

ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
August 25, 2011
Elwood Middle School Auditorium - 7:30 p.m.

REVISED AGENDA

- A. **CALL TO ORDER** – District Clerk
- B. **PLEDGE OF ALLEGIANCE** – Board President
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (TAB A)
1. Regular Business Meeting – June 15, 2011 (*tabled on July 5*)
2. Special Meeting – June 20, 2011 (*tabled on July 5*)
3. Reorganization/Business Meeting – July 5, 2011
4. Special Meeting – July 14, 2011
- D. **COMMENDATIONS** -- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. (*deferred until school reopens*)
- E. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT’S COMMENTS REGARDING TONIGHT’S AGENDA** – Mr. Peter C. Scordo
- F. **PRESENTATION:** -- None
- G. **RESIDENTS’ REMARKS** – The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. (***30 minutes***)
- H. **DISCUSSION ITEMS**
1. Class rank and the selection and notification of valedictorian and salutatorian
2. VHS courses – providing additional opportunities for students
3. Additional 2.2 FTE staff for Boyd/MS
4. Review of class sizes
5. Update on Middle School and High School scheduling process
- I. **FINANCIAL MATTERS** (TAB B)
1. Recommend the Board acknowledge receipt for audit of the Treasurer’s Report for the month ended June 30, 2011.
2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the month ended June 30, 2011.
3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the month ended June 30, 2011.
4. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the month ended June 30, 2011.
5. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of June 30, 2011.
6. Recommend the Board acknowledge the receipt for audit of the Extra Classroom Fund Reports (High School and Middle School) for the quarter and year ended June 30, 2011.
7. Recommend the Board approve the budgetary transfers.

J. BUSINESS MATTERS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. Personnel Agenda and Addendum -- as per attached

(TAB C)

2. Special Education

a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

| <u>Submitted to the Board</u> | <u>Meeting Dates</u> |
|-------------------------------|--|
| June 29 | May 12 (2 meetings), 18, 31; June 9 |
| June 30 | May 5, 18, 19 |
| July 1 | May 6, 18, 24 |
| July 5 | May 19, 25, 26 |
| July 6 | April 13, June 2 (2 meetings) |
| July 7 | June 3 |
| July 8 | June 6, 8 |
| July 11 | June 9, 15 |
| July 12 | May 20, 26 (2 meetings), June 1, 7, 20 |
| July 13 | June 1 (2 meetings), 6, 8 |
| July 14 | June 3, 16 |
| July 15 | May 10 |
| July 18 | May 12, 19, June 9 (2 meetings) |
| July 19 | June 6 |
| July 20 | May 6, 19, 25, June 3 (2 meetings), 15 |
| July 21 | March 9 |
| July 25 | May 10, 23 (2 meetings) |
| July 28 | May 10, June 7 |
| August 3 | April 28, May 16 |
| August 5 | March 14 |
| August 8 | June 23 |
| August 11 | June 7 |
| August 16 | April 13, 14, May 2, June 8 |

b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

| <u>Submitted to the Board</u> | <u>Meeting Dates</u> |
|-------------------------------|----------------------|
| July 7 | May 10 |
| July 12 | June 30 |
| July 13 | July 11 |
| July 14 | July 11 |
| July 19 | May 2 |

3. Business Agenda -- as per attached

(TAB D)

4. Miscellaneous

a. Recommend the Board approve the attached resolution regarding the Annual Professional Performance Review (APPR) Plan.

(TAB E)

K. ITEMS NOT LISTED ON AGENDA -- None

L. COMMUNICATIONS

M. RESIDENTS' REMARKS

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. **(30 minutes)**

N. EXECUTIVE SESSION

a. Personnel matters

O. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

August 25, 2011

| | | |
|------|----------------------------|---------------------------------------|
| KEY: | P-1: Position Abolition | P-6: Tenure Appointments |
| | P-2: Position Creation | P-7: Other Appointments |
| | P-3: Resignations | P-8: Other |
| | P-4: Leaves | P-9: Changes in Table of Organization |
| | P-5: Terminations/Excesses | |

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions:

A) Instructional: No Recommended Actions

B) Civil Service:

- 1) Abolish one (1) part-time Clerk Typist position in the Human Resources Office due to budgetary considerations.

