

ELWOOD PUBLIC SCHOOLS
Elwood, New York

**BOARD OF EDUCATION
REORGANIZATION MEETING and REGULAR BUSINESS MEETING**

July 5, 2011 – Elwood Middle School Auditorium – 7:30 p.m.

A G E N D A

The District Clerk will preside.

A. CALL TO ORDER

I. Pledge of Allegiance

II. Administration of Oath of Faithful Performance of Office to Newly Elected Board Trustee

Newly elected Trustees William Gutekunst and Michael LaMena to be administered Oath [Public Officers Law, Sections 10 and 30 and New York State Constitution, Article XIII-1].

OATH OF FAITHFUL PERFORMANCE OF OFFICE

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Office of Trustee according to the best of my ability.”

III. Election of Board President and Vice President

1. Election of President [Ed. Law 1701, 2504, 2563]. Oath to be administered.

OATH OF FAITHFUL PERFORMANCE OF OFFICE

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Office of President of the Board of Education according to the best of my ability.”

From this point, the newly elected President will assume the chair.

2. Election of Vice President [Ed. Law 1701, 2504]. Oath to be administered.

OATH OF FAITHFUL PERFORMANCE OF OFFICE

“I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Office of Vice President of the Board of Education according to the best of my ability.”

IV. Administration of Oath of Faithful Performance of Office to Superintendent of Schools

Peter C. Scordo to be administered Oath [Public Officers Law, Sections 10 and 30 and New York State Constitution, Article XIII-1]. District Clerk to administer Oath.

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Superintendent of Schools according to the best of my ability."

V. Appointment of Officers

Recommend the Board make the following appointments:

1. District Clerk [Ed. Law 2114, 2130, 2503; Commissioner's Regulations 170.2]Peggy Pietzak

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the District Clerk according to the best of my ability."

2. Alternate District ClerkWilliam Pastore

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Alternate District Clerk according to the best of my ability."

3. District Treasurer [Ed. Law 2114, 2130, 2503; Commissioner's Regulations 170.2]Nancy Raguzin

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the Treasurer according to the best of my ability."

4. Claims Auditor.....Camille Racioppi **(TAB A)**

OATH OF FAITHFUL PERFORMANCE OF OFFICE

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of Claims Auditor according to the best of my ability."

VI. Other Appointments

Recommend the Board make the following appointments and set respective salaries, fees or retainers for 2011/2012:

1. Purchasing Agent [Commissioner's Regulations 170.2].....William Pastore
2. Deputy Claims AuditorLaura Irace **(TAB B)**
3. Deputy TreasurerNancy Barkocy
4. Deputy Purchasing Agent
[Commissioner's Regulations 170.2]Gene Tranchino
5. External Auditor.....Cullen & Danowski **(TAB C)**
6. Internal AuditorNawrocki Smith, LLP **(TAB D)**
7. General Counsel.....Ingerman Smith LLP **(TAB E)**
8. Special Education CounselFrazer & Feldman **(TAB F)**
9. School Physician [Ed. Law 902, 1709-21;
Commissioner's Regulations 136Scott Gross, M.D.
10. Bond CounselHawkins Delafield & Wood, LLP **(TAB G)**
11. Fiscal AdvisorNYMAC **(TAB H)**
12. Third Party Administrator
 - a. Workmen's CompensationNassau County Schools
Cooperative Workers'
Compensation Self-Insured
Trust Administered by Wright
Risk Management
 - b. Unemployment.....Tax Unemployment Cost Management Service **(TAB J)**
13. Insurance and Bond BrokerNYSIR **(TAB K)**
14. Central Treasurer - Extraclassroom Activity Fund [Ed. Law 2503;
Commissioner's Regulations 172.4] High SchoolLaura Irace
Middle School.....Alfred Adamo
15. Records Access OfficerWilliam Pastore
[Public Officers Law 878(b)(ii)]
16. Records Management Officer
[Commissioner's Regulations 185.2(a)(1).....William Pastore
17. Asbestos (LEA) Designee [AHERA, Public Law 99-519] and
Integrated Pest Management Coordinator [Commissioner's
Regulations 155.4 (d)(2).....Richard Rouse

