

MINUTES OF THE REORGANIZATION MEETING AND REGULAR BUSINESS MEETING  
OF THE ELWOOD BOARD OF EDUCATION  
July 5, 2001 - Elwood Middle School

A. Call To Order: 8:07pm

I. Pledge of Allegiance & Roll Call

Present:	Mr. John Santomauro,	Vice President
	Mrs. Tracey Edwards,	Member
	Mr. Fred Leone,	Member
Absent:	Mr. Michael Kaszubski,	Member
Staff:	Mr. Michael A. Maina,	Superintendent
	Mr. Daniel E. Laub,	Assistant Superintendent
	Mr. Robert A. Annucci,	Assistant Superintendent
	Mrs. Patricia Godek,	Director of Special Education & Pupil Personnel Services
	Mrs. Nancy Raguzin,	Treasurer
	Mrs. Jill Mancini,	District Clerk

II. Administration of Oath of Faithful Performance of Office to Newly-Elected Board Trustees

Newly-Elected Trustee. William Cameron was administered the Oath [Public Officers Law, Sections 10 and 30 and New York State Constitution, Article XIII-1] by the District Clerk Jill Mancini.

III. Election of Board President and Vice President

Mrs. Edwards nominated Mr. Santomauro for President and Mr. Leone seconded. Oath [Ed. Law 1701, 2504, 2563] was administered by District Clerk, Jill Mancini. The motion carried by 3 ayes and 1 nay. (Mr. Cameron).

Mr. Santomauro nominated Mrs. Edwards for Vice President and Mr. Leone seconded. Oath [Ed. Law 1701, 2504] was administered by District Clerk, Jill Mancini. The motion carried by 3 ayes and 1 nay (Mr. Cameron).

IV. Appointment of Officers (TAB A)

Mrs. Edwards moved and Mr. Leone seconded the following appointments and set respective salaries for 2001/2002.

The motion carried 3 ayes and 0 nays and 1 abstention (Mr. Cameron).

1. District Clerk [Ed Law 2114,2130, 2503;  
Commissioner's Regulations 170.2].....Carlene Granieri
2. District Treasurer [Ed. Law 2114,2130, 2503  
Commissioner's Regulations 170.2].....Nancy Raguzin
3. Internal Claims Auditor [Ed. Law 1709-20a, 2526;  
Commissioner's Regulations 170.2].....Joanne Grove

The Oath of Faithful Performance of Office was administered to Carlene Granieri and Nancy Raguzin [New York State Constitution, Article XIII – 1; Public Officers Law 10, 30].

**V. Other Appointments (TAB A)**

Mr. Leone moved and Mrs. Edwards seconded that the Board make the following appointments and set respective salaries for 2001/02.

The motion carried 3 ayes 0 nays and 1 abstention (Mr. Cameron).

1. School Physician [Ed. Law 902, 1709-21; Commissioner's Regulations 136.....Boris Miller
2. Labor Counsel . . . . . Ingerman Smith, L.L.P.
3. General Counsel ..... Ehrlich, Frazer & Feldman
4. Census Enumerator ..... Joan Kirsten
5. Alternate District Clerk ..... Daniel Laub
6. Central Treasurer - Extraclassroom Activity Fund [Ed. Law 2503; Commissioner's Regulations 172.4] ..... High School..... Ron Robey  
..... Middle School.....Alfred Adamo
7. Independent Auditor [Ed. Law 2116-a; Commissioner's Regulations 170.2] 199/00.....Miller Lilly & Pearce LLP
8. Records Access Officer [Public Officers Law 878(b)(ii)] .... Robert Annucci
9. Records Management Officer [Commissioner's Regulations 185.2(a)(1) ..... Daniel Laub
10. Asbestos (LEA) Designee [AHERA, Public Law 99-519] and Integrated Pest Management Coordinator [Commissioner's Regulations 155.4 (d)(2) .....Michael Butler
11. Purchasing Agent [Commissioner's Regulations 170.2] ..... Daniel Laub
12. Deputy Purchasing Agent [Commissioner's Regulations 170.2]. ..... Robert Annucci

**VII. Designations**

1. Mrs. Edwards moved and Mr. Leone seconded that the board designate the following banks as depositories for the respective accounts having a \$10 million limit which may be kept on deposit at any time in each bank and that they be authorized to recognize the signatures of the officers as listed in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2001 to June 30, 2002.

