

ELWOOD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
REGULAR MEETING MINUTES
December 17, 2020

A. CALL TO ORDER – 6:02 p.m.

(Note: Based on the suspension of the Open Meetings provision of the New York State Public Officer's Law pursuant to New York State Executive Order 202.79, public attendance was not permitted. However, the meeting was held via teleconference, recorded and posted to the District's website: www.elwood.k12.ny.us)

B. EXECUTIVE SESSION

1. Mrs. Weiss moved and Dr. Siddiqui seconded a motion to enter into Executive Session for the purpose of discussions related to the mid-year evaluation of the Superintendent of Schools at 6:02 p.m.

Motion carried. Vote: 5-yes, 0-no.

Present at Executive Session were: James Tomeo, Heather Mammolito, Thomas Scarola, Dr. Sara Siddiqui, Deborah Weiss, Dr. Kenneth Bossert, Dr. Maureen Hull and Lorraine Dunkel.

2. Dr. Siddiqui moved and Mrs. Mammolito seconded a motion to end Executive Session at 7:31 p.m.

Motion carried. Vote: 5-yes, 0-no.

C. RECONVENE INTO OPEN SESSION – 7:36 p.m.

1. Mrs. Mammolito moved and Dr. Siddiqui seconded a motion to reconvene Open Session in the at 7:36 p.m.

Motion carried. Vote: 5-yes, 0-no.

Present:	James Tomeo	President
	Heather Mammolito	Vice President
	Thomas Scarola	Member
	Dr. Sara Siddiqui	Member
	Deborah Weiss	Member

Absent: None

Staff:	Dr. Kenneth Bossert	Superintendent of Schools
	Dr. Maureen Hull	Assistant Superintendent/Curriculum
	Lorraine Dunkel	Assistant Superintendent/Business
	Mary Lou Marx	District Clerk

Absent: None

D. PLEDGE OF ALLEGIANCE – Board President

E. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

1. November 12, 2020 Regular Meeting
Mrs. Weiss moved and Mr. Scarola seconded a motion to approve the minutes of the Regular Business Meeting of November 12, 2020.
Motion carried. Vote: 5-yes, 0-no.

F. STUDENT LIAISON REPORT – On behalf of Daniel Rourke, Student Liaison to the Board, Mrs. Marx read Daniel Rourke’s monthly report.

G. SUPERINTENDENT’S REPORT – Dr. Kenneth R. Bossert

H. RESIDENTS’ REMARKS

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments related to district business or any agenda item should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Questions or comments concerning matters which are not on the agenda will be taken under consideration and may be discontinued by the President. Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way be violated, is prohibited.

I. PRESENTATION – Elwood Distance Learning Plan Update – Dr. Hull, Mrs. Fine & Mrs. Albrecht

J. BOARD RECOGNITION OF DONATIONS

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following donations, with gratitude, from the Elwood-John H. Glenn High School PTSA:
 - 1) \$2,000 for the purpose of supporting the purchase of a solar-powered scoreboard for the athletic fields
 - 2) JGHS school spirit colored masks to all students and staff with an approximate value of \$2,062.50
 - 3) Ten (10) spiritwear t-shirts with an approximate value of \$130
 - 4) Four (4) JGHS Pride sweatshirts with an approximate value of \$100

Dr. Siddiqui moved and Mrs. Mammolito seconded a motion to approve Item J.1, as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

K. CONSENT AGENDA VOTE

Mrs. Weiss moved and Mr. Scarola seconded a motion to approve the consent agenda (Items L.1-L.2, M.1-M.14, N.3) as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

L. FINANCIAL MATTERS

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby acknowledges receipt for audit of the following reports:
 - a) Treasurer's Report for October, 2020
 - b) Revenue Status Report July 1, 2020 through October 31, 2020
 - c) Cash Flow Report through October 31, 2020
 - d) Budget Status Report July 1, 2020 through October 31, 2020

- e) Trial Balance Report July 1, 2020 through October 31, 2020
 - f) Executive Summary through October 31, 2020
 - g) Budget Transfer Report for October, 2020
 - h) School Lunch Fund Report for October, 2020
2. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the budget transfers as presented to the Board at this meeting.

