

ELWOOD PUBLIC SCHOOLS
Elwood, New York

**BOARD OF EDUCATION
REORGANIZATION MEETING and REGULAR BUSINESS MEETING**

July 2, 2002 - Elwood Middle School

A. CALL TO ORDER - District Clerk - 8:03 p.m.

Present	Dina Annunziata	Member elect
	Bill Cameron	Member
	Michael Kaszubski	Member elect
	Brian Madden	Member
	John Santomauro	President
Staff	Michael A. Maina	Superintendent
	Robert Annucci	Assistant Superintendent/Personnel
	Daniel Laub	Assistant Superintendent/Business
	Kathleen Semergieff	Assistant Superintendent/Curriculum
	David Cenerelli	Director/Special Education
	Nancy Raguzin	Treasurer
	Carlene Granieri	District Clerk

I. Pledge of Allegiance

II. Administration of Oath of Faithful Performance of Office to Newly-Elected Board Trustees

Newly-Elected Trustees: Dina Annunziata and Michael Kaszubski were administered the Oath [Public Officers Law, Sections 10 and 30 and New York State Constitution, Article XIII-1] by the District Clerk, Carlene Granieri.

III. Election of Board President and Vice President

Mr. Kaszubski nominated Mr. Santomauro for President and Mr. Madden seconded that the Board appoint Mr. Santomauro as President.

The motion carried 4 ayes and 1 nay (Mr. Cameron).

Oath Election of President [Ed. Law 1701, 2504, 2563] was administered by the District Clerk, Carlene Granieri.

Mr. Madden nominated Mr. Kaszubski for Vice President and Mr. Santomauro seconded that the Board appoint Mr. Kaszubski as Vice President.

The motion carried 3 ayes and 1 nay (Mr. Cameron) and 1 abstention (Mr. Kaszubski).

Oath [Ed. Law 1701, 2504] was administered by District Clerk, Carlene Granieri.

IV. Appointment of Officers

(TAB A)

Mr. Kaszubski moved and Mr. Cameron seconded that the Board make the following appointments and set respective salaries for 2002/3.

The motion carried unanimously.

1. District Clerk [Ed. Law 2114, 2130, 2503;
Commissioner's Regulations 170.2] Carlene Granieri

IV. Appointment of Officers

- 2. District Treasurer [Ed. Law 2114, 2130, 2503; Commissioner's Regulations 170.2] Nancy Raguzin
- 3. Internal Claims Auditor [Ed. Law 1709-20a, 2526; Commissioner's Regulations 170.2] Joanne Grove

Oath of Faithful Performance of Office was administered to above [New York State Constitution, Article XIII-1; Public Officers Law 10, 30].

Mr. Santomauro administered the Oath of Faithful Performance of Office to Carlene Granieri. Ms. Granieri administered the Oath of Faithful performance to Mrs. Raguzin.

V. Other Appointments

(TAB A)

Mr. Kaszubski moved and Mr. Cameron seconded that the Board make the following appointments and set respective salaries for 2002/03.

- 1. School Physician [Ed. Law 902, 1709-21; Commissioner's Regulations 136] Scott Gross, M.D.
- 2. Labor Counsel Ingerman Smith, L.L.P.
- 3. Census Enumerator Joan Kirsten
- 4. Alternate District Clerk..... Daniel Laub
- 5. Central Treasurer - Extraclassroom Activity Fund [Ed. Law 2503; Commissioner's Regulations 172.4] High School Ron Robey
..... Middle School Alfred Adamo
- 6. Independent Auditor [Ed. Law 2116-a; Commissioner's Regulations 170.2] 199/00.....Miller Lilly & Pearce LLP
- 7. Records Access Officer [Public Officers Law 878(b)(ii)].Robert Annucci
- 8. Records Management Officer
[Commissioner's Regulations 185.2(a)(1) Daniel Laub
- 9. Asbestos (LEA) Designee [AHERA, Public Law 99-519] *and*
Integrated Pest Management Coordinator [Commissioner's Regulations 155.4 (d)(2)..... Michael Butler
- 10. Purchasing Agent [Commissioner's Regulations 170.2] Daniel Laub
- 11. Deputy Purchasing Agent
[Commissioner's Regulations 170.2].....Robert Annucci
- 12. Compliance Officer [' 504 & Title IX).....Robert Annucci

The motion carried unanimously.