18. Compliance Officer §504Maryann Llewellyn
19. Title IX Hearing Officers
 - a. District Maryann Llewellyn
 - b. DistrictGene Tranchino
 - c. Building Level
 - Harley.....Karen Koliadko
 - Boyd Pamela Fine
 - Middle SchoolDr. Hugh Gigante
 - High School Dr. Vincent Mulieri
20. Designated Educational Officer for Project Save..... William Pastore
[Commissioner's Regulations 155.17]
21. Medicaid Compliance OfficerWilliam Pastore
22. Student Residency OfficerWilliam Pastore
23. Homeless Student LiaisonWilliam Pastore
[Board Policy 5151 and Administrative Regulation 5151-R]
24. Supervisor of the Register of AttendanceGene Tranchino
[Board Policy 5011]

VII. Designations

1. Recommend the Board designate the following banks as depositories for funds, each bank having a \$15 million limit which may be kept on deposit at any time, and that the banks be authorized to recognize the signatures of the officers as listed in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2011 to June 30, 2012:

General Accounts -- requiring one authorized signature (*the Treasurer*):

- TD Bank
- Citibank
- J.P. Morgan Chase Bank
- MBIA Class
- State Bank of Long Island
- HSBC
- Capital One

Extraclassroom Activity Funds at the Middle School and High School -- requiring two authorized signatures (*Principal and Central Treasurer*):

- J.P. Morgan Chase

EXCEPTION TO THE ABOVE: If any payment exceeds \$5,000, the check must be signed by the District Treasurer or Deputy Treasurer and the Superintendent.

Such checks will therefore have two (2) signatures. Also, checks for administrators and other staff exceeding \$500 must be signed by the District Treasurer and either the Deputy Treasurer or the Superintendent. Checks drawn on activity funds shall require any two of the following signatures: Superintendent, appropriate faculty advisor, appropriate central activity fund treasurer or school district treasurer.

2. Recommend the Board designate NEWSDAY and THE RECORD as the official district newspapers [Ed. Law 2004; General Municipal Law 103].

VIII. Authorizations

1. Recommend the Board authorize the Superintendent of Schools to certify payrolls [Commissioner's Regulations 170.2; Ed. Law 1720, 2523].
2. Recommend the Board authorize a surety bond for the following employees in excess of the dishonesty coverage (faithful performance) of \$100,000:

| | |
|-----------------------------------|-------------|
| Treasurer | \$1,000,000 |
| Assistant Superintendent/Business | \$1,000,000 |
| District Clerk | \$250,000 |

3. Recommend the Board authorize the establishment of Petty Cash funds and designate respective custodians for each fund for the 2011/12 school year, as follows:

| | | | |
|--------------------------------|----------|-------|-----------------|
| Central Administration | \$100.00 | | Nancy Raguzin |
| Senior High School | \$100.00 | | Irene Dougherty |
| Elwood Middle School | \$100.00 | | Karen Cleveland |
| Harley Avenue Primary | \$100.00 | | Deborah Karle |
| James Boyd Intermediate . . | \$100.00 | | Maria Colarossi |
| Buildings and Grounds | \$100.00 | | Kathleen Fanara |

4. Recommend the Board authorize the Superintendent of Schools to approve budget transfers not to exceed \$5,000 [Commissioner's Regulations 170.2(1)]; budget transfers in excess of \$5,000 require the approval of the Board of Education and two signatures: the Superintendent of Schools and the School Board President. [Board Policy 6150]
5. Recommend the Board authorize the Superintendent of Schools to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limits of the 2011/12 budget appropriations and in accordance with Board Policy [General Municipal Law 77-b].

IX. Other

1. Recommend the Board re-adopt all Board of Education Policies in effect during the previous school year.
2. Recommend the Board establish the mileage reimbursement rate at 55.5 cents per mile through December 31, 2011 [Ed. Law 2118].
3. Recommend the Board delegate to the Superintendent and each building principal the power to suspend a student for a period not to exceed five (5) consecutive school days at any one time [Ed. Law 3214].
4. Recommend the Board adopt the following Resolution:
BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year 2011/12 on which school must be held be eliminated from the 2011/12 State aid attendance worksheet, if it is in the best interest of the district.
5. Recommend the Board establish an Audit Advisory Committee for the 2011/12 school year and re-adopt the charter [Board Policy 6690-E].
6. Recommend the Board readopt the District-wide Safety Plan.
7. Recommend the Board approve the resolution adopting Section 18 of the Public Officers Law of the State of New York.