M. ACTION ITEMS (Personnel, Business, Special Education)

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the 2021-2022 Elwood Union Free School District Calendar, as presented to the Board at this meeting.
2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Collin Macedonio as a Custodial Worker II (night shift), in the non-competitive class of the civil service, commencing December 21, 2020, at a rate of \$53,014 (\$51,664 + \$1,350 shift differential) pro-rated, for the 2020-2021 school year.
3. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the resignation of Angela Bonfiglio, from her position as an Office Assistant, effective December 23, 2020.
4. WHEREAS, the Governor of the State of New York has implemented his Micro-Cluster Zone Action Initiative to reduce the transmission of COVID-19 in New York State; and WHEREAS, said initiative directs that effective the week of November 30, 2020, schools in Yellow/Orange/Red Zones must test 20% of in-person students, faculty and staff over the two-week period immediately following the announcement of a Yellow/Orange/Red Zone designation, as determined by the Governor of New York State; and WHEREAS, as a preparatory measure requested by the County Executive of Suffolk County, the Elwood Union Free School District has compiled a listing of community volunteers with a medical background who are willing to administer COVID-19 testing to in-person students, faculty and staff on a volunteer basis in the event we are identified as a Yellow/Orange/Red Zone;
NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following, with gratitude, as COVID-19 testing volunteers for the remainder of the 2020-2021 school year:
Paul Bell
Damon Borg
Kelly Colongeli
Quesnel Dalusma
Paul Edgecomb
Roxanne Elling
Guy Etienne
Kiara Greene
Doreen Haimes
Jennifer Hofmann
Bridget Kelly
Lisa Mauro

Natasia Menezes
 Rachael Pincott
 Kathleen Powers
 Maria Rivera
 Jodi Roman
 Merissa Rzonca
 Sara Siddiqui
 Amy Smith
 Philip Travaglia
 Elizabeth Wilkinson
 Patricia Wood

5. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following as Advisors to the corresponding clubs/activities for the 2020-2021 school year, as presented to the Board at this meeting:
- 1) JGHS Video Yearbook Club [stipend \$1,064 per advisor]: Lisa Fusaro and Alice Wolcott
 - 2) EMS YES Club [stipend \$686.25 per advisor]: Laurie Lederer, Bitu Mir, Valentina Parisi, Jenn Vacchio
 - 3) JGHS Independent Swimming Team Coach/Supervisor [compensation as per the ETA Agreement for supervision rate]: Marianne Migut

6. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board hereby amends the following previously approved co-curricular appointment, for the 2020-2021 school year, as presented to the Board at this meeting:

Club	Building	Advisor(s)	Previous Appointment Date	New Appointment
Unity with Diversity	JGHS	Jessica Kennedy	10/15/2020	Jessica Kennedy & Deidra O'Brien as co-advisors (\$756.50 per advisor)

7. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves after-school hours for the following teachers, to participate in curriculum writing projects during the 2020-2021 school year, with compensation of \$66 per hour:

Curriculum Writing Project	Total Hours per Project	Number of Participants	Teacher Participants
United States History and Government	Aggregate total not to exceed 20 hours	3	Allen Epstein Diane Locascio Richard Rose
6th Grade News Literacy Project Coordination	Aggregate total not to exceed 18 hours	3	Dana Dorrian Donna Fife Ilene Fucci
9th Grade News Literacy Project Coordination	Aggregate total not to exceed 36 hours	6	Allen Epstein Megan Gieser Deidra O'Brien Nancy Sherwood Janet Weber Alice Wolcott
News Literacy Initiative-parent and community communication Project Coordination	Aggregate total not to exceed 15 hours	3	Kevin Harrington Marianne Migut Joseph Pushee

8. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the additional Substitute Teachers and Custodial Worker, for the 2020-2021 school year, as presented to the Board at this meeting.
9. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts donations from Virginia Forbes and the family of Eileen M. Sullivan for the purpose of establishing a scholarship for a graduating high school senior titled, the Eileen M. Sullivan Theatre Arts Scholarship.
10. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and based on the recommendations of the Audit Committee, that the Board of Education hereby accepts the Corrective Action Plan developed in response to the annual risk assessment performed by Nawrocki Smith LLP for the fiscal year ending June 30, 2020, as presented to the Board at this meeting, and said Corrective Action Plan will be incorporated by reference within the minutes of this meeting.
11. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the Corrective Action Plan developed by the Assistant Superintendent for Business in response to the External Audit for the fiscal year ending June 30, 2020 performed by R.S. Abrams, as presented to the Board at this meeting, and said Corrective Action Plan will be incorporated by reference within the minutes of this meeting.
12. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the proposal from Cigna Life Insurance Company of New York, for the purpose of providing Long Term Disability Insurance to the District, effective January 1, 2021, and said proposal will be incorporated by reference within the minutes of this meeting.
13. Upon the recommendation of the Superintendent of Schools, a motion to adopt the following resolution:

WHEREAS, the School District intends to participate in the County of Suffolk School Bus Stop Arm Enforcement Program (hereinafter the "Stop Arm Program").