<u>European American Bank</u> , Elwood office	
<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
General Fund Money Market	1 District Treasurer
Cafeteria Fund Money Market	1 District Treasurer

Cafeteria Checking Account	1 District Treasurer
Capital Fund	1 District Treasurer

Fleet Bank, Huntington office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
General Fund Checking	1 District Treasurer
General Fund Investment Clearing	
NOW Account (repurchase agreement w/Swiss Bank)	1 District Treasurer

Fleet Bank, Huntington office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
Insurance Reserve Money Market	1 District Treasurer
Capital Fund NOW 3	1 District Treasurer

Chase Bank, Commack office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
General Fund Disbursement Account	1 District Treasurer
Payroll Account	1 District Treasurer
Trust and Agency Fund NOW	1 District Treasurer
Cafeteria Fund NOW	1 District Treasurer
General Fund Money Market	1 District Treasurer
Federal Aid Fund	1 District Treasurer
Extra classroom Activity Fund - M.S.	1 Principal and Central Treasurer
Extraclassroom Activity Fund - H.S	1 Principal and Central Treasurer

North Fork Bank, Greenlawn office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
Third Party Collateral Account	1 District Treasurer

State Bank of Long Island, Huntington office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
Third Party Collateral Account	1 District Treasurer

**EXCEPTION TO THE ABOVE:** If any payment exceeds \$15,000, the check must be signed by the District Treasurer and **either** the Assistant Superintendent for Business **or** the Superintendent. Such checks will therefore have two (2) signatures.  
The motion carried unanimously.

2. Mr. Leone moved and Mr. Cameron seconded the following motion that the Board approve the schedule of its Regular Monthly Business Meetings for 2001/02 [Ed. Law 1708]. **(TAB B)**  
The motion carried unanimously.

3. Mrs. Edwards moved and Mr. Cameron seconded the following motion that the Board designate NEWSDAY, THE RECORD, and THE OBSERVER as the official district newspapers [Ed. Law 2004; General Municipal Law 103].

The motion carried unanimously.

**VII. Authorizations**

- Mr. Leone moved and Mr. Cameron seconded for all items 1-5 that the Board:
1. Authorize the Superintendent of Schools to certify payrolls [Commissioner's Regulations 170.2; Ed. Law 1720, 2523].
  2. Authorize a \$500,000 surety bond for the school district Treasurer in excess of the dishonesty coverage (faithful performance) of \$100,000.

3. Authorize the establishment of Petty Cash funds and designate respective custodians for each fund for the 2001/02 school year, as follows:

Central Administration . . . .	\$100.00	.....	Nancy Raguzin
Senior High School . . . . .	\$100.00	.....	Geraldine LaCentra
Elwood Middle School . . . . .	\$100.00	.....	Karen Cleveland
Harley Avenue Primary . . . .	\$100.00	.....	Louise Bolger
James Boyd Intermediate . . .	\$100.00	.....	Maria Colarossi
Buildings and Grounds . . . .	\$100.00	.....	Barbara Klinger

4. Authorize the Superintendent of Schools to approve budget transfers not to exceed \$5000 [Commissioner's Regulations 170.2(1)].
5. Authorize the Superintendent of Schools to take action on administrative and teacher requests to attend conferences, conventions and work- shops within the limits of the 2001/02 budget appropriations and in accordance with Board Policy [General Municipal Law 77-b].  
The motion carried unanimously.

