

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**

January 26, 2017

Elwood Middle School Library

Executive Session 6:00 p.m.

Public Session 7:30 p.m. (anticipated)

Meeting Will Be Live Streamed

AGENDA

A. CALL TO ORDER

It is expected that the Board will move immediately into Executive Session to discuss negotiations.

B. RECONVENE INTO OPEN SESSION

The Board will reconvene in open session at approximately 7:30 p.m.

C. PLEDGE OF ALLEGIANCE – Board President

D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

(TAB A)

1. Business Meeting/Budget Workshop #1 – December 8, 2016
2. Work Session/Budget Work Session #2 – January 12, 2017

E. COMMENDATIONS

This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor the following high school students:

David Hermanns	National Merit Semifinalists
Michael Hermanns	

Kristofer Kwan	National Merit Commended Students
Derek Lee	
Katherine McPherson	
Justin Yoskowitz	

Stephanie Tsangaris	All State Soccer Team (2 nd year in a row)
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F. BOARD RECOGNITION OF DONATIONS

1. Elwood Booster Club donations:

- a. \$1,053 to fund the Robotics Club at James H. Boyd Intermediate School through June 2017
- b. \$6,300 to fund the Mathematics, Robotics and ESL Homework Clubs at Elwood Middle School through June 2017
- c. \$120 toward funding the STEAM Program
- d. \$2,106 to fund the ESL Homework Club at James H. Boyd Intermediate School through June 2017
- e. \$1,053 to fund the Crazy 8's Math Club at Harley Avenue Primary School through June 2017

2. **Elwood SEPTA** donations:
 - a. \$528 to fund the Winter Krafty Kids Club
 - b. \$500 to fund the SEPTA Friendship Club at Harley Avenue Primary School
3. **Elwood Middle School PTA** donation of \$75 toward funding the STEAM Program
4. Mr. **Bill Rom**'s donation of a Tred Sled by Rogers Athletics Company (est. value \$6,000) for the Elwood Athletics Department
5. Donations of \$1,137.56, \$160.28 and \$22.73 to fund the **Barbara Quigley Memorial Fund**
6. **James H. Boyd PTA** donation of \$500 toward funding the STEAM Program
7. **John H. Glenn Football Alumni Association** donation of \$3,106.90 to fund expenses associated with lift equipment rental

G. REPORT FROM THE SUPERINTENDENT OF SCHOOLS / SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Dr. Kenneth R. Bossert

1. Student Liaison -- Matthew Weiss

H. RESIDENTS' REMARKS

The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

I. PRESENTATIONS

1. Update on the High School Course Selection Guide and Course/Program Proposals

J. DISCUSSION ITEMS -- None

K. FINANCIAL MATTERS

(TAB B)

1. Recommend the Board acknowledge receipt for audit of the following:
 - a) Treasurer's Reports for the months ended November 30, 2016 and December 31, 2016
 - b) Revenue Reports through November 30, 2016 and December 31, 2016
 - c) Cash Flow Reports for general funds for the months of November and December, 2016
 - d) Budget Status Reports through November 30, 2016 and December 31, 2016
 - e) Trial Balances Report through December 31, 2016
 - f) Executive Summary through December 31, 2016
 - g) Extraclassroom Reports for the quarter ended December 31, 2016
 - h) School Lunch Fund report for the months of November and December, 2016
 - i) Claims Auditor Reports for the months of October and November, 2016
2. Recommend the Board approve the budget transfers

L. ACTION ITEMS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached **(TAB C)**
2. **Special Education** **(TAB D)**
 - a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on November 22, 23, 28, 29, 30; December 1, 2, 5, 6, 8, 9, 12, 15, 19, 20, 21, 22, 28; January 3, 5, 9, 10, 11, 12.

b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on December 13, 20, 21.

3. Recommend the Board approve the Board Operating Procedures.

(TAB E)

4. Recommend the Board approve the following resolution:

WHEREAS, Section 458-b, subdivision 2, paragraphs (a) and (b), of the Real Property Tax Law of the State of New York ("RPTL"), allows the Elwood Union Free School District to provide tax exemptions to certain qualified owners of qualified residential real property, as defined by section 458-b; and

WHEREAS, it is in the best interest of the community to provide such relief to the Cold War veterans of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Elwood Union Free School District elects to participate in the exemptions of RPTL Section 458-b, subdivision 2, paragraphs (a) and (b);

BE IT FURTHER RESOLVED, that pursuant to RPTL 458-b, subdivision 2, paragraph (a), subparagraph (i), the Board adopts the ten (10%) percent exemption, which amount shall not exceed the statutory basic maximum set forth therein; and;

BE IT FURTHER RESOLVED, that pursuant to RPTL 458-b, subdivision 2, paragraph (b), the Board adopts the exemption relating to service connected disabilities, which amount shall not exceed the statutory basic maximum set forth therein.

