

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

June 15, 2017

Elwood Middle School Auditorium

Executive Session 6:00 p.m.

Public Session 7:30 p.m. (anticipated)

Meeting Will Be Live Streamed

AGENDA

A. CALL TO ORDER

It is expected that the Board will move immediately into Executive Session to discuss personnel matters, negotiations, audit committee applications.

B. RECONVENE INTO OPEN SESSION

The Board will reconvene in open session at approximately 7:30 p.m.

C. PLEDGE OF ALLEGIANCE – Board President

D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

1. Business meeting - May 18, 2017
2. Special Meeting/Work Session - June 1, 2017

(TAB A)

E. COMMENDATIONS

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:

Staff Members who have been awarded tenure:

<i>Administrators</i>	Keri Loughlin	Asst. Supt. for Business
	Elissa Millan	Principal, Harley Avenue Primary
	Denise Toscano	Principal, James H. Boyd Intermediate
	Dawn Valle	Asst. Principal, Elwood Middle School
<i>Teachers</i>	Moiro Citko	Psychologist
	Jessica Hasday	Mathematics
	Shanna LaBarbera	Elementary
	Sima Lis	Science
	Megan Riley	Special Education
	Lisa Rosenthal	Special Education
	Danielle Sullivan	ENL
	Jennifer Vacchio	Spanish
<i>Teaching Assts.</i>	Maria Gagliardi	
	Kelsie Wilkinson	

Retirees:

Lee Anderson	Nancy Barkocy	Noreen Driscoll
Ann Gengenbach	Christine Graber	David Heiss
Susan Masserwick	Denise Preto	Cynthia Smith
Donna Verton	Linda Wilson	Carol Yamond
Marcia Zatulskis		

25 Year Employees:

Jan Fairchild	Anthony Gallo	Michael Marino
Darren Szokoli	David Trabulsi	

School Board President Michael LaMena for his dedicated service to the children of Elwood

Dr. Hugh Gigante for his leadership as Principal of Elwood Middle School

Student **Joseph Pacifico** for his assistance with the webcast broadcasting of the meetings.

F. BOARD RECOGNITION OF DONATIONS

1. Suffolk Association of Business Officials' donation of \$500.00 scholarship
2. Elwood SEPTA donations:
 - a. \$528.00 for the Spring Krafty Kids Club
 - b. \$528.00 for the Boyd Sports Club
 - c. \$500.00 and \$728.00 for the SEPTA Friendship Club
 - d. \$1,200.00 for the Middle School and High School Finals and Regents Review classes
 - e. \$174.12 to pay for a van to transport a Boyd special ed class for a visit to the Middle School
3. Middle School PTA donations:
 - a. \$75.00 to help offset the cost of the STEAM event
 - b. \$3,800.00 to help purchase furniture for the sixth grade common area and picnic tables
4. Elwood PTSA donation of \$1,200.00 for Finals/Regents Review classes
5. Elwood Booster Club donations:
 - a. \$300.00 to support the Maker Faire on June 16
 - b. \$4,500.00 to help fund the Middle School Reading Libraries
 - c. \$7,515.00 to help support the AP Capstone Program at the High School
 - d. \$11,882 to support the High School Robotics Program
 - e. \$3,200.00 to support the High School Music Department
6. James H. Boyd PTA donation of \$500.00 to support the Maker Faire
7. Lowe's donation of \$5,000 to Boyd Intermediate School for the If You Build It, They Will Come Project
8. Donation of an elliptical machine and weights by Diane and Mitch Cohen

G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Dr. Kenneth R. Bossert

H. RESIDENTS' REMARKS

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

I. PRESENTATIONS/DISCUSSION ITEMS -- None

- J. FINANCIAL MATTERS** **(TAB B)**
1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Report for the month ended May 31, 2017
 - b) Revenue Report through May 31, 2017
 - c) Cash Flow Report for general funds for the month of May, 2017
 - d) Budget Status Report through May 31, 2017
 - e) Trial Balances Report through May 31, 2017
 - f) Executive Summary through May 31, 2017
 - g) School Lunch Fund report for the month of May, 2017
 - h) Claims Auditor Report for the month of May, 2017
 2. Recommend the Board approve the budget transfers.