**VIII. Other**

Mr. Leone moved and Mr. Santomauro seconded for all items 1-3 that the Board:

1. Re-adopt all Policies and Codes of Ethics in effect during the previous school year.
2. Establish the mileage reimbursement rate at 34½ cents per mile for the 2001/02 school year [Ed. Law 2118].
3. Delegate to the Superintendent and each building principal the power to suspend a student for a period not to exceed five (5) consecutive school days at any one time [Ed. Law 214].  
The motion carried unanimously.
4. Mr. Santomauro moved and Mr. Cameron seconded that the Board adopt the following Resolution:  
*BE IT RESOLVED*, that each of the religious holidays designated by the Commissioner of Education during the school year 2001/02 on which school must be held be eliminated from the 2001/02 State aid attendance worksheet, if it is in the best interest of the district.  
The motion carried unanimously.

**B. APPROVAL OF MINUTES OF PREVIOUS MEETING(S) (TAB C)**

Mr. Santomauro moved and Mr. Cameron seconded to postpone approval of minutes of the Regular Business Meeting of June 14, 2001.

**C. REPORT FROM THE SUPERINTENDENT OF SCHOOLS - Mr. Michael A. Maina**

1. No movement on State Budget. Pre-K has not been approved.
2. Effective July 1, 2001 all new hires be fingerprinted. Will use substitute teachers pending fingerprinting results; takes 21-30 days to process. Hopefully State will give us temporary relief. Mr. Maina turned the meeting over to Mr. Laub

Mr. Laub reported on

1. Status of roof at Glenn and Boyd, Phase 1.
2. Harley work on parking lot, athletic fields, irrigation.
3. Boyd keep to plan to re-bid site work. Mr. Sullivan to go over each bid. N.Y. State is backed up on approvals; was 12-18 weeks, now 26 weeks. A discussion was held.
4. When the Citizens' Committee formed, some projects had not been in the pipeline, and funds left over from the sale of Little Plains were used to do work on other projects.
5. Safety concerns at Boyd, must meet Town of Huntington and State mandates of fire safety.

**D. COMMENDATIONS - (Deferred until schools reopen.)**

**E. RESIDENTS' REMARKS 9:29 – 9:59pm**

**F. UNFINISHED BUSINESS**

**(TAB D)**

Mrs. Edwards moved and Mr. Cameron seconded that the Board adopt the following Policies

- 1. Policy ECA - Safe Schools
- 2. Policy IJND – Computer Network for Education
- 3. Policy JIK - Students with Disabilities and Section 504

The motion carried unanimously.

**G. FINANCIAL MATTERS**

**(TAB E)**

The Board acknowledged receipt for audit of the Treasurer's Report for the month ended May 31, 2001.

**H. NEW BUSINESS- ACTION ITEMS**

**(TAB F)**

Mr. Leone moved and Mr. Santomauro seconded that the Board approve the following:

**Instructional Resignations of:**

- Mara Jorisch
- Jean Mazzilli

**Civil Service**

Donna Scuderi, as outlined in the Personnel Schedule P-3

**Instructional Leave of**

Kristen Wertz, as outlined in the Personnel Schedule P-4.

The motion carried unanimously.

Mr. Leone moved and Mr. Santomauro seconded that the Board approve

**Instructional Appointments of:**

- |                        |                        |
|------------------------|------------------------|
| Sean McGinty as        | Social Studies Teacher |
| Linda Halber-Romano as | Music Teacher          |
| Royston Hunte as       | Art Teacher            |

**Civil Service Appointment:**

Tracey Benfante as Principal Clerk as outlined in the Personnel Schedule P-7

**Teaching Assistants for Summer Title 1 Skills Program** as outlined in Personnel Schedule P-8:

- Diletta Capobianchi
- Noreen Driscoll

The motion carried unanimously.

Mrs. Edwards moved and Mr. Leone seconded that the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services dated: *April 24,25;May 3;June 6, 14.*

**(TAB G)**

The motion carried unanimously.

Mrs. Edwards moved and Mr. Cameron seconded that the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services dated: *June 6.*

**(TAB H)**

The motion carried unanimously.