5. Recommend the Board adopt the calendar for 2017-18.

(TAB F)

6. Recommend the Board amend **Policy 9510 – Pay Rates for Temporary, Substitute and Student Employees** (*first and second reading*) to align policy with New York State minimum wage laws.

(TAB G)

7. **Business Agenda** -- as per attached

(TAB H)

N. **ITEMS NOT LISTED ON AGENDA**

O. **COMMUNICATIONS** -- None

P. **RESIDENTS' REMARKS**

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 2351). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

Q. **ADJOURNMENT**

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

January 26, 2017

KEY:	P-1: Position Abolition	P-6: Tenure Appointments
	P-2: Position Creation	P-7: Other Appointments
	P-3: Terminations/Excessed	P-8: Other
	P-4: Leaves	P-9: Changes in Table of Organization
	P-5: Resignations	

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolition: No Recommended Actions

P-2-- Position Creation: No Recommended Actions

P-3-- Terminations/Excessed Staff: No Recommended Actions

P-4-- Leaves: No Recommended Actions

P-5-- Resignations:

A) Instructional:

1) **CHRISTINE GRABER**

Position
Assignment
Effective
Reason

Special Education Teacher
Harley Avenue Primary School
April 7, 2017
Retirement

2) **DANIELLE PALMA**

Position
Assignment
Effective
Reason

Teaching Assistant
Harley Avenue Primary School
January 2, 2017
Resignation in order to accept teacher position
she was recalled to

B) Civil Service:

1) **NINA MOUNSEY**

Position
Assignment
Effective
Reason

Senior Account Clerk Typist
District Office, Business Office
January 13, 2017
Resignation

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

January 26, 2017

P-7-- Other Appointments:

A) Instructional:

1) **CARISA BURZYNSKI**ⁱ

Position	High School Principal
Type of Appointment	Probationary
Assignment	Elwood-John H. Glenn High School
Effective Date	January 27, 2017
Certification	Permanent School District Administrator
Expiration Date	January 26, 2021
Tenure Eligibility	January 27, 2021
Tenure Area	Secondary Principal
Salary	High School Principal, Step 5, \$161,117 (pro-rated for the period 1/17/17 – 6/30/17 = \$68,512)
Reason	To fill a vacant position on the Table of Organization. Mrs. Burzynski was hired as an interim principal at the December 10, 2015 Board of Education meeting and this action makes it a probationary appointment.

2) **DANIELLE PALMA**ⁱ

Position	Elementary Teacher
Type of Appointment	Probationary, Full time (1.0 FTE)
Assignment	Elwood Middle School
Effective Date	Retroactive to January 3, 2017
Certification	Initial Childhood Education (Grades 1-6) and Students With Disabilities (Grades 1-6 and B-2)
Expiration Date	May 13, 2020
Tenure Eligibility	May 14, 2020
Tenure Area	Childhood Education
Salary	MA, Step 2 \$63,534
Action Requested	Recall from the Preferred Eligibility List – Childhood Education tenure area (BOE action on 8/25/16) to active employment pursuant to Section 2510 of NYS Education Law
Reason	To fill a vacant position on the Table of Organization

ⁱ This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

BOARD OF EDUCATION PERSONNEL ACTIONS

January 26, 2017

B) Civil Service:

1) **FRANCISCO BENAVIDES**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 10 months, 4.0 hours per day
Assignment	Elwood Middle School
Effective Date	January 30, 2017
Prob. Expiration Date	January 29, 2019
Certification	Civil Service (Labor Class)
Salary	Paraprofessional Step 1, \$14.06 per hour
Reason	To fill a vacant position on the Table of Organization

2) **JENNIFER JONES**

Position	Paraprofessional
Civil Service Title	School Monitor
Type of Appointment	Part-time, 10 months, 2.5 hours per day
Assignment	Elwood Middle School
Effective Date	January 30, 2017
Prob. Expiration Date	January 29, 2019
Certification	Civil Service (Labor Class)
Salary	Paraprofessional Step 1, \$14.06 per hour
Reason	To fill a vacant position on the Table of Organization

