

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
January 20, 2011
Elwood Middle School Auditorium - 7:30 p.m.**

AGENDA

- A. **CALL TO ORDER** – District Clerk
- B. **PLEDGE OF ALLEGIANCE** – Board President
- C. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S)** (TAB A)
1. Business Meeting – December 16, 2010
2. Special Meeting – January 6, 2011
- D. **COMMENDATIONS** -- This section of the agenda gives the Board of Education an opportunity to publicly recognize and commend individuals for outstanding accomplishments or contributions made to Elwood schools. Tonight we honor:
1. Middle School students for their extra efforts during "Anti-Bullying Week": *Allison Biancardi, Ani Vardanian, Ethan Felizzari, Gillian Pelkonen, James Schebler, Jenna Yeisley, Justin Koehler, Kelly Mazzola, Kerry Sewell, Kevin Lee, Kristin Montana, Nicholas Torzilli, Samantha Gambardella, Tanna Mohammed, Tiffanie Yang, Alexis Semler, Brian Reilly, Evan Muchnicki, Marc Cacioppo*
2. Middle School Junior Honor Society members for their leadership in the Middle School "Food and Glove Drive": *Allison Biancardi, Sam Gambardella, Alyssa DeFalco, Monika Sivilli*
3. Matthew Henningsen for honoring the memory of Matthew Lawrence by donating a tree in Matthew's honor.
- E. **REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA** – Mr. Peter C. Scordo
1. Report from Gwen Rosen, Student Liaison
2. Education Jobs Fund – William Pastore
3. Common Core Standards adopted by the New York State Board of Regents – Maryann Llewellyn
4. Parent Portal opening on February 1, 2011 – Gene Tranchino
5. Community collaborative efforts to advocate for State funding
- F. **PRESENTATION:** None
- G. **RESIDENTS' REMARKS** – The Board encourages all residents to attend its meetings, and this section of the agenda affords them the opportunity to speak. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited. **(30 minutes)**
- H. **UNFINISHED BUSINESS/DISCUSSION ITEMS**
1. Paperless Board packets
2. Follow-up/update re: January 6, 2011 workshop
- I. **FINANCIAL MATTERS** (TAB B)
1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the month ended November 30, 2010.
2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the month ended November 30, 2010.

3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the month ended November 30, 2010.
4. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the month ended November 30, 2010.
5. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of November 30, 2010.
6. Recommend the Board approve the budgetary transfers.

J. BUSINESS MATTERS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached (TAB C)
2. **Business Agenda** -- as per attached (TAB D)
3. **Special Education**

- a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

| <u>Submitted to the Board</u> | <u>Meeting Dates</u> |
|-------------------------------|--------------------------|
| December 10 | October 25, December 6 |
| December 13 | December 6 (2 meetings) |
| December 14 | November 29, December 14 |
| December 15 | December 13 |
| December 20 | December 8, 20 |
| December 29 | December 7, 8 |
| January 3 | December 15 |
| January 4 | December 15, 20 |
| January 7 | January 5 |

- b. Recommend the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services:

| <u>Submitted to the Board</u> | <u>Meeting Dates</u> |
|-------------------------------|----------------------|
| December 7 | March 9 |
| December 10 | December 8 |
| December 29 | December 16 |
| January 7 | December 16 |

4. Miscellaneous

- a. Recommend the Board approve the calendar for the 2011-2012 school year. (TAB E)
- b. Recommend the Board approve the following resolution: (TAB F)

BE IT RESOLVED that the Board of Education hereby adopts the policies listed in **TAB F** and

BE IT FURTHER RESOLVED that said policies supersede any policies adopted by the Board prior to the date of this resolution.

- c. Recommend the Board approve the following policies (*first reading*): (TAB G)
 - i. 4430 Student Schedules and Course Loads
 - ii. 4740 Honor Rolls
 - iii. 4740.1 Honor Society
 - iv. 5311 Academic Integrity Policy

K. **ITEMS NOT LISTED ON AGENDA** -- None

L. **COMMUNICATIONS**

M. **RESIDENTS' REMARKS** *(30 minutes)*

Remarks are limited to items voted on and/or discussed at this business meeting. Persons wishing to speak should identify themselves and any organization they represent at the meeting. Comments should be kept as brief as possible and may not exceed three minutes (Board Policy 3452). Public discussion of matters relating to staff, students, or others at which their reputations, privacy or right to due process could be in some way violated is prohibited.

N. **EXECUTIVE SESSION**

- a. Personnel matters
- b. Negotiations

O. **ADJOURNMENT**

P. **NEXT REGULAR MEETING:** February 17, 2011

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

January 20, 2011

ADDENDUM



| | | |
|------|-------------------------|---------------------------------------|
| KEY: | P-1: Position Abolition | P-6: Tenure Appointments |
| | P-2: Position Creation | P-7: Other Appointments |
| | P-3: Resignations | P-8: Other |
| | P-4: Leaves | P-9: Changes in Table of Organization |
| | P-5: Terminations | |

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items in the order in which they are presented:

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

a) Teaching Assistants: One additional position 1.0 to meet a CSE requirement at Harley Avenue Primary School. Funding via A2250-1510-11 (general fund).