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **JACK BIXHORN**

| | |
|----------------|----------------------|
| Position | Teaching Assistant |
| Assignment | Elwood Middle School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

2) **CHARLES ROGENER**

| | |
|----------------|---|
| Position | Teaching Assistant (0.8 FTE) and Social Studies Teacher (0.2 FTE) |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

3) **THOMAS LARAIA**

| | |
|----------------|-----------------------------------|
| Position | Special Education Teacher |
| Assignment | James H. Boyd Intermediate School |
| Effective Date | July 1, 2012 |
| Reason | Retirement |

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B) Civil Service:

1) **FIONA GOETZ**

| | |
|----------------|------------------------------|
| Position | Paraprofessional |
| Assignment | Harley Avenue Primary School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

2) **VICKIE TROMBETTAS**

| | |
|----------------|-----------------------------------|
| Position | Paraprofessional |
| Assignment | James H. Boyd Intermediate School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

P-4-- Leaves:

A) Instructional:

1) **SHANNON SWAN**

| | |
|----------------|---|
| Position | Special Education Teacher |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | September 1, 2011 through June 30, 2012 |
| Reason | Maternity/Child Care |

P-5-- Terminations:

A) Instructional:

No Recommended Actions

B) Civil Service:

1) **TRACEY BECK**

| | |
|----------------|-----------------------|
| Position | Clerk Typist |
| Assignment | District Office |
| Effective Date | June 30, 2011 |
| Reason | Abolition of position |

2) **ELEANOR WALSH**

| | |
|----------------|-----------------------------------|
| Position | Food Service Worker |
| Assignment | James H. Boyd Intermediate School |
| Effective Date | August 31, 2011 |
| Reason | Termination |

P-6-- Tenure Appointments:

No Recommended Actions

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P-7-- Other Appointments:

A) Instructional:

1) **JENNIFER BASFORD**

| | |
|---------------------|---|
| Position | Science Teacher |
| Type of Appointment | Part-time (0.5 FTE) |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | September 1, 2011 |
| Certification | Initial Earth Science 7-12 and General Science 7-12 Extension |
| Expiration Date | June 30, 2012 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Science |
| Salary | 50% of MA, Step 3 |
| Reason | To meet District needs |

2) **LIZA GEONIE**

| | |
|---------------------|---|
| Position | Behavioral Special (Teacher on Special Assignment) |
| Type of Appointment | Probationary |
| Assignment | District-wide – Special Education Office |
| Effective Date | August 26, 2011 |
| Certification | Professional Students With Disabilities (B-2) and (Grades 1-6), |
| Expiration Date | August 25, 2014 |
| Tenure Eligibility | August 26, 2014 |
| Tenure Area | Special Education |
| Salary | MA+45, Step 6 |
| Reason | To meet District needs. Position approved by the Board of Education at the July 14, 2011 meeting. |

B) Civil Service:

No Recommended Actions

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

| <u>Employee</u> | <u>Job Area</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
|-----------------|-----------------|-----------------------|

No recommendations at this time.

BOARD OF EDUCATION PERSONNEL ACTIONS

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- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

| <u>Employee</u> | <u>Job Area</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
|-----------------|-----------------|-----------------------|

No recommendations at this time.

- c) Recommend the Board of Education Suzanne Legge as the JV Volleyball coach for the fall 2011 season.
- d) Recommend the Board of Education approve Elizabeth Bocchino as a part-time CSE Chairperson, to work on an as needed basis for the 2011/2012 school year at a rate of \$500.00 per day for a total of 80 days. Funding via federal grant.
- e) Recommend the Board of Education approve Nevodna Bienenstein as a part-time CPSE Chairperson, to work on an as need basis for the 2011/2012 school year at a rate of \$500 per day for a total of 80 days. Funding via federal grant.
- f) Recommend the Board of Education approve an increase in hours for Connie Testagross, a paraprofessional at the James H. Boyd Intermediate School, from 2.5 to 3.5 effective September 1, 2011.
- g) Recommend the Board of Education approve the attached Schedule of Substitute Teachers/Nurses for the 2011/2012 school year.