P-8-- Other:

- a) BE IT RESOLVED THAT the President of the Board of Education and Superintendent of Schools are authorized to execute a Fourth Amendment to the Salary and Benefits Agreement dated November 14, 2013 for the Assistant Superintendent for Business, which Amendment has been reviewed by the Board of Education.
- b) BE IT RESOLVED THAT the President of the Board of Education and Superintendent of Schools are authorized to execute a Sixth Amendment to the Salary and Benefits Agreement dated June 6, 2008 for the Executive Director for Administrative and Instructional Technology and Transportation, which Amendment has been reviewed by the Board of Education.
- c) BE IT RESOLVED THAT the President of the Board of Education and Superintendent of Schools are authorized to execute a Sixth Amendment to the Salary and Benefits Agreement dated July 1, 2011 for the Executive Director of Special Education, which Amendment has been reviewed by the Board of Education.
- d) Recommend the Board of Education approve Jenine Harris and Jonathan Mead as Mentors for the period January 3, 2017 through June 30, 2017 at the compensation rate of \$500 per semester (pro-rated for the period).
- e) Recommend the Board of Education approve Danielle Sullivan as a Mentor for the second semester of the 2016/2017 school year at the compensation rate of \$500 per semester.

BOARD OF EDUCATION PERSONNEL ACTIONS

January 26, 2017

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- f) Recommend the Board of Education approve Joseph Klonowski as a Permanent Substitute Teacher at the Elwood-John H. Glenn High School at the compensation rate of \$120.00 per day effective January 27, 2017 through May 31, 2017.
 - g) Recommend the Board of Education approve Amy Lindenbaum as the Co-Curricular Advisor for the Fashion Club at the Elwood-John H. Glenn High School for the remainder of the 2016/2017 school year. Compensation is \$872.40 (pro-rated monthly club stipend \$1,454).
 - h) Recommend the Board of Education approve Jessica Kennedy and Brooke Wheeler as Co-Curricular Co-Advisors of the Diversity through Unity Club at the Elwood-John H. Glenn High School for the remainder of the 2016/2017 school year. Compensation is \$436.20 each (pro-rated monthly club stipend \$1,454).
 - i) Recommend the Board of Education approve Sima Lis as the Co-Curricular Advisor for the Middle School Science Club. Compensation is \$1,227 for the period January 3, 2017 through June 30, 2017.
 - j) Recommend the Board of Education approve Donna Fife as the Co-Curricular Advisor for the Treasurer position at the remaining stipend of \$1,953 for the period January 3, 2017 through June 30, 2017.
 - k) Recommend the Board of Education approve the following employees for the Friendship Circle Club and Sports Club at the James H. Boyd Intermediate School. Each club shall run for two sessions of eight weeks each:

Michelle Kretz	Friendship Circle Club Advisor	\$702 per session	(Session 1 & 2)
Noreen Driscoll	Friendship Circle Club Assistant	\$20.62 per hour	(Session 1 & 2)
Adam Goudreau	Sports Club Advisor	\$702 per session	(Session 1)
Shiobhan Guido	Sports Club Assistant	\$19.29 per hour	(Session 1)
Lisa Rosenthal	Sports Club Advisor	\$702 per session	(Session 2)
Kaitlyn Swinson	Sports Club Assistant	\$19.29 per hour	(Session 2)
 - l) Recommend the Board of Education approve Jennifer Richards-Foley, a retired Account Clerk, as a part-time Account Clerk effective retroactive to January 12, 2016 for up to 10 hours per week in order to fill in for the vacant payroll position as well as training for the new hire. Compensation is \$38.59 per hour.
 - m) Recommend the Board of Education approve the rate of pay for Donna McPartlan, a Registered Nurse, to provide the required CPR/First Aid/AED courses at the compensation rate of \$45.00 per person.
 - n) Recommend the Board of Education approve Maria Gransasso, a Paraprofessional at the James H. Boyd Intermediate School to be a 1:1 Paraprofessional for a special needs student attending an after school club. Compensation is her hourly rate of pay.
 - o) Recommend the Board of Education approve Louisa LaCorte, a Paraprofessional at the James H. Boyd Intermediate School, for an increase of 2.25 hours per day bringing her total to 5.75 hours per day effective January 30, 2017.