Mr. Santomauro moved and Mr. Kaszubski seconded that the Board approve the appointment and set respective salary for 2002/03 Ehrlich, Frazer & Feldman as General Counsel.

The motion carried 4 ayes and 1 nay (Mr. Cameron).

VI. Designations

- 1. Mr. Cameron moved and Mr. Kaszubski seconded that the Board designate the following banks as depositories for the respective accounts having a \$10 million limit which may be kept on deposit at any time in each bank and that they be authorized to recognize the signatures of the officers as listed in the payment of funds or the transaction of business of said school district accounts for the fiscal year July 1, 2002 to June 30, 2003:

VI. Designations - cont'd.

European American Bank, Elwood office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
General Fund Money Market	1 District Treasurer
Cafeteria Fund Money Market	1 District Treasurer
Cafeteria Checking Account	1 District Treasurer
Capital Fund	1 District Treasurer

Fleet Bank, Huntington office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
General Fund Checking	1 District Treasurer
General Fund Investment Clearing NOW Account (repurchase agreement w/Swiss Bank)	1 District Treasurer

Fleet Bank, Huntington office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
Insurance Reserve Money Market	1 District Treasurer
Capital Fund NOW 3	1 District Treasurer

Chase Bank, Commack office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
General Fund Disbursement Account	1 District Treasurer
Payroll Account	1 District Treasurer
Trust and Agency Fund NOW	1 District Treasurer
Cafeteria Fund NOW	1 District Treasurer
General Fund Money Market	1 District Treasurer
Federal Aid Fund	1 District Treasurer
Extraclassroom Activity Fund - M.S.	1 Principal and Central Treasurer
Extraclassroom Activity Fund - H.S.	1 Principal and Central Treasurer

North Fork Bank, Greenlawn office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
Third Party Collateral Account	1 District Treasurer

State Bank of Long Island, Huntington office

<u>Title of Account(s)</u>	<u>No. of and Authorized Signature(s)</u>
Third Party Collateral Account	1 District Treasurer

EXCEPTION TO THE ABOVE: If any payment exceeds \$15,000, the check must be signed by the District Treasurer and **either** the Assistant Superintendent for Business **or** the Superintendent. Individual checks will therefore have two (2) signatures. The motion carried unanimously.

2. Mr. Kaszubski moved and Mr. Santomauro seconded that the Board approve the **(TAB B)** schedule of its Regular Monthly Business Meetings for 2002/03 [Ed. Law 1708]. The motion carried unanimously.
3. Mr. Kaszubski moved and Mr. Cameron seconded that the Board designate NEWSDAY, THE RECORD, and THEOBSERVER as the official district newspapers [Ed. Law 2004; General Municipal Law [103]]. The motion carried unanimously.

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VII. Authorizations

1. Mr. Cameron moved and Mr. Madden seconded that the Board authorize the Superintendent of Schools to certify payrolls [Commissioner's Regulations 170.2; Ed. Law 1720, 2523].
2. And to approve that the Board authorize a \$500,000 surety bond for the school district Treasurer in excess of the dishonesty coverage (faithful performance) of \$100,000.
3. And to approve that the Board authorize the establishment of Petty Cash funds and designate respective custodians for each fund for the 2002/03 school year, as follows:

Central Administration	\$100.00	Nancy Raguzin
Senior High School	\$100.00	Geraldine LaCentra
Elwood Middle School	\$100.00	Karen Cleveland
Harley Avenue Primary	\$100.00	Louise Bolger
James Boyd Intermediate . . .	\$100.00	Maria Colarossi
Buildings and Grounds	\$100.00	Barbara Klinger
4. And to approve that the Board authorize the Superintendent of Schools to approve budget transfers not to exceed \$5000 [Commissioner's Regulations 170.2(1)}.
5. And to approve that the Board authorize the Superintendent of Schools to take action on administrative and teacher requests to attend conferences, conventions and workshops within the limits of the 2002/03 budget appropriations and in accordance with Board Policy [General Municipal Law 77-b].
The motion carried unanimously.

VIII. Other

1. Mr. Madden moved and Mr. Kaszubski seconded that the Board re-adopt all Policies and Codes of Ethics in effect during the previous school year.
The motion carried unanimously.
2. Mr. Kaszubski moved and Mr. Santomauro seconded that the Board establish the mileage reimbursement rate at 34 ½ cents per mile for the 2002/03 school year [Ed. Law 2118].
3. And to approve that the Board delegate to the Superintendent and each building principal the power to suspend a student for a period not to exceed five (5) consecutive school days at any one time [Ed. Law 3214].
4. And to approve that the Board adopt the following Resolution:
BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year 2002/03 on which school must be held be eliminated from the 2002/03 State aid attendance worksheet, if it is in the best interest of the district.
The motion carried unanimously.

B. APPROVAL OF MINUTES OF PREVIOUS MEETING(S) (TAB C)

Mr. Kaszubski moved and Mr. Cameron seconded that the Board approve the minutes of the Regular Business Meeting of June 13, 2002.
The motion carried 4 ayes and 1 abstention (Mrs. Annunziata).

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C. REPORT FROM THE SUPERINTENDENT OF SCHOOLS - Mr. Michael A. Maina

The closing of the school year was uneventful.
Graduation ceremony at High School was excellent.
Summer School offerings began on Monday.
Recreation Program has 20 coaches trained in use of defibrillators.

Staffing 99.9 % complete.
Filled French Teacher position at the Middle School.
Wished everyone a safe and healthy summer.

D. **COMMENDATIONS** - (Deferred until schools reopen.)

E. **RESIDENTS= REMARKS** - 8:30 – 9:12 p.m.

F. **UNFINISHED BUSINESS** (TAB D)
Mr. Cameron moved and Mr. Kaszubski seconded that the Board adopt Policy JHBB – Attendance.
The motion carried unanimously.

G. **FINANCIAL MATTERS** (TAB E)
1. The Board acknowledged receipt for audit of the Treasurer's Report for the month ended May 31, 2002.

H. **NEW BUSINESS** (TAB F)
1. **ACTION ITEMS**

a. Mr. Kaszubski moved and Mr. Cameron seconded that the Board approve
Personnel Items:

Postion Abolition:	Kristin Wertz	Teacher of Speech/Hearing Impaired BOYD
Retirement:	Donald Mallonee	Music Teacher BOYD
	Daniel E. Laub	Assistant Superintendent/ Business
Resignation:	Kathleen Salanito	Paraprofessional HARLEY
Instructional:	David Anzalone	Mathematics Teacher Elwood Middle School
	Patrick Burke	Special Education Teacher EMS
	Timothy Kenyon	Music Teacher BOYD

The motion carried unanimously.

Mrs. Annunziata moved and Mr. Cameron seconded that the Board approve

Personnel Items:

Instructional:	Paul Lasurdo`	Music Teacher Part-time (.4 FTE) EMS
	Sharon McCabe	Elementary Principal BOYD
	Frances Scarpinato	School Media Specialist Library (.667 FTE) HARLEY
Staff Summer Skills Program	Vita Beyer	Grade 1 Teacher (3 hrs./day, 25 days)
	Jennifer Murray	ESL Teacher (3hrs/day, 17 days)
	Lisa Rose	Grade 7/8 Math Teacher (3hrs/day ,22 days)
	Linda Wilson	Nurse (4 hrs/day, 17 days)

The motion carried unanimously.

b. Mr. Kaszubski moved and Mr. Cameron seconded that the Board approve the (TAB G)
Committee on Special Education=s recommendations for student' classifications/
placements and/or discontinuance of services dated: May 2;3;9;15;22'23.
The motion carried unanimously.

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H. **NEW BUSINESS**
1. **ACTION ITEMS** – cont'd.

c. Mr. Kaszubski moved and Mr. Cameron seconded that the Board approve the (TAB H)
Committee on Preschool Special Education's recommendations for students'
classifications/placements and/or discontinuance of services dated: June 12;
The motion carried unanimously.

- d. Mr. Kaszubski moved and Mr. Madden seconded that the Board approve the members of the Committee on Special Education for the 2002/03 school year. **(TAB I)**
- e. And that the Board approve the members of the Committee on Preschool Special Education for the 2002/03 school year. The motion carried unanimously. **(TAB J)**
- f. Mr. Cameron moved and Mr. Kaszubski seconded that the Board approve the list of Surrogate Parents for the 2002/03 CSE/CPSE meetings [Commissioner's Regulations 202.(e)(2)]. **(TAB K)**
- g. And that the Board approve the list of Impartial Hearing Officers for the 2002/03 CSE/CPSE meetings [Commissioner's Regulations 200.1(o)(2)].
- h. And that the Board appoint Eugene Kaufman, Arthur Riegel and Harry Kershen as Hearing Officers for Civil Service Law, Section 75 proceedings. The motion carried unanimously. **(TAB L)**
- i. Mr. Kaszubski moved and Mr. Santomauro seconded that the Board approve participation in Eastern Suffolk and Nassau County BOCES Cooperative Purchasing Program for the 2002/03 school year.
- j. And that the Board approve the Income Eligibility Guidelines for Free and Reduced Price Meals for the 2002/03 school year. The motion carried unanimously. **(TAB M)**
- k. Mr. Cameron moved and Mr. Kaszubski seconded that the Board accept the Official Vote Tallies for the School Board Election and Budget Vote held on May 21, 2002 and for the Library Vote held on June 20, 2002. The motion carried unanimously. **(TAB N)**
- l. Mr. Santomauro moved and Mr. Cameron seconded that the Board approve a Capital Projects Change Order for work on the Elwood Middle School: Roofing Work credit (Skylights) matched
GTS Construction Corp. \$2,500.00 *debit*
The motion carried unanimously. **(TAB O)**
- m. Mr. Cameron moved and Mr. Santomauro seconded that the Board approve an agreement with LJR Transportation & Mapping to provide transportation administration services in the amounts of \$45,000 and \$49,000 for the 2002/03 and 2003/04 years respectively.
- n. And that the Board accept with thanks the donation of computer equipment from J. Occhiogrosso of Reuters. The motion carried unanimously.

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H. NEW BUSINESS

1. ACTION ITEMS – cont'd.

- o. Recommended the Board adopt the Following Resolution regarding establishing a Library District. No action taken. **(TAB P)**
- p. Mr. Cameron moved and Mr. Kaszubski seconded that the Board send out a special flyer to Elwood residents regarding November 19, 2002 as a day to vote on establishing a Library District.

The motion carried unanimously.

2. DISCUSSION ITEMS

- a. Mr. Maina advised that PTA sent no flyers home with students regarding library services.

I. ITEMS NOT LISTED ON AGENDA

J. COMMUNICATIONS

- 1 Response to Mr. Hannon's letter regarding an article in the Wall street Journal **(TAB Q)**
regarding backpacks.
2. Letter of appreciation for SEPTA'S donation toward the purchase of defibrillators.
3. Mr. Santomauro's letter to editor of Suffolk Life in response to an anonymous letter.
Re the Library Advisory Committee.

K. EXECUTIVE SESSION - none

L. ADJOURNMENT

Mr. Cameron moved and Mr. Santomauro seconded that the Board adjourn at 9:59 p.m. and to state that Mrs. Edwards adjourned the meeting of June 13, 2002.
The motion carried unanimously

Respectfully submitted,

Carlene Granieri
District Clerk