K. ACTION ITEMS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached **(TAB C)**
2. **Special Education** **(TAB D)**
 - a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on March 6, 21; April 28; May 17, 25.
 - b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on March 21; April 7; May 16.
3. Recommend the Board adopt the following textbooks for the health curriculum: **(TAB E)**
 - Middle School – *Teen Health, with Healthy Relationships and Sexuality*, 2014, McGraw Hill Education
 - High School – *Glencoe Health, with Human Sexuality*, 2014, Glencoe
4. Recommend the Board approve a change in the time of the reorganization meeting on July 6, 2017 to **3:00 p.m.** in the Middle School library.
5. Recommend the Board review the following policy changes (*second reading*): **(TAB F)**
 - a. Delete **Policy 2260 – Board Subcommittees**
 - b. Amend **Policy 2250 – Board Committees**
 - c. Amend **Policy 2260.1 – Citizens' Finance/Budget Advisory Committee**
 - d. Amend **Policy 2260.2 – Legislative Committee**
 - e. Amend **Policy 5405.1 – District Health and Nutrition Advisory Committee**
 - f. Amend **Policy 8112 – Health and Safety Committee**
6. **Business Agenda** -- as per attached **(TAB G)**

L. ITEMS NOT LISTED ON AGENDA

M. COMMUNICATIONS -- None

N. RESIDENTS' REMARKS

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

O. ADJOURNMENT

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

June 15, 2017

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolition:	No Recommended Actions
P-2-- Position Creation:	No Recommended Actions
P-3-- Terminations/Excessed Staff:	No Recommended Actions
P-4-- Leaves:	No Recommended Actions
P-5-- Resignations:	No Recommended Actions
P-6-- Tenure Appointments:	No Recommended Actions
P-7-- Other Appointments:	

A) Instructional:

1) **LAUREN BRAUNⁱ**

Position	English Teacher
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	August 30, 2017
Certification	Initial English Language Arts 7-12 and 5-6 Extension
Expiration Date	August 29, 2021
Tenure Eligibility	August 30, 2021
Tenure Area	English
Salary	MA, Step 1
Reason	To fill a vacant position on the Table of Organization

ⁱ This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

BOARD OF EDUCATION PERSONNEL ACTIONS

June 15, 2017

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- 2) **ALYSSA FENWICKⁱ**
Position Elementary Teacher
Type of Appointment Probationary
Assignment Elwood Middle School
Effective Date August 30, 2017
Certification Initial Childhood Education (Grades 1-6) and Students With Disabilities (Grades 1-6)
Expiration Date August 29, 2021
Tenure Eligibility August 30, 2021
Tenure Area Elementary
Salary MA, Step 1
Reason To fill a vacant position on the Table of Organization
- 3) **KASEY MANDERY**
Position English Teacher
Type of Appointment Regular Substitute
Assignment Elwood-John H. Glenn High School
Effective Date August 30, 2017
Certification Professional English Language Arts 7-12 and Physical Education
Expiration Date June 30, 2018 or earlier at District discretion
Tenure Eligibility Not applicable
Tenure Area English
Salary MA, Step 1
Reason To fill a vacant position on the Table of Organization

P-8-- Other:

- a) Recommend the Board of Education approve Lisa Gorman as a Mentor effective February 15, 2017 through June 30, 2017 at the compensation rate of \$500 per semester (pro-rated for the period = \$450).
- b) Recommend the Board of Education approve the following employees for the Special Education Summer Program effective July 5, 2017 through August 15, 2017. Assignments can range from two to six weeks depending on the needs of the Special Education Department. Compensation is pursuant to CBA, Employment Contract or Board Policy:

<u>Name:</u>	<u>Position:</u>
Margueritte Carvana	Teacher
Lydia Babbit	Teacher and Teaching Assistant (Substitute)
Elzbieta Swicord	Teacher (Substitute)
Samantha Feidner	Teaching Assistant
Lauren McKay	Teaching Assistant
Jeanne Kober	Teaching Assistant
Kaitlin Swinson	Teaching Assistant
Maria Gransasso	Paraprofessional (Health Care)
Luisa LaCorte	Paraprofessional (Health Care)

ⁱ This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure

BOARD OF EDUCATION PERSONNEL ACTIONS

June 15, 2017

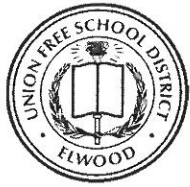
- c) Recommend the Board of Education approve Moira Citko and Julian Gordon for summer employment for the Special Education Department. Compensation is 1/200th of their current annual salary per day worked. Total aggregate number of days not to exceed twenty (20).
- d) Recommend the Board of Education approve the following Paraprofessionals at the Harley Avenue Primary School for summer employment. Aggregate hours not to exceed 36 hours. Compensation is their hourly rate of pay.