(TAB L)

(TAB M)

8. Recommend the Board approve the members of the Committee on Special Education for the 2011/12 school year. (TAB Mc)
9. Recommend the Board approve the members of the Committee on Preschool Special Education for the 2011/2012 school year. (TAB N)
10. Recommend the Board approve the list of Surrogate Parents for the 2011/2012 CSE/CPSE meetings [Commissioner's Regulations 200.2(e)(2)]. (TAB O)
11. Recommend the Board appoint Impartial Hearing Officers for the 2011/12 CSE/CPSE meetings from the most current certified list maintained in the New York State Impartial Hearing Reporting System. [Commissioner's Regulations 200.2(e)(1)(ii).
12. Recommend the Board appoint Arthur Riegel and Harry Kershen as Hearing Officers for Civil Service Law, Section 75 proceedings

- B. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (TAB P)
1. Regular Business Meeting – June 15, 2011
 2. Special Meeting – June 20, 2011

- C. REPORT FROM THE SUPERINTENDENT OF SCHOOLS** – Peter C. Scordo

- D. COMMENDATIONS** - This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to the Elwood School District. (*Deferred until schools reopen.*)

- E. RESIDENTS' REMARKS** – The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should relate to school matters, and they should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. (**30 minutes**)

- F. UNFINISHED BUSINESS** -- (No Recommended Items)

- G. FINANCIAL MATTERS** (TAB Q)
1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the month ended May 31, 2011.
 2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the month ended May 31, 2011.
 3. Recommend the Board acknowledge receipt for audit of the Cash Flow for General Funds report for the month ended May 31, 2011.
 4. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds for the month ended May 31, 2011.
 5. Recommend the Board acknowledge receipt for audit of the Budget Status report for the period ending May 31, 2011.
 6. Recommend the Board approve the budget transfers.

- H. NEW BUSINESS**
1. PRESENTATION: LinkIt! - Maryann Llewellyn (TAB R)
 2. ACTION ITEMS:

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, The following business matters be approved:

- a. **Personnel Agenda** – as per attached (TAB S)

b. **Special Educaton**

1. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

| <u>Submitted to the Board</u> | <u>Meeting Dates</u> |
|-------------------------------|--|
| June 10 | April 1; May 26 |
| June 14 | April 5, 8 |
| June 15 | March 30; April 7, 8; May 9 (2 meetings) |
| June 17 | May 16; June 7 |
| June 20 | April 13, 26 |
| June 23 | March 29; June 10 |
| June 24 | May 2, 3; June 10 (2 meetings) |
| June 27 | March 25 (2 meetings); May 6 |
| June 28 | May 4 |

2. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

| <u>Submitted to the Board</u> | <u>Meeting Dates</u> |
|-------------------------------|----------------------|
| June 14 | April 14 |
| June 17 | May 18 (3 meetings) |

c. **Curriculum and Instruction --**

(TAB T)

Recommend the Board approve the K-5 Envision Math Program by Pearson.

d. **Business Agenda** – as per attached

(TAB U)

2. DISCUSSION ITEMS -- (No Recommended Items)

I. ITEMS NOT LISTED ON AGENDA

J. COMMUNICATIONS

K. RESIDENTS' REMARKS

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. **(30 minutes)**

L. EXECUTIVE SESSION

1. Personnel items

M. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

July 5, 2011

| | | |
|------|-------------------------|---------------------------------------|
| KEY: | P-1: Position Abolition | P-6: Tenure Appointments |
| | P-2: Position Creation | P-7: Other Appointments |
| | P-3: Resignations | P-8: Other |
| | P-4: Leaves | P-9: Changes in Table of Organization |
| | P-5: Terminations | |

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions:

A) Instructional:

- 1) Abolish six (6) full-time positions in the Elementary Tenure Area, due to budgetary considerations, effective July 6, 2011.
- 2) Abolish two (2) full-time positions in the Art K-12 Tenure Area, due to budgetary considerations, effective July 6, 2011.
- 3) Abolish one (1) full-time position in the Physical Education K-12 Tenure Area, due to budgetary considerations, effective July 6, 2011.
- 4) Reduce a 0.5 FTE Health Tenure Area position to 0.3 FTE, due to budgetary considerations, effective July 6, 2011.
- 5) Reduce a 0.5 FTE Physical Education Tenure Area position to 0.4 FTE, due to budgetary considerations, effective July 6, 2011.
- 6) Abolish one (1) full-time position in the School Library Media Specialist (Library) Tenure Area, due to budgetary considerations, effective July 6, 2011.

B) Civil Service: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

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P-2-- Position Creations:

A) Instructional:

- 1) Create a 0.6 FTE position in the Elementary Tenure Area, effective July 6, 2011, based on district need.
- 2) Create a 0.6 FTE position in the Art K-12 Tenure Area, effective July 6, 2011, based on district need.
- 3) Create a 0.3 FTE position in the Health Tenure Area, effective July 6, 2011, based on district need.
- 4) Create a 0.4 FTE position in the Physical Education Tenure Area, effective July 6, 2011, based on district need.

