

**ELWOOD PUBLIC SCHOOLS  
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

**December 7, 2017**

**Elwood Middle School Library**

**Executive Session 6:30 p.m.**

**Public Session 7:30 p.m. (anticipated)**

**Meeting Will Be Live Streamed**

**AGENDA**

**A. CALL TO ORDER**

It is expected that the Board will move immediately into Executive Session to discuss personnel items, and collective negotiations pursuant to Article 14 of the Civil Service Law.

**B. RECONVENE INTO OPEN SESSION**

The Board will reconvene in open session at approximately 7:30 p.m.

**C. PLEDGE OF ALLEGIANCE – Board President**

**D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

**(TAB A)**

1. November 16, 2017 Business Meeting

**E. COMMENDATIONS**

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

1. Brendan Harrigan – Commended Student in the 2018 National Merit Scholarship program
2. Elizabeth Held – New York State Teacher of the Year Finalist
3. Wayne Barrett – Exemplary performance at James H. Boyd Elementary School
4. Elwood-John H. Glenn Varsity Volleyball team, Long Island Champions

**F. BOARD RECOGNITION OF DONATIONS**

1. Elwood Booster Club donation of \$750.00 to fund the Public Speaking Club at James H. Boyd Intermediate School.
2. College Board donation of \$500.00 to offset additional costs incurred in administering the AP Exams.
3. Harley Avenue Primary School PTA donation of \$3,090.00 to fund the purchase of new tables at Harley Avenue Primary School.
4. Elwood Middle School PTA donations of 18 books with an estimated value of \$200.00 from the Scholastic Book Fair, and \$1,142.48 in Scholastic Dollars to purchase books and materials through the Scholastic toolkit website.

**G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Dr. Kenneth R. Bossert**

1. Student Liaison -- Emma Koster
2. Capital Bond – Follow-up

**H. RESIDENTS' REMARKS**

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff,

students, or others at which their reputations, privacy or right to due process could be in some way violated, is prohibited.

**I. PRESENTATION**

1. Update on Student Achievement and AP Program Enhancements

**J. DISCUSSION ITEMS**

**K. FINANCIAL MATTERS**

**(TAB B)**

1. Recommend the Board acknowledge receipt for audit of the following:
  - a) Claims Auditor Report for the month of October, 2017
2. Recommend the Board approve the budget transfers.

**L. ACTION ITEMS**

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda and Addendum I** -- as per attached

**(TAB C)**

2. **Special Education**

**(TAB D)**

- a. Recommend the Board hereby approves the Subcommittee and Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on October 11, 17, 25 and November 15, 20, 21.

3. Recommend the Board hereby accepts the Official Vote Tallies for the Special District Meeting held on November 28, 2017, as follows:

**(TAB E)**

Proposition #1 – Approved

Yes – 718

No – 371

Proposition #2 - Failed

Yes – 508

No – 577

4. Recommend the Board approve the Bond Resolution of the Elwood Union Free School District, New York, authorizing the construction of various improvements to District buildings and sites; stating the estimated total cost thereof is not to exceed \$34,568,600; appropriating said amount therefore; and authorizing the issuance of not to exceed \$34,568,600 serial bonds of said district to finance said appropriation. A copy of the full text of the resolution is attached.

**(TAB F)**

5. Recommend the Board approves the following resolution:

**(TAB G)**

**BE IT RESOLVED**, that the Elwood Board of Education hereby accepts the Internal Audit Report for the fiscal year ending June 30, 2017, as prepared by the firm Nawrocki Smith LLP, Certified Public Accountants.