P-9-- Changes in Table of Organization:

No recommendation at this time.

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

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ADDENDUM I

| | | |
|------|----------------------------|---------------------------------------|
| KEY: | P-1: Position Abolition | P-6: Tenure Appointments |
| | P-2: Position Creation | P-7: Other Appointments |
| | P-3: Resignations | P-8: Other |
| | P-4: Leaves | P-9: Changes in Table of Organization |
| | P-5: Terminations/Excesses | |

The Superintendent of Schools recommends that the Board of Education approve the following personnel items in the order of appearance:

P-9-- Changes in Table of Organization

1) Teachers:

- a) 0.2 FTE – 6th Grade AIS Math at the Elwood Middle School
- b) 1.0 FTE – Elementary AIS ELA at the James H. Boyd Intermediate School
- c) 1.0 FTE – Elementary AIS Math at the James H. Boyd Intermediate School

P-3-- Resignations:

A) Instructional:

1) **JENNIFER BARRA**

| | |
|----------------|-----------------------------------|
| Position | Teaching Assistant |
| Assignment | James H. Boyd Intermediate School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

2) **DIANA LAMACCHIA**

| | |
|----------------|---------------------------------------|
| Position | Teaching Assistant |
| Assignment | Elwood Middle School |
| Effective Date | August 31, 2011 |
| Reason | To accept part-time teaching position |

3) **JILL LOVELAND**

| | |
|----------------|--|
| Position | Science Teacher (Regular Substitute Leave Replacement) |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

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B) Civil Service:

1) **CATARINA GIARAMITA**

| | |
|----------------|------------------------------|
| Position | Paraprofessional |
| Assignment | Harley Avenue Primary School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

2) **SUSAN SAMPLE**

| | |
|----------------|------------------------------|
| Position | Paraprofessional |
| Assignment | Harley Avenue Primary School |
| Effective Date | August 31, 2011 |
| Reason | Resignation |

P-7-- Other Appointments:

A) Instructional:

1) **LAUREN GLASER**

| | |
|---------------------|---|
| Position | Science Teacher |
| Type of Appointment | 0.9 FTE (Part-time) Regular Substitute Leave Replacement |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | September 1, 2011 |
| Certification | Initial Biology 7-12 |
| Expiration Date | January 27, 2012 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Science |
| Salary | 90% of MA, Step 1 |
| Reason | To replace Tracy Behar, a teacher on maternity/child care leave (was Jill Loveland) |

2) **DIANA LAMACCHIA**

| | |
|---------------------|--|
| Position | Special Education Teacher |
| Type of Appointment | 0.4 FTE Part-time |
| Assignment | Elwood Middle School |
| Effective Date | September 1, 2011 |
| Certification | Initial Childhood Education (Grades 1-6); Literacy (Birth – Grade 6) and Students with Disabilities (Grades 1-6) Pending |
| Expiration Date | June 30, 2012 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Special Education |
| Salary | 40% of MA, Step 1 |
| Reason | To fill a vacant position currently on Table of Organization |

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3) **NANCY PINA**
Position Special Education Teacher
Type of Appointment Regular Substitute (Leave Replacement)
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Initial Students With Disabilities (Grades 5-9) Generalist (Pending)
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Special Education
Salary MA+30, Step 3
Reason To replace Shannon Swan, a teacher on maternity/child care leave

4) **CHRIS WARREN**
Position Art and Business Teacher
Type of Appointment 0.9 FTE Part-time (0.6 FTE Art and 0.3 FTE Business)
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Permanent Art and Initial Business and Marketing
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Art
Salary 90% of MA+45, Step 8
Reason To fill a vacant position currently on Table of Organization – originally appointed to a 0.6 FTE Art position at the July 5th meeting.