B) Civil Service: No Recommended Actions

P-3-- Resignations:

A) Instructional:

1) **VALERIE GIANNOULIS**

| | |
|----------------|----------------------------------|
| Position | Reading Teacher |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | June 30, 2011 |
| Reason | Resignation |

B) Civil Service:

1) **ELSIE DESOLE**

| | |
|----------------|----------------------------------|
| Position | Food Service Worker |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | June 14, 2011 |
| Reason | Retirement |

2) **SUSAN MORCK**

| | |
|----------------|----------------------|
| Position | Food Service Worker |
| Assignment | Elwood Middle School |
| Effective Date | May 24, 2011 |
| Reason | Resignation |

BOARD OF EDUCATION PERSONNEL ACTIONS

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P-4-- Leaves: No Recommended Actions

P-5-- Excessed Staff:

A) Instructional:

1) **CHRISTINE ANDERSON**

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date July 6, 2011
Reason Abolition of position

2) **THOMAS BROCKING**

Position Physical Education Teacher
Assignment Harley Avenue Primary and Elwood Middle Schools
Effective Date July 6, 2011
Reason Abolition of position

3) **ROSEMARIE DELCORE**

Position Art Teacher
Assignment Harley Avenue Primary School
Effective Date July 6, 2011
Reason Abolition of position

4) **KRISTEN EGAN**

Position School Media Specialist Teacher
Assignment Harley Avenue Primary School
Effective Date July 6, 2011
Reason Abolition of position

5) **TRACY OTT**

Position Physical Education & Health Teacher
Assignment Elwood-John H. Glenn High School
Effective Date July 6, 2011
Reason Abolition of position

6) **STEPHANIE SMITH**

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date July 6, 2011
Reason Abolition of position

BOARD OF EDUCATION PERSONNEL ACTIONS

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7) **MATTHEW THODE**

Position Elementary Teacher
Assignment Elwood Middle School
Effective Date July 6, 2011
Reason Abolition of position

8) **GLORIA VETTER**

Position Elementary Teacher
Assignment James H. Boyd Intermediate School
Effective Date July 6, 2011
Reason Abolition of position

9) **CHRIS WARREN**

Position Art Teacher
Assignment Elwood-John H. Glenn High School
Effective Date July 6, 2011
Reason Abolition of position

10) **CHRISTOPHER WASHOUSKY**

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date July 6, 2011
Reason Abolition of position

11) **CAROLYN ZIELINSKI**

Position Elementary Teacher
Assignment Harley Avenue Primary School
Effective Date July 6, 2011
Reason Abolition of position

P-6-- Tenure Appointments: No Recommended Actions

P-7-- Other Appointments:

A) Instructional:

1) **EDWARD ALBINSKI**

Position Music Teacher
Type of Appointment Part-time (0.4 FTE)
Assignment James H. Boyd Intermediate School
Effective Date September 1, 2011
Certification Permanent Music
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Music
Salary 40% of MA+45, Step 9
Reason Continuation of position

BOARD OF EDUCATION PERSONNEL ACTIONS

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- 2) **JOANNA ASVESTAS**
Position LOTE (French) Teacher
Type of Appointment Part-time (0.8 FTE)
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Initial French 7-12
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Foreign Language
Salary 80% of MA+45, Step 2
Reason To replace Nicole Clerisme
- 3) **ERICA CISEK**
Position Reading Teacher
Type of Appointment Probationary
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2010
Certification Initial English Language Arts 5-9 and 7-12
and Literacy 5-12
Expiration Date August 31, 2013
Tenure Eligibility September 1, 2013
Tenure Area Reading
Salary MA, Step 3
Reason To replace Valerie Giannoulis
Note: Effective date is retroactive to first day of regular substitute status according to NYS Education Law Section 3012 – Jarema credit.
- 4) **NICOLE CORREIA**
Position American Sign Language Teacher
Type of Appointment Part-time (0.8 FTE)
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Initial American Sign Language 7-12
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Foreign Language
Salary 80.0% of MA, Step 4
Reason Continuation of position
- 5) **DAVID GORDON**
Position English Language Arts Teacher
Type of Appointment Part-time (0.6 FTE)
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Initial English Language Arts 7-12
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area English Language Arts
Salary 60.0% of MA, Step 1
Reason To meet District needs