Lisa Esposito, Jackie Hooghuis and Audrey Muchnicki

- e) Recommend the Board of Education approve the attached Schedule of Interscholastic Coaching for the fall season of the 2017-2018 school year.
- f) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Support Staff for the 2016/2017 school year.
- g) Recommend the Board of Education approve the appointment of the following employees for the Summer Custodial Program at the rate of \$10.00 per hour effective June 16, 2017 through August 25, 2017:

*Rodney Bordeaux, Kyle DeSimone and T.J. Zenobio**

**pending fingerprint clearance*



Elwood Union Free School District
Board of Education
BUSINESS AGENDA
June 15, 2017

- Key:
- Tab 1 - Contracts
 - Tab 2 - Bid Awards
 - Tab 3 - Health Service Contracts
 - Tab 4 - Donations
 - Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

TAB 1: CONTRACTS

- a. Recommend the Board approve the agreement with **SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT** to allow two (2) Elwood students to participate on the South Huntington Gymnastics team as independent competitors for the Fall 2017 season; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- b. Recommend the Board approve the **AS-7 COOPERATIVE EDUCATIONAL SHARED SERVICES CONTRACT WITH WESTERN SUFFOLK BOCES** for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the resolution for the **LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BID** for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- d. Recommend the Board approve the agreement with **CJI CONSULTING, INC.** to provide consulting services for the submission of STAC forms to the NYS Education Department for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- e. Recommend the Board approve the agreement with **PITNEY BOWES** to provide equipment and services related to the district mailing system for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 2: BID AWARDS

- a. Recommend the Board hereby award the **FOOD SERVICE BIDS** as recommended by the Long Island School Nutrition Directors' Association (LISNDA) for the 2017-2018 school year; **and** that the Board hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

TAB 3: HEALTH SERVICE CONTRACTS

NONE

TAB 4: DONATIONS

- a. Recommend the Board accept the **SUFFOLK ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (SASBO)** scholarship in the amount of \$500 to be awarded to a graduating student in recognition of their efforts to "advance the business of education". The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **ELWOOD SEPTA** donation of \$528 funding Spring Krafty Kids Club at Harley Avenue Primary School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- c. Recommend the Board accept the **ELWOOD SEPTA** donation of \$528 funding the Spring Sports Club at James H. Boyd Intermediate School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- d. Recommend the Board accept the **ELWOOD SEPTA** donation of \$500 funding Spring Friendship Club at Harley Avenue Primary School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- e. Recommend the Board accept the **ELWOOD SEPTA** donation of \$728 funding the Spring Friendship Club at James H. Boyd Intermediate School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- f. Recommend the Board accept the **ELWOOD MIDDLE SCHOOL PTA** donation of \$75 funding the **STEAM Program**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- g. Recommend the Board accept the **ELWOOD SEPTA** donation of \$1,200 funding the 2017 Regents/Finals Review program at John H. Glenn High School and Elwood Middle School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- h. Recommend the Board accept the **ELWOOD MIDDLE SCHOOL PTA** donation of \$1,200 funding the 2017 Regents/Finals Review program at John H. Glenn High School and Elwood Middle School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- i. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$300 funding the Maker Faire Program. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- j. Recommend the Board accept the **JAMES H. BOYD SCHOOL PTA** donation of \$500 funding the Maker Faire Program. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- k. Recommend the Board accept the **ELWOOD SEPTA** donation of \$174.12 funding transportation costs related to a James H. Boyd class trip to Elwood Middle School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

- l. Recommend the Board accept the **2017 LOWE'S TOOLBOX FOR EDUCATION** grant of \$5,000 funding a makerspace at James H. Boyd Intermediate School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- m. Recommend the Board accept the donation from the **COHEN FAMILY** of an elliptical machine and assorted weights for the weight room at John H. Glenn High School.
- n. Recommend the Board accept the **ELWOOD MIDDLE SCHOOL PTA** donation of \$3,800 funding the purchase of furniture for the 6th grade common area at Elwood Middle School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- o. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donations totaling \$27,097 in support of the following district programs: John H. Glenn High School Robotics, Elwood Middle School Reading Libraries, John H. Glenn High School Music Department and AP Capstone Chromebooks. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

TAB 5: OTHER

- a. **BE IT RESOLVED**, that the Board of Education authorizes the re-establishment and continuation of the following reserves:
 - 1. **Employee Benefit Accrued Liability Reserve** in an amount not to exceed \$1,000,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2016-2017 budget.
 - 2. **Retirement Contribution Reserve** in an amount not to exceed \$1,000,000. Said amount will be funded from undesignated fund balance and appropriations remaining from the 2016-2017 budget.
- b. **BE IT RESOLVED**, that the Board of Education authorizes the withdrawal of funds from **Employee Benefit Accrued Liability Reserve** for the payment of unused sick leave for all retirees in the 2016-2017 school year up to an amount of \$250,000.
- c. Recommend the Board approve the **disposal request** dated May 23, 2017 of TV's located in the Elwood Middle School library due to condition and/or relevancy.
- d. Recommend the Board approve the **disposal request** dated May 22, 2017 of library books at Elwood Middle School due to condition and/or relevancy.