WHEREAS, the Stop Arm Program is authorized under New York State Vehicle and Traffic Law §1174-a;

WHEREAS, pursuant to NYS VTL §1174-a, in order to participate in the Program, the School District must enter into an agreement with the County.

WHEREAS, the School District intends to execute the School Bus Stop Arm Enforcement Program Opt-In Agreement, attached hereto as Exhibit 1, and enter into the Stop Arm Program.

NOW THEREFORE, BE IT RESOLVED, the Elwood Union Free School District Board of Education hereby acknowledges and approves the Suffolk County School Bus Stop Arm Enforcement Program Opt-in Agreement made between the County of Suffolk, Elwood Union Free School District, Bus Patrol America LLC, and Huntington Coach, and agrees to be bound by its terms.
14. BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Committee and Subcommittee on Special Education's recommendations for meetings held on 12/2/19, 11/2/20, 11/5/20, 11/9/20, 11/10/20, 11/13/20, 11/16/20, 11/17/20, 11/18/20, 11/20/20, 11/24/20, 11/25/20, 12/1/20

and 12/11/20 , and the Committee on Preschool Special Education's recommendations for meetings held on 11/6/20, 11/18/20, 11/24/20, 12/1/20, 12/4/20, 12/8/20 and 12/14/20 for students' classifications/placements and/or discontinuance of services.

BE IT FURTHER RESOLVED, that the Board of Education authorizes and appropriates the use of District funds necessary to implement the special education programs and services consistent with said recommendations.

N. POLICY

1. Draft Policies Reviewed by the Superintendent of Schools and the Policy Committee and Submitted for a First Reading
 1. 1120 School District Records
 2. 1120-E.1 Application for Public Access to Records
 3. 1120-E.2 Agency Response to Request for Records
 4. 1120-R School District Records Regulation
 5. 2310 Regular Meetings
 6. 2342 Agenda Preparation and Dissemination
 7. 4321.8 Impartial Hearing Officer Appointment and Compensation
 8. 5220 School Sponsored Student Expression
 9. 5500 Student Records
 10. 5500-R Student Records Regulation
 11. 8630 Computer Resources and Data Management
 12. 8630-R Computer Resources and Data Management Regulation

2. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and the Board Policy Sub-Committee, the Board of Education hereby approves the second reading and adoption of the following policies, as presented to the Board at this meeting:
 1. 0110 Sexual Harassment
 2. 0110.1 Sexual Harassment of Students
 3. 0110.1-R Sexual Harassment of Students Regulation
 4. 0110.2 Sexual Harassment of Employees
 5. 0110.2-R Sexual Harassment of Employees Regulation
 6. 0110.2-E Sexual Harassment of Employees Exhibit
 7. 0115-E Student Bullying and Harassment Complaint Form
 8. 2520 Board Member Training
 9. 4600 Counseling and Guidance Programs
 10. 5450.1 Notification of Sex Offenders
 11. 5450.1-E Notification of Sex Offenders Exhibit
 12. 5460 Child Abuse, Maltreatment or Neglect in a Domestic Setting
 13. 5460-R Child Abuse, Maltreatment or Neglect in a Domestic Setting Regulation
 14. 6700 Purchasing
 15. 6700-R Purchasing Regulation
 16. 6700-E.1 Purchasing Exhibit
 17. 9620 Child Abuse in an Educational Setting
 18. 9620-E.1 Confidential Report of Allegation Form Exhibit
 19. 9620-E.2 Child Abuse in an Educational Setting Exhibit-Notice Reporting Requirements

Mr. Scarola moved and Dr. Siddiqui seconded a motion to approve Item N.2, as presented to the Board at this meeting.

Motion carried. Vote: 5-yes, 0-no.

3. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes Policy 1120-E.1 School District Records Exhibit, Application for Public Access to Records as the form is outdated and no longer used.

O. ITEMS NOT LISTED ON AGENDA - None

P. COMMUNICATIONS - None

Q. RESIDENTS' REMARKS

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R. ADJOURNMENT – 8:48 p.m.

Dr. Siddiqui moved and Mrs. Mammolito seconded a motion to adjourn the meeting at 8:48 p.m. Motion carried. Vote: 5-yes, 0-no.

Respectfully submitted,

Mary Lou Marx
District Clerk