Vignoli and Marcia Zatulskis*

- d) Recommend the Board of Education approve the transfer of Jan Fairchild from the Athletic Office to the Guidance Office at the Elwood-John H. Glenn High School effective January 20, 2012. This results in a salary column change from Senior Clerk Typist Secretary to Director (10 months) to Senior Clerk Typist (10 months).
- e) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers/Nurses for the 2011/2012 school year.

- P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

No recommendations at this time.

SCHEDULE OF SUBSTITUTE TEACHERS AND NURSES
January 2012

Name, Address	<u>Certification:</u>	<u>Expiration Date:</u>	<u>Approval:</u>
<u>Telephone No:</u> <i>Arcati, Jenna</i>	Childhood Ed 1-6	I-9/14	All K-12
<i>Bartumioli, Christina</i>	Childhood Ed 1-6 Students with Dis.	I-9/16 I-9/16	All K-12
<i>Cartwright, Gina</i>	Registered Nurse	1/31/2014	All Buildings
<i>D'Agostino, Annamaria</i>	Italian 7-12	I-9/16	All K-12
<i>Kassinger, Courtney</i>	Music	I-9/16	All K-12
<i>Lohr, Heather</i>	Art	Pending	All K-12
<i>Manaseri, Joseph</i>	Phys Ed.	Pending	All K-12
<i>Nelsen, Megan</i>	Spanish 7-12	Pending	All k-12
<i>Ramos, Celia</i>	Childhood Ed 1-6	I-9/16	K-5
<i>Sadusky, Danielle</i>	Childhood Ed 1-6	Pending	Harley/Boyd

Elwood Union Free School District

Board of Education Business Items

January 19, 2012
Board Agenda

Key:	B1: Contracts	B5: Other
	B2: Bid awards	
	B3: Health Services	
	B4: Donations	

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

(Tab 1)

- a. Recommend the Board approve the contract with **Long Island Limousine Service** to transport students to the World's Fair Marina in Queens as part of Boyd's 5th grade trip on June 7, 2012.
- b. Recommend the Board approve the contract with **Pitney Bowes** for the Pitney Bowes Connect 2000 postal system. The new system will be cost effective because it will provide savings on postal costs, better efficiency, availability of QR codes and verification of addresses, which is useful for registration purposes.

B2: Bid Awards

(Tab 2)

B3: Health Service Contracts

(Tab 3)

- a. Recommend the Board approve the **Health Service Contract** for Health & Welfare Services with **Syosset Central School District** for the 2011/2012 school year.

B4: Donations

(Tab 4)

- a. Recommend the Board accept the **donation of \$700 from Target Field Trip Grant** for use at James H. Boyd Intermediate School. The appropriate revenue and budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **donation of \$40,000 from Elwood Education Endowment Corp.** The appropriate revenue and budget codes will be adjusted accordingly.



c. Recommend the Board accept the **donation of \$2,500 from Elwood Booster Club** for use at Elwood Middle School music and extra-curricular student activity programs. The appropriate revenue and budget codes will be adjusted accordingly.

d. Recommend the Board accept the donations of **\$1,200** for the deposit for LI Limousine Service and **\$500** for deposit for Skyline Cruise from James H. Boyd Intermediate School PTA for the Boyd 5th grade trip on June 7, 2012. The appropriate revenue and budget codes will be adjusted accordingly.

B5: Other

(Tab 5)

a. Recommend the Board approve the **disposal** of an H-P Office-jet Pro L7780 All-in-one printer/copier that is broken and unable to be repaired from Buildings & Grounds.