Mr. Cameron moved and Mr. Leone seconded that the Board approve:

- 1. the members of the Committee on Special Education for the 2001/02 school year.

**(TAB I)**

- 2. the members of the Committee on Preschool Special Education for the 2001/02 school year.

**(TAB J)**

The motion carried unanimously.

Mrs. Edwards moved and Mr. Leone seconded that the Board approve the list of Surrogate Parents for the 2001/02 CSE/CPSE meetings [Commissioner's Regulations 202.(e)(2)]. **(TAB K)**  
The motion carried 3 ayes, 0 nays and 1 abstention (Mr. Cameron).

Mr. Cameron moved and Mr. Leone seconded that the Board:

1. Approve the list of Impartial Hearing Officers for the 2001/02 CSE/CPSE meetings [Commissioner's Regulations 200.1(o)(2)]. **(TAB L)**
2. Appoint Arthur Riegel and Harry Kershen as Hearing Officers for Civil Service Law, Section 75 proceedings.
3. Approve participation in Eastern Suffolk and Nassau County BOCES Cooperative Purchasing Program for the 2001/02 school year.
4. Approve the Income Eligibility Guidelines for Free and Reduced Price Meals for the 2001/02 school year. **(TAB M)**
5. Accept the Official Vote Tallies for the School Board Election and Budget Vote held on May 15, 2001 and for the Library Vote held on June 12, 2001 **(TAB N)**  
The motion carried unanimously.

Mrs. Edwards moved and Mr. Leone seconded that the Board adopt the following Resolution:

*BE IT RESOLVED, that the President of the Board of Education is herewith authorized to execute a certain contract of employment between Michael A. Maina and the Board of Education, copies of which have been reviewed and approved by the Board of Education.*

The motion carried 3 ayes and 1 nay (Mr. Cameron).

Mr. Cameron moved and Mr. Leone seconded that the Board adopt a Resolution repealing the previously adopted Resolution re "opting out" of tax exemptions provided under subdivision 11 of §485-b of the Real Property Tax Law. **(TAB O)**  
The motion carried unanimously.

Mr. Santomauro moved and Mrs. Edwards seconded that the Board approve the following textbook for use at the High School for the 2001/02 school year:  
Grades 11/12: College Algebra: A Graphing Approach (Glencoe/McGraw Hill: Columbus, OH), 2000  
The motion carried unanimously.

Mr. Leone moved and Mrs. Edwards seconded that the Board award bids to the lowest responsible bidder(s) meeting specifications for:

Boyd *ELECTRIC; OIL TANK REPLACEMENT* **(TAB P)**

And to reject the bids for:

Harley *SITE WORK*

Boyd *SITE WORK; INSTALLATION OF TEMPORARY DOORS.*

The motion carried 3 ayes and 1 nay (Mr. Cameron)

## **I. DISCUSSION ITEMS**

Re-bids on original Capital Projects, specifically auditorium at Boyd.

After further discussion Mr. Cameron proposed the following Resolution which Mr. Leone moved and Mrs. Edwards seconded that the Board of Education place on the September ballot, along with the library district proposition, the following resident petition:

"RESOLVED, The Board of Education of the Elwood Union Free School District shall not build an auditorium, or other structures at James H. Boyd Intermediate School beyond the scope and cost described and approved by voters in May 2000. Specifically, the Board of Education shall not spend more than \$2,165,000 for the auditorium and connecting corridors as estimated in the Baldassano Architectural group report dated October 25, 1999.

**Note:** A petition with over 450 valid Elwood voter signatures was submitted by Mr. Cameron to the District Clerk at the Board Meeting.  
The motion was defeated by 1 aye (Mr. Cameron) and 3 nays.

**J. COMMUNICATIONS**

1. Letter of appreciation/praise for Mrs. Godek and her staff.

**(TAB Q)**

**K. ADJOURNMENT**

Mr. Leone moved and Mrs. Edwards seconded that the Board adjourn at 10:35pm.  
The motion carried unanimously.

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Carlene Granieri  
District Clerk