BOARD OF EDUCATION PERSONNEL ACTIONS

January 26, 2017

- p) Recommend the Board of Education rescind the October 20, 2016 Board of Education appointment of Jennifer Vacchio as the Elwood Middle School Girls' Basketball Coach for the Late Winter season and appoint Alessia Franco in her place.
- q) Recommend the Board of Education approve Gregory Lauri as a Sports Supervisor for the 2016/2017 school year. Compensation is as per the Elwood Teacher's Alliance Collective Bargaining Agreement - \$106.00 per single event and \$134 per double event.
- r) Recommend the Board of Education the attached Schedule of Interscholastic Coaches for the spring season of the 2016/2017 school year.
- s) Recommend the Board of Education approve the attached additions to the Schedule of Substitute Teachers and Nurses and Substitute Support Staff for the 2016/2017 school year



Elwood Union Free School District
Board of Education
BUSINESS AGENDA
January 26, 2017

- Key: Tab 1 - Contracts
Tab 2 - Bid Awards
Tab 3 - Health Service Contracts
Tab 4 - Donations
Tab 5 - Other

The Superintendent of Schools recommends that the Board of Education approve the following Business action items:

TAB 1: CONTRACTS NONE

TAB 2: BID AWARDS NONE

TAB 3: HEALTH SERVICE CONTRACTS NONE

TAB 4: DONATIONS

- a. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$1,053 funding Robotics Club at **James H. Boyd Intermediate School** through June, 2017. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- b. Recommend the Board accept the **ELWOOD SEPTA** donation of \$528 funding **Winter Krafty Kids Club**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- c. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$6,300 funding Mathematics, Robotics, and ESL Homework Clubs at **Elwood Middle School** through June, 2017. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- d. Recommend the Board accept the **ELWOOD MIDDLE SCHOOL PTA** donation of \$75 funding the **STEAM Program**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- e. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$120 funding the **STEAM Program**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- f. Recommend the Board accept the donation from **MR. BILL ROM** of a Tred Sled by Rogers Athletics Company (est. value \$6,000) for the **Elwood Athletics Department**.
- g. Recommend the Board accept the **ELWOOD SEPTA** donation of \$500 funding **SEPTA Friendship Club** at **Harley Avenue Primary School**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

- h. Recommend the Board accept the donations of \$1,137.56, \$160.28 and \$22.73 funding the **Barbara Quigley Memorial Fund**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- i. Recommend the Board accept the **JAMES H. BOYD PTA** donation of \$500 funding the **STEAM Program**. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- j. Recommend the Board accept the **JOHN H. GLENN FOOTBALL ALUMNI ASSOCIATION** donation of \$3,106.90 funding expenses associated with lift equipment rental. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- k. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$2,106 funding ESL Homework Club at **James H. Boyd Intermediate School** through June, 2017. The appropriate revenue and expenditure budget codes will be adjusted accordingly.
- l. Recommend the Board accept the **ELWOOD BOOSTER CLUB** donation of \$1,053 funding Crazy 8's Math Club at **Harley Avenue Primary School** through June, 2017. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

TAB 5: OTHER

- a. **BE IT RESOLVED**, that the **BOARD OF EDUCATION OF ELWOOD UNION FREE SCHOOL DISTRICT**, IN THE COUNTY OF SUFFOLK, NEW YORK, as follows:

Hereby accepts the Corrective Action Plan to the June 30, 2016 External Audit.

- b. Recommend the Board approve the disposal request dated January 10, 2017 of library media center equipment at **JOHN H. GLENN HIGH SCHOOL** due to condition and/or relevancy.

PAY RATES FOR TEMPORARY, SUBSTITUTE AND STUDENT EMPLOYEES

	Regular Rate (Hourly)	Substitute Rate
Poll Clerks/Board of Registration	\$ 9.00 <u>10.00</u>	
Inspector of Elections	9.50 <u>10.00</u>	
Summer Grounds	9.00 <u>10.00</u>	
Paraprofessionals		9.00 <u>10.00</u> /hour
Custodial		11.90/hour
Food Service		9.00 <u>10.00</u> /hour
Teaching Assistant		9.60 <u>10.00</u> /hour
Clerical		10.50/hour
Nurse		118.00/day
Teacher		100.00/day
Permanent Sub (HS/MS)		120.00/day
Lead scorer	70.00	
Scoring	30.00	

This policy will become null and void in the event that State or Federal legislation is passed which makes this policy inoperative.

Adoption date: September 18, 2014

Revised: December 11, 2014
January 28, 2016