BOARD OF EDUCATION PERSONNEL ACTIONS

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- 6) **VALENTINA LOPICCOLO**
Position LOTE (Italian) Teacher
Type of Appointment Part-time (0.8 FTE)
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Initial Italian 7-12
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Foreign Language
Salary 80.0% of MA, Step 2
Reason Continuation of position
- 7) **TRACY OTT**
Position Physical Education & Health Teacher
Type of Appointment 0.7 FTE Part-time (0.4 FTE Physical
Education and 0.3 FTE Health)
Assignment Elwood-John H. Glenn High School, Elwood
Middle School and Harley Avenue Primary
School
Effective Date September 1, 2011
Certification Perm. Phys. Educ., Health and Business
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Physical Education and Health
Salary 70% of MA+15, Step 11
Reason To meet District needs
- 8) **DONNA SAMUELSON**
Position LOTE (Spanish) Teacher
Type of Appointment 0.2 FTE Part-time
Assignment Elwood-John H. Glenn High School
Effective Date September 1, 2011
Certification Initial Spanish 7-12
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Foreign Language
Salary 20% of MA, Step 4
Reason Continuation of position
- 9) **CHRIS WARREN**
Position Art Teacher
Type of Appointment 0.6 FTE Part-time
Assignment Elwood-John H. Glenn High School and
Harley Avenue Primary School
Effective Date September 1, 2011
Certification Permanent Art
Expiration Date June 30, 2012 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area Art
Salary 60% of MA+45, Step 8
Reason To meet District needs

BOARD OF EDUCATION PERSONNEL ACTIONS

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10) **CAROLYN ZIELINSKI**

| | |
|---------------------|---|
| Position | Elementary Teacher |
| Type of Appointment | 0.6 FTE Part-time |
| Assignment | Elwood Middle School |
| Effective Date | September 1, 2011 |
| Certification | Professional Childhood Education (Gr 1-6) |
| Expiration Date | June 30, 2012 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Elementary |
| Salary | 60% of MA+30, Step 8 |
| Reason | To meet District needs |

B) Civil Service:

1) **CAROL BLAICH**

| | |
|----------------------------|---|
| Position | Food Service Worker |
| Civil Service Title | Food Service Worker |
| Type of Appointment | Part-time, 10 months |
| Assignment | Harley Avenue Primary School |
| Effective Date | September 1, 2011 |
| Expiration of Prob. Period | Not applicable |
| Certification | Civil Service (Labor) |
| Salary | In accord with the contract between the District and the Elwood Cafeteria Staff |
| Reason | To replace Sharon Pedraza |

2) **WAYNE BARRETT**

| | |
|----------------------------|--|
| Position | Custodial Worker I |
| Civil Service Title | Custodial Worker I |
| Type of Appointment | Permanent, Full-time, 12 months |
| Assignment | Harley Avenue Primary School and Elwood-John H. Glenn High School |
| Effective Date | July 6, 2011 |
| Expiration of Prob. Period | Not applicable |
| Certification | Civil Service (Labor) |
| Salary | In accord with the contract between the District and the Elwood Custodial Unit |
| Reason | To fill vacancy at the high school. Position was reduced to half time. Mr. Barrett retains his half time position at Harley Avenue Primary School and combines it with the half time vacancy at the high school. |

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

No recommendations at this time.

BOARD OF EDUCATION PERSONNEL ACTIONS

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- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:
- No recommendations at this time.*
- c) Recommend the Board of Education approve the title change for Gene Tranchino from Executive Director for Administrative and Instructional Technology to Executive Director for Administrative and Instructional Technology and Transportation. This is a change of title to recognize additional responsibilities in the supervision and management of the District's transportation operations, which commenced in May 2010. There is no change in tenure status, compensation, or benefits associated with this title change.
- d) Recommend the Board of Education approve the title change for Dianne Wilkinson from Director of Special Education to Executive Director of Special Education. There is no change in tenure status, compensation, or benefits associated with this title change.
- e) Recommend the Board of Education approve Lisa Gorman and Suzanne Woods as the ESL Teachers for Summer Program effective July 5 through July 22, 2011. They will be working for 3.0 hours per day at the compensation rate of \$62.00 per hour.
- f) Recommend the Board of Education approve the following employees for the Special Education Summer Program effective July 5 through August 12, 2011: *(Rate of pay subject to contractual adjustment if appropriate)*