P-8-- Other Appointments:

A) Instructional:

1) **LAUREN LANGTRY**

| | |
|---------------------|----------------------------------------------------|
| Position | Teaching Assistant – Special Education |
| Type of Appointment | Temporary, Full-time, 10 months |
| Assignment | Harley Avenue Primary School |
| Effective Date | January 24, 2011 |
| Certification | Initial Childhood Education (Grades 1-6) |
| Expiration Date | June 30, 2011 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet CSE requirement. Funding via general fund. |

Note: This fills the position approved in P-9 above. Please note Lauren Langtry's recommended appointment to a different position in the main 1/20/11 agenda has been withdrawn.

ELWOOD PUBLIC SCHOOLS
Elwood, New York



BOARD OF EDUCATION PERSONNEL ACTIONS

January 20, 2011

KEY: P-1: Position Abolition P-6: Tenure Appointments
 P-2: Position Creation P-7: Other Appointments
 P-3: Resignations P-8: Other
 P-4: Leaves P-9: Changes in Table of Organization
 P-5: Terminations

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional No Recommended Actions

B) Civil Service:

1) **RICHARD LOHR**

| | |
|----------------|----------------------|
| Position | Chief Custodian |
| Assignment | Elwood Middle School |
| Effective Date | February 8, 2011 |
| Reason | Retirement |

2) **MARIA TAVERNISE**

| | |
|----------------|------------------------------|
| Position | Paraprofessional |
| Assignment | Harley Avenue Primary School |
| Effective Date | January 14, 2011 |
| Reason | Resignation |

P-4-- Leaves:

A) Instructional:

1) **KELLY DIBIASE**

| | |
|----------------|----------------------------------------|
| Position | Reading Teacher |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | January 31, 2011 through June 30, 2011 |
| Reason | Parental Care |

BOARD OF EDUCATION PERSONNEL ACTIONS

January 20, 2010

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments:

Recommend the Board of Education confer tenure upon the staff members listed below, whose service during their probationary period has been found to be competent, efficient and satisfactory:

| <i>Staff Member</i> | <i>Tenure Area</i> | <i>Certification</i> | <i>Effective Date</i> |
|---------------------|---------------------------|----------------------|--------------------------|
| <i>Jeanne Kober</i> | <i>Teaching Assistant</i> | <i>Level I</i> | <i>February 13, 2011</i> |

P-7-- Other Appointments:

A) Instructional:

1) **ERICA CISEK**

| | |
|---------------------|------------------------------------------------------------|
| Position | Reading Teacher |
| Type of Appointment | Regular Substitute |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | February 1, 2011 |
| Certification | Initial English Language Arts 5-9, 7-12 and Literacy 5-12 |
| Expiration Date | June 30, 2011 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Remedial Reading |
| Salary | MA, Step 2 |
| Reason | Continuation of assignment for teacher on leave of absence |

2) **ROBERT DALY**

| | |
|---------------------|----------------------------------------------------|
| Position | Teaching Assistant – Special Education |
| Type of Appointment | Temporary, Full-time, 10 months |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | January 3, 2011 |
| Certification | Initial Physical Education |
| Expiration Date | June 30, 2011 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet CSE requirement. Funding via general fund. |

BOARD OF EDUCATION PERSONNEL ACTIONS

January 20, 2010

3) **DIANA DOBROW**

| | |
|---------------------|---------------------------------------------------------------------------------------------------------------------|
| Position | Teaching Assistant |
| Type of Appointment | Part-time (0.5 FTE) |
| Assignment | Harley Avenue Primary School |
| Effective Date | January 24, 2011 |
| Certification | Initial Childhood Education (Grades 1-6) |
| Expiration Date | Not applicable |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet District needs. Board approved position at the November 18 th meeting; funding via general fund. |

4) **LAUREN LANGTRY**

| | |
|---------------------|---------------------------------------------------------------------------------------------------------------------|
| Position | Teaching Assistant |
| Type of Appointment | Part-time (0.5 FTE) |
| Assignment | Harley Avenue Primary School |
| Effective Date | January 24, 2011 |
| Certification | Initial Childhood Education (Grades 1-6) |
| Expiration Date | Not applicable |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet District needs. Board approved position at the November 18 th meeting; funding via general fund. |

5) **CHRISTINE MESSINA**

| | |
|---------------------|---------------------------------------------------------------------------------------------------------------------|
| Position | Teaching Assistant |
| Type of Appointment | Part-time (0.5 FTE) |
| Assignment | Harley Avenue Primary School |
| Effective Date | January 24, 2011 |
| Certification | Initial Childhood Education (Grades 1-6) |
| Expiration Date | Not applicable |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet District needs. Board approved position at the November 18 th meeting; funding via general fund. |

BOARD OF EDUCATION PERSONNEL ACTIONS

January 20, 2010

6) **JILL SZOKOLI**

| | |
|---------------------|---------------------------------------------------------------------------------------------------------------------|
| Position | Teaching Assistant |
| Type of Appointment | Part-time (0.5 FTE) |
| Assignment | Harley Avenue Primary School |
| Effective Date | January 24, 2011 |
| Certification | Level I Teaching Assistant Pending |
| Expiration Date | Not applicable |
| Tenure Eligibility | Not applicable |
| Tenure Area | Teaching Assistant |
| Salary | Teaching Assistant, Step 1 |
| Reason | To meet District needs. Board approved position at the November 18 th meeting; funding via general fund. |

B) Civil Service: No Recommended Actions

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

| <u>Employee</u> | <u>Job Area</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
|-----------------|-----------------|-----------------------|

No recommendations at this time.

- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

| <u>Employee</u> | <u>Job Area</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
|-----------------|-----------------|-----------------------|

No recommendations at this time

- c) Recommend the Board of Education approve the attached addendum to the Schedule of Substitute Teachers/Nurses for the 2010/2011 school year.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

- a) Teaching Assistants: One additional position 1.0 to meet a CSE requirement at Elwood-John H. Glenn High School. Funding via general fund.

ADDENDUM NUMBER II TO THE
 SCHEDULE OF SUBSTITUTE TEACHERS AND NURSES
 2010/2011
 January 2011

| <u>Name, Address</u> <u>Telephone No:</u> | <u>Certification:</u> | <u>Expiration Date:</u> | <u>Approval:</u> |
|----------------------------------------------|----------------------------------------------|-------------------------|---------------------|
| Baciglupo, Laura | Social Studies 7-12 | I-9/15 | All Grades 7-12 |
| Cassara, James | Elementary Music K-12 | Permanent | Elementary Music |
| Euler, Christopher | Initial Phys. Ed. | 9/2015 | All K-12 |
| Foley, Kathleen | Childhood Ed 1-6 Students wi/Disabilities | I-9/15 I-9/15 | All K-12 |
| Leggio, John | Social Studies 7-12 | Pending | All 6-12 |
| Marino, Lori | School Media Specialist | PR-2/11 | All K-12 |
| Massaro, John | Phys. Ed. | Perm | ALL 7-12 |
| Miller, Kevin | Music | I-9/14 | All K-12 |
| Raguzin, Steven | Chemistry 7-12 | I-Pending | Science & Math 6-12 |
| Smiloff, Jason | Bachelors Degree | N/A | Max 40 Days |

Elwood Union Free School District

Board of Education Business Items

January 20, 2011

Board Agenda

| | | |
|------|---------------------|-----------|
| Key: | B1: Contracts | B5: Other |
| | B2: Bid awards | |
| | B3: Health Services | |
| | B4: Donations | |

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

- a. Recommend the Board approve the *revised* Business Associate Agreement with **Fitzharris & Company Inc.** as insurance consultants and administrators' employee benefit plan consultants; *and* that the Board of Education of the Elwood Union Free School District hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education. (Tab 1)
- b. Recommend the Board approve the contract with **Metro Therapy** for Occupational (Tab 2) Therapy and Physical Therapy for district-wide Special Education students for the 2010/2011 school year subject to contract negotiation by district counsel; *and* that the Board of Education of the Elwood Union Free School District hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.
- c. Recommend the Board approve the agreement with **Half Hollow Hills CSD** (Tab 3) for a Parentally Placed Special Education student for the 2010/2011 school year; *and* that the Board of Education of the Elwood Union Free School District hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

B2: Bid Awards/RFP

- a. Recommend the Board of Education appoints **Burton Benrandt Smith** as the (Tab 4) **Architects of Record** for the 2010/2011 school year and the architects for the EXCEL projects approved by the voters on December 9, 2010.

B3: Health Service Contracts

- a. Recommend the Board of Education approve the Health & Welfare Service (Tab 5) Agreement with **Syosset CSD** for the 2010/2011 school year.

B4: Donations

- a. Recommend the Board accept the donation of \$446.41 from the **National Mentoring Partnership Program** to cover the cost of the bus to Columbia University in New York City on 12/3/10 for Dr. Pantaleno and participating students. There were no additional costs for this program. The appropriate revenue and expenditure budget codes will be adjusted accordingly. *(Tab 6)*
- b. Recommend the Board accept the donation of a tree from **Matthew Henningsen** in memory of Matthew Lawrence, a Middle School student who passed away this past year. *