6. **Business Agenda** -- as per attached

**(TAB H)**

**M. ITEMS NOT LISTED ON AGENDA**

**N. COMMUNICATIONS -- None**

**O. RESIDENTS' REMARKS**

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

**P. ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

December 7, 2017

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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1--	Position Abolitions:	No Recommended Actions
P-2--	Position Creations:	No Recommended Actions
P-3--	Terminations/Excessed:	No Recommended Actions
P-4--	Leaves:	No Recommended Actions
P-5--	Resignations:	
	A) Instructional:	No Recommended Actions
	B) Civil Service:	
	1) <b>SHARON GOSMAN</b>	
	Position	Senior Clerk Typist
	Assignment	James H. Boyd Intermediate School
	Effective	January 16, 2018
	Reason	Retirement
	2) <b>RUSSELL TILLMAN</b>	
	Position	Custodial Worker I
	Assignment	Elwood-John H. Glenn High School
	Effective	November 27, 2017
	Reason	Resignation
P-6--	Tenure Appointments:	No Recommended Actions
P-7--	Other Appointments:	
	A) Instructional:	
	1) <b>JON ROWLAND</b>	
	Position	Teaching Assistant
	Type of Appointment	Probationary
	Assignment	Elwood Middle School
	Effective Date (on or about)	December 8, 2017
	Certification	Teaching Assistant Level I
	Expiration Date	December 7, 2021
	Tenure Eligibility	December 8, 2021
	Tenure Area	Teaching Assistant
	Salary	Teaching Assistant, Step 1
	Reason	To fill a vacant position on the Table of Organization

BOARD OF EDUCATION PERSONNEL ACTIONS

December 7, 2017

**2) DORIS SMITH**

Position	English Teacher
Type of Appointment	Regular Substitute
Assignment	Elwood-John H. Glenn High School
Effective Date (on or about)	November 28, 2017
Certification	Permanent English 7-12
Expiration Date	June 30, 2018 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	English
Salary	MA, Step 5
Reason	To fill a vacant position on the Table of Organization

**3) MERCEDES TREJOS**

Position	LOTE (Spanish) Teacher
Type of Appointment	0.2 FTE Part-Time
Assignment	Elwood Middle School
Effective Date (on or about)	January 2, 2018
Certification	Initial Spanish 7-12
Expiration Date	June 30, 2018 or earlier at District discretion
Tenure Eligibility	Not Applicable
Tenure Area	Foreign Language
Salary	20% of MA, Step 1
Reason	To fill a vacant position on the Table of Organization
Note	Ms. Trejos will continue in her permanent substitute teacher position (at 80%)

**4) MARY TRIMBLE**

Position	Teaching Assistant
Type of Appointment	Probationary
Assignment	Elwood Middle School
Effective Date (on or about)	December 8, 2017
Certification	Teaching Assistant Level I
Expiration Date	December 7, 2021
Tenure Eligibility	December 8, 2021
Tenure Area	Teaching Assistant
Salary	Teaching Assistant, Step 1
Reason	To fill a vacant position on the Table of Organization

B) Civil Service:

**1) ROSEMARY ZIEMSKI**

Position	Food Service Worker
Civil Service Title	Food Service Worker
Type of Appointment	Part-time, 4.5 hours per day, 10 months
Assignment	Elwood Middle School
Effective Date	September 1, 2017
Prob. Expiration Date	August 31, 2018
Certification	Civil Service (Labor Class)
Salary	\$12.00 per hour
Reason	To fill a vacant position on the Table of Organization

# BOARD OF EDUCATION PERSONNEL ACTIONS

December 7, 2017

P-8-- Other:

- a) Recommend the Board of Education approve Frank Benavides and Lisa Heldberg as permanent substitute teaching assistants at the James H. Boyd Intermediate School effective December 11, 2017 to cover teaching assistants out on medical leave. Compensation is \$12.00 per hour.
- b) Recommend the Board of Education approve Carolyn Pollina as the Lead Guidance Counselor effective December 11, 2017. Compensation is \$15,000 per year which will be pro-rated based on the effective date of December 11, 2017.

- c) Recommend the Board of Education approve the following teachers for additional FTE's:

<u>Name:</u>	<u>Additional FTE:</u>	<u>Total FTE:</u>
Allison Peiliker-Lisagar	0.2 FTE	1.2 FTE (11/28/17-6/30/18)
Megan Gieser	0.2 FTE	1.2 FTE (11/28/17-6/30/18)
Doris Smith	0.1 FTE	1.1 FTE (11/28/17-1/26/18)

- d) Recommend the Board of Education approve the change for Kris Kalinowski, Student Council Co-Curricular Advisor at the Elwood-John H. Glenn High School, from a monthly club to a weekly club effective January 2, 2018. Compensation will now be \$1,606.80 (60% pro-rated amount of \$2,678 for January through June).
- e) Recommend the Board of Education approve the following Co-Curricular appointments at the Elwood-John H. Glenn High School:

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Kevin Dluginski	Musical Sets Construction	\$1,752
Kevin Dluginski	Musical Sets Design/Paint	\$1,752
Judith Leopold	Musical Vocal Director	\$1,752
Judith Leopold	Musical Rehearsal Accompanist	\$1,752

- f) Recommend the Board of Education approve Kelsie Wilkinson as the sole advisor for the YES Co-Curricular Club at the Elwood Middle School. Compensation will be \$2,078 for the 2017/2018 school year.
- g) Recommend the Board of Education approved the revised resignation date for Kyle Gorton, Social Studies teacher at the Elwood-John H. Glenn High School to be November 21, 2017.
- h) Recommend the Board of Education approve the change in title for Domenick Abbate from Co-Curricular Advisor of the Christian Club to Chaperone. Compensation is the chaperone rate of \$118.00 per single event.
- i) Recommend the Board of Education approve Patrick Heffernan as a permanent substitute teacher at the Elwood-John H. Glenn High School effective December 8, 2017 through May 31, 2018 at the compensation rate of \$120.00 per day.
- j) Recommend the Board of Education approve Mallory McCabe, a permanent substitute teacher at the Elwood Middle School, to continue through May 31, 2018. Compensation is \$120 per day.

## BOARD OF EDUCATION PERSONNEL ACTIONS

December 7, 2017

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- k) Recommend the Board of Education approve Stacey Crivelli as the teaching assistant for the Friendship Club at the Harley Avenue Primary School. Compensation is her hourly rate of pay.
- l) Recommend the Board of Education approve Lauren McKay as the teaching assistant for the Friendship Club at the James H. Boyd Intermediate School. Compensation is her hourly rate of pay.
- m) Recommend the Board of Education approve the change in hours for Joanne Martin, a Paraprofessional at the James H. Boyd Intermediate School, from 5.5 hours per day to 5.75 hours per day effective September 1, 2017.
- n) Recommend the Board of Education approve Judy Leopold for the Musical Vocal Director and Musical Rehearsal Accompanist at the Elwood-John H. Glenn High School. Compensation is \$1,752 for the Vocal Director and \$1,752 for the Musical Rehearsal Accompanist.
- o) Recommend the Board of Education approve the following assignment changes for Food Service Workers effective December 11, 2017:
- | <u>Name:</u>               | <u>From:</u>                   | <u>To:</u>                            |
|----------------------------|--------------------------------|---------------------------------------|
| <i>Hermick Bedrossian</i>  | <i>Harley Avenue 4.0 hours</i> | <i>Elwood-John H. Glenn 6.0 hours</i> |
| <i>Christine Marchetti</i> | <i>Harley Avenue 5.5 hours</i> | <i>Harley Avenue 6.25 hours</i>       |
| <i>Angelina Tirado</i>     | <i>James Boyd 3.25 hours</i>   | <i>Harley Avenue 4.0 hours</i>        |
- p) Recommend the Board of Education approve the attached Addendum to the Schedule of Substitute Support Staff for the 2017/2018 school year.

ELWOOD PUBLIC SCHOOLS  
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS  
ADDENDUM I TO THE ORIGINAL PERSONNEL AGENDA

December 7, 2017

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KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

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The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-8:

- a) **BE IT RESOLVED** that the Board of Education of the Elwood Union Free School District hereby approves and ratifies a certain Agreement dated December 7, 2017, between the negotiating representatives of the Elwood Union Free School District and the negotiating representatives of the Elwood Teachers' Alliance and further authorizes the Board of Education President and the Superintendent of Schools to execute said Agreement.

- b) Recommend the Board of Education approve the following coaching changes for the winter season:

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>	<u>Effective:</u>
Patricia Farrell	Varsity Girls' Basketball	Resignation	December 2, 2017
Sean McGinty	Varsity Girls' Basketball	\$6,872.30*	December 4, 2017
Shannon Colligan	JV Girls' Basketball	\$4,925.40*	December 4, 2017

\*Pro-rated amounts of step 4 stipends

- c) Recommend the Board of Education approve Scott Brennan as the Co-Curricular School Treasurer Advisor effective January 2, 2018 through June 30, 2018. Compensation is \$3,174.60 (pro-rated from \$5,291 stipend).
- d) Recommend the Board of Education approve Regina DiMartino as an IBI Provider for the 2017/2018 school year. Compensation is the professional development rate of \$66.00 per hour.
- e) Recommend the Board of Education approve John Day, a teaching assistant at the James H. Boyd Intermediate School, for his medical leave to continue through April 6, 2018.