| <u>Name:</u> | <u>Position:</u> | <u>Duration:</u> | <u>Rate of Pay:</u> |
|---------------------|------------------|------------------|---------------------|
| Guercio, Christine | SpEd Coord. | 6 weeks | \$68.20/hr |
| Aliano, Helen | Speech | 6 weeks | \$62.00/hr |
| Browne, Alexandra | Occup. Therapist | 3 weeks | \$30.00/hr ind |
| | | | \$60.00/hr group |
| DeMartini, Martha | Teacher | 3 weeks | \$62.00/hr |
| Herrmann, Jaime | Teacher | 3 weeks | \$62.00/hr |
| Innace, Vita | Teacher | 3 weeks | \$62.00/hr |
| Jantzen, Jessica | Teacher | 3 weeks | \$62.00/hr |
| Laria, Thomas | Teacher | 6 weeks | \$62.00/hr |
| Lynt, Lori | Vision Teacher | 6 weeks | \$90.00/hr |
| Marinelli, Kathleen | Speech | 6 weeks | \$62.00/hr |
| Schlieben, Michelle | Teacher | 3 weeks | \$62.00/hr |
| Viola, Tara | Teacher | 3 weeks | \$62.00/hr |

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| | | | |
|-------------------------|--------------------------------|----------------|-------------------|
| <i>Anderson, Lee</i> | <i>Teacher Assistant</i> | <i>3 weeks</i> | <i>\$17.24/hr</i> |
| <i>Babbit, Lydia</i> | <i>Teacher Assistant (1:1)</i> | <i>3 weeks</i> | <i>\$16.50/hr</i> |
| <i>Barra, Jennifer</i> | <i>Teacher Assistant (1:1)</i> | <i>3 weeks</i> | <i>\$16.50/hr</i> |
| <i>Byrne, Eileen</i> | <i>Teacher Assistant</i> | <i>3 weeks</i> | <i>\$17.24/hr</i> |
| <i>Emiliani, Renee</i> | <i>Teacher Assistant</i> | <i>3 weeks</i> | <i>\$16.50/hr</i> |
| <i>Hausch, Kristine</i> | <i>Teacher Assistant (1:1)</i> | <i>3 weeks</i> | <i>\$16.50/hr</i> |
| <i>LoPipero, Terri</i> | <i>Teacher Assistant</i> | <i>3 weeks</i> | <i>\$17.88/hr</i> |
| <i>Quintana, Aurora</i> | <i>Teacher Assistant(1:1)</i> | <i>3 weeks</i> | <i>\$17.24/hr</i> |
| <i>Gransasso, Maria</i> | <i>Professional</i> | <i>3 weeks</i> | <i>\$14.04/hr</i> |
| <i>Suriano, Lisa</i> | <i>Paraprofessional</i> | <i>3 weeks</i> | <i>\$15.39/hr</i> |
| <i>Wenda, Karen</i> | <i>Nurse</i> | <i>3 weeks</i> | <i>\$21.42/hr</i> |
| <i>Wilson, Linda</i> | <i>Nurse</i> | <i>3 weeks</i> | <i>\$49.02/hr</i> |

- g) Recommend the Board of Education approve the compensation levels for the following employees:

| | | |
|-----------------------|---------------------------------------|-------------------|
| <i>Delia Neitzel</i> | <i>School Lunch Director</i> | <i>\$82,992 *</i> |
| <i>Peggy Pietzak</i> | <i>District Clerk</i> | <i>\$9,930</i> |
| <i>Nancy Raguzin</i> | <i>Accountant/Treasurer</i> | <i>\$82,335</i> |
| <i>Richard Rouse</i> | <i>Assistant Plant Fac. Manager</i> | <i>\$86,569 *</i> |
| <i>Joseph Stavish</i> | <i>Micro Repair Technician</i> | <i>\$50,533</i> |
| <i>Jason Winters</i> | <i>Network and Systems Specialist</i> | <i>\$58,477</i> |

Note: In the event of a cap on tax rates, or on tax levy, by the State of New York applicable to school districts during the 2011 – 2012 school year, the above salaries will be created/adjusted by applying the percentage increase in the Consumer Price Index as of January 2012, total raise not to exceed 2.0%.