B) Civil Service:

1) **KERRI BAGGETTA**
Position Paraprofessional (Special Education)
Civil Service Title School Monitor
Type of Appointment Pull-time (6.5 hours per day), 10 months
Assignment Harley Avenue Primary School
Effective Date September 6, 2011
Permanent Status Date Not applicable
Certification Civil Service (Labor Class)
Salary In accord with the contract between the District and the Elwood Paraprofessional Association
Reason To meet a CSE requirement

BOARD OF EDUCATION PERSONNEL ACTIONS

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P-8-- Other

- a) Recommend the Board of Education approve the following employees for the coaching vacancies for the fall 2011 season:

| <u>Name:</u> | <u>Sport:</u> | <u>School:</u> |
|--------------------------|-----------------------------------|-------------------------------|
| <i>Emile Barnett</i> | <i>JV Boys' Soccer</i> | <i>John Glenn High School</i> |
| <i>Suzanne Legge</i> | <i>JV Volleyball</i> | <i>John Glenn High School</i> |
| <i>Kenneth Mulvihill</i> | <i>Middle School Boys' Soccer</i> | <i>Elwood Middle School</i> |

- b) Recommend the Board of Education approve Liza Geonie, a Special Education Teacher, to create Functional Behavior Plans for the two new special education students prior to their entrance into the Elwood School District. Work is to be completed between August 26 – August 30, not to exceed 20 hours at the rate of \$62.00 per hour. Grant funded.

Elwood Union Free School District

Board of Education Business Items

August 25, 2011 (REVISED)

| | | |
|------|---------------------|-----------|
| Key: | B1: Contracts | B5: Other |
| | B2: Bid awards | |
| | B3: Health Services | |
| | B4: Donations | |

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

(Tab 1)

- a. Recommend the Board approve the two-year agreement and five (5) transportation contract extensions with **Huntington Coach** for the period 9/1/11 through 6/30/12; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the E-Rate Processing Service Agreement with **Integra** for the 2011/2012 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the service contracts for **Cooperative Educational Shared Services** with **Western Suffolk BOCES** for the **2011/2012** school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the **Western Suffolk BOCES AS-7 Amended** Contract for the **2010/2011** school year which reflects a summary of services provided by BOCES for the 2010/2011 school year; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve participation with the following agencies providing **Special Education** services for the 2011/2012 school year under the federal **IDEA/ASEP** (Approved Special Education Program) Part B, Section 611 and Section 619 funds flow-through program; *and* that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
 - Alternatives for Children
 - Building Blocks Developmental Pre-School
 - Cleary School for the Deaf
 - Developmental Disabilities Institute, Inc.
 - East Islip Pre-School Program
 - Metro Therapy
 - Mill Neck Manor for the Deaf
 - Nassau Suffolk Services for the Autistic
 - County of Suffolk, acting through its duly constituted Suffolk County Department of Health Services.



B2: Bid Awards*(Tab 2)*

- a. Recommend the Board hereby award the **LISFSDA** Cooperative Food Service bids as recommended by the Long Island Schools Food Service Directors Association for the 2011/2012 school year.
- b. Recommend the Board hereby award the **Interscholastic Athletic bids** for Uniforms/Materials & Supplies for the 2011/2012 school year.

B3: Health Service Contracts*No recommended actions (Tab3)***B4: Donations***(Tab 4)*

- a. Recommend the Board approve the **donation of five (5) Compaq computers** from Comp4Kids with Pentium 4 processors, 512 RAM and 40 Gig Hard Drive.
- b. Recommend the Board approve the **donation** of a **Baldwin upright piano** from Mary Manas for use at Harley Avenue School.
- c. Recommend the Board approve the **donation** of \$56.89 from **Stop & Shop A+ School Rewards Program** for use at John H. Glenn High School.
- d. Recommend the Board approve the **donation of a sign** from the Football Booster Club that reads, "John Glenn Varsity Football Champions" for use on the fields.
- e. Recommend the Board approve the **donation of books, Rigby Lighthouse**, Levels B through M Package from the Harley Avenue PTA for use at Harley Avenue Primary School.

B5: Other*(Tab 5)*

- a. Recommend the Board approve the **disposal** of obsolete technology/computer equipment to be removed by Urban Renewal Corp. where it will be recycled or used for vocational educational programs.
- b. Recommend the Board approve the **disposal** of obsolete Science textbooks from the Middle School.
- c. Recommend the Board approve the **disposal** of an inoperable/non-repairable 1989 Dodge Ram truck from Buildings & Grounds.