Elwood Union Free School District  
Board of Education  
**BUSINESS AGENDA**  
**December 7, 2017**

- Key: Tab 1 - Contracts  
Tab 2 - Bid Awards  
Tab 3 - Health Service Contracts  
Tab 4 - Donations  
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

**TAB 1: CONTRACTS**

- a. Recommend the Board approve the contract with **EASTERN SUFFOLK BOCES** to provide transportation services for Field Trip Programs for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the agreement with **BELLMORE-MERRICK CENTRAL HIGH SCHOOL DISTRICT** to provide special education services for the 2017-2018 school year (tuition student); **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

**TAB 2: BID AWARDS**

**NONE**

**TAB 3: HEALTH SERVICE CONTRACTS**

**NONE**

**TAB 4: DONATIONS**

- a. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$750 funding the Public Speaking Club at James H. Boyd Intermediate School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **COLLEGE BOARD** donation of \$500 to offset additional costs incurred in administering the AP Exams. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- c. Recommend the Board accept the **HARLEY AVENUE PRIMARY SCHOOL PTA** donation of \$3,090 funding new tables at Harley Avenue Primary School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- d. Recommend the Board accept the **ELWOOD MIDDLE SCHOOL PTA** donation of 18 books (estimated value of \$200) and \$1,142.48 in Scholastic Dollars resulting from the Scholastic Book Fair at Elwood Middle School.

**TAB 5: OTHER**

- a. Recommend the Board approve the **disposal request** dated November 16, 2017 of library books at John H. Glenn High School library due to condition and/or relevancy.
- b. Recommend the Board approve the **disposal request** dated November 21, 2017 of library books at John H. Glenn High School library due to condition and/or relevancy.
- c. Recommend the Board approve the **disposal request** dated November 6, 2017 of library books at Elwood Middle School library due to condition and/or relevancy.
- d. **BE IT RESOLVED**, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT**, IN THE COUNTY OF SUFFOLK, NEW YORK, as follows:

Hereby accepts the following **Elwood Middle School Co-Curricular Club Charters** for the 2017-2018 school year; and **BE IT FURTHER RESOLVED**, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT** hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education:

- |  |   |
|--|---|
| <i>ENL Homework Club</i>                       | <i>Student Council</i>                      |
| <i>Operation Respect</i>                       | <i>Theater Club</i>                         |
| <i>National Junior Art Society</i>             | <i>6<sup>th</sup> Grade Student Council</i> |
| <i>Major League Board Gamers</i>               | <i>Robotics Club</i>                        |
| <i>EMS Math Club</i>                           | <i>Cooking Club</i>                         |
| <i>Knights of Good</i>                         | <i>Tri-M Music Honor Society</i>            |
| <i>7<sup>th</sup> Grade Student Activities</i> | <i>Jazz Band</i>                            |
| <i>Garden Club</i>                             | <i>National Junior Honor Society</i>        |
| <i>Science Club</i>                            | <i>YES Club</i>                             |
| <i>Art Club</i>                                | <i>Yearbook Club</i>                        |
| <i>Community Service Club</i>                  | <i>8<sup>th</sup> Grade Student Council</i> |

- e. **BE IT RESOLVED**, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT**, IN THE COUNTY OF SUFFOLK, NEW YORK, as follows:

Hereby accepts the following **John H. Glenn High School Co-Curricular Club Charters** for the 2017-2018 school year; and **BE IT FURTHER RESOLVED**, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT** hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education:

- |                              |  |
|------------------------------|--|
| <i>Table Tennis Club</i>     | <i>Natural Helpers</i>                 |
| <i>Poetry Club</i>           | <i>Mock Trial Team</i>                 |
| <i>Knightline (kickline)</i> | <i>Yearbook Club</i>                   |
| <i>Science Olympiad</i>      | <i>Photo Club</i>                      |
| <i>Knight Times</i>          | <i>Gay Straight Alliance (updated)</i> |