** Ms. Neitzel and Mr. Rouse are eligible for a 2.0% merit increase if the goals that are set for the 2011 – 2012 school year are satisfactorily met.*

- h) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaches for the fall season of the 2011/2012 school year.
- i) Recommend the Board of Education approve the appointment of the following college/summer custodial help at a rate of \$8.00 per hour:

| | |
|------------------------|---------------------------|
| <i>Douglas Hopkins</i> | <i>Eff. June 27, 2011</i> |
| <i>Richard Karle</i> | <i>Eff. June 27, 2011</i> |

FALL SEASON
COACHING RECOMMENDATIONS FOR
ELWOOD-JOHN H. GLENN HIGH SCHOOL AND ELWOOD MIDDLE SCHOOL
2011 - 2012

| HIGH SCHOOL | | | |
|--------------------------------|-----------------------------|-------------|----------------|
| SPORT | COACH | STEP | STIPEND |
| BOYS' FOOTBALL | | | |
| Varsity | David Shanahan | 4 | \$8,874 |
| Varsity Assistant | Todd Schwartz | 4 | \$6,185 |
| Varsity Assistant | Gregory Lauri | 4 | \$6,185 |
| JV | Matthew Cerullo | 3 | \$6,000 |
| JV Assistant | Jordan Ioviero | 3 | \$5,086 |
| BOYS' SOCCER | | | |
| Varsity | Louis Hanner | 4 | \$6,857 |
| JV | Matthew Thode | 4 | \$5,110 |
| GIRLS' SOCCER | | | |
| Varsity | Shannon Chetuck | 4 | \$6,857 |
| JV | Shannon Colligan | 1 | \$4,663 |
| BOYS' CROSS COUNTRY | | | |
| Varsity | Lee Bertram | 4 | \$6,857 |
| GIRLS' CROSS COUNTRY | | | |
| Varsity | Joseph Burke | 4 | \$6,857 |
| GIRLS' TENNIS | | | |
| Varsity | Frank Schiraldi | 4 | \$6,185 |
| JV | Pamela Hanuszek | 4 | \$4,573 |
| BOYS' & GIRLS' GOLF | | | |
| Varsity | Joseph Pace | 4 | \$5,377 |
| GIRLS' VOLLEYBALL | | | |
| Varsity | Kevin Harrington | 4 | \$7,530 |
| JV | T.B.A. | 4 | \$5,580 |
| CHEERLEADING | | | |
| Varsity | Allison Byers | 4 | \$4,167 |
| JV | Diana LaMacchia | 3 | \$3,131 |
| MIDDLE SCHOOL | | | |
| BOYS' FOOTBALL | | | |
| | Darren Szokoli - Head | 4 | \$4,975 |
| | Kevin Lavey - Assistant | 4 | \$4,304 |
| | Thomas Brocking - Assistant | 4 | \$4,304 |
| BOYS' SOCCER | | | |
| | Charles Rogener | 3 | \$4,043 |
| GIRLS' SOCCER | | | |
| | Sean McGinty | 4 | \$4,167 |
| CROSS COUNTRY | | | |
| | Patrick Burke | 4 | \$4,167 |
| GIRLS' TENNIS | | | |
| | Christopher Euler | 3 | \$4,043 |
| CHEERLEADING | | | |
| | Jill Locascio | 1 | \$1,964 |

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

July 5, 2011

ADDENDUM (Amended)



| | | |
|------|-------------------------|---------------------------------------|
| KEY: | P-1: Position Abolition | P-6: Tenure Appointments |
| | P-2: Position Creation | P-7: Other Appointments |
| | P-3: Resignations | P-8: Other |
| | P-4: Leaves | P-9: Changes in Table of Organization |
| | P-5: Terminations | |

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items in the order in which they are presented:

P-7-- Other Appointments:

A) Instructional:

1) **ROBERT DALY**

| | |
|---------------------|---|
| Position | Teaching Assistant – Special Education |
| Type of Appointment | Probationary |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | September 1, 2011 |
| Certification | Initial Physical Education |
| Expiration Date | August 31, 2014 |
| Tenure Eligibility | September 1, 2014 |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 2 |
| Reason | Status change, continuation of position |

2) **JONATHAN GUERCIO**

| | |
|---------------------|---|
| Position | Teaching Assistant – Special Education |
| Type of Appointment | Temporary, Full-time, 10 months |
| Assignment | Elwood Middle School |
| Effective Date | September 3, 2011 |
| Certification | Initial English Language Arts 7-12 |
| Expiration Date | June 30, 2012 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet District needs |

BOARD OF EDUCATION PERSONNEL ACTIONS

July 5, 2011

ADDENDUM (Amended)

3) **KRISTINE HAUSCH**

| | |
|---------------------|--|
| Position | Teaching Assistant – Special Education |
| Type of Appointment | Probationary |
| Assignment | Harley Avenue Primary School |
| Effective Date | September 2, 2011 |
| Certification | Initial Childhood Education (Grades 1-6) |
| Expiration Date | September 1, 2014 |
| Tenure Eligibility | September 2, 2014 |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 2 |
| Reason | Status change, continuation of position |

P-8-- Other:

- a) Recommend the Board of Education approve the First Amendment to the contract between the Board of Education and Maryann Llewellyn extending the existing terms and conditions for the period July 1, 2011 through June 30, 2012.

FIRST AMENDMENT

FIRST AMENDMENT TO THE EMPLOYMENT CONTRACT BETWEEN MARYANN LLEWELLYN AND THE BOARD OF EDUCATION OF THE ELWOOD UNION FREE SCHOOL DISTRICT originally dated June 29, 2010

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

Effective July 1, 2011, the Employment Contract between Maryann Llewellyn and the Board of Education shall be extended for the period July 1, 2011 through June 30, 2012.

All terms and conditions remain the same as in the original agreement date June 29, 2010.

IN WITNESS WHEREOF, the parties hereto agree

BOARD OF EDUCATION OF THE
ELWOOD UNION FREE SCHOOL
DISTRICT

Dated: _____

By: _____

President, Board of Education

Date: 7/5/11

By: Maryann Llewellyn
Maryann Llewellyn

Elwood Union Free School District

Board of Education Business Items

July 5, 2011

Reorganization Meeting/ Board Agenda

| | | |
|------|---------------------|-----------|
| Key: | B1: Contracts | B5: Other |
| | B2: Bid awards | |
| | B3: Health Services | |
| | B4: Donations | |

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

(Tab 1)

- a. Recommend the Board approve the **Inter-municipal Agreement with Suffolk County** for the **Natural Gas Purchase** from the date of execution through December 31, 2011, with three (3), one-year options to renew upon mutual consent of the parties.
- b. Recommend the Board approve the Shelter Agreement with the **American Red Cross** Suffolk County Chapter permitting them to use the Elwood facilities on a temporary basis as an emergency shelter during a disaster for the 2011 to 2013 school years.
- c. Recommend the Board approve the services with **CBIZ** to provide fixed asset valuations for June 30, 2012. These reports will be used in the financial statements in accordance with GASB34. We will be using the Electronic Update Service for \$975. In addition, NYSIR engages CBIZ to provide a quinquennial fixed asset review.
- d. Recommend the Board approve the services agreement with **OMNI Financial Group** for 403(b) third party administration services for the academic year 2011/2012 subject to successful negotiations.
- e. Recommend the Board approve the Consultant Agreement with **WCoIe Consulting** (Walter Cole) for the period July 1, 2011 through June 30, 2012.
- f. Recommend the Board approve the Consultant Agreement with **Robert Villanti** for the period July 1, 2011 through June 30, 2012.
- g. Recommend the Board approve the Consultant Agreement with **Louisa Vida-Kramer** for the period July 1, 2011 through June 30, 2012.
- h. Recommend the Board approve the contract extension with **Huntington Coach** for summer transportation for the period July 1, 2011 to August 31, 2011. The fees will be based on the current CPI.



- i. Recommend the Board approve the **Special Education** agreements for 2011/2012 subject to negotiation and approval by Board counsel of mutually acceptable contracts/agreements.
- j. Recommend the Board approve the Income Eligibility Guidelines for **Free & Reduced Price Meals or Free Milk** for the 2011/2012 school year.

B2: Bid Awards/RFP *No Recommended Items* (Tab 2)

B3: Health Service Contracts *No Recommended Items* (Tab 3)

B4: Donations *No Recommended Items* (Tab 4)

B5: Other (Tab 5)

- a. Recommend the Board approve the **Varsity Volleyball trips** to Burnt Hills, NY on September 10, 2011 and Horseheads, NY on October 14, 2011 for volleyball tournaments. District cost will be entrance fees (\$290 and \$275) plus \$526.50 for each tournament (the cost of a yellow school bus). Total budgeted District expense is \$1,618. Students will pay for meals. All other expenses will be donated by the Elwood Athletic Club. The donation will be included on the August agenda.
- b. Recommend the Board approve a resolution **increasing lunch prices** from \$1.75 to \$1.85 for secondary and from \$1.60 to \$1.70 for elementary to conform with the "Equity in School Lunch Pricing" provision, and raising **district-wide breakfast prices** to \$1.25 to cover additional expected costs as a result of the new nutritional requirements.
- c. Recommend the Board amend the resolution passed at the June 15, 2011 Board Meeting to add additional office space for student counseling purposes for **Western Suffolk BOCES/Alternate Learning Center Program** at Elwood Middle School. The additional fee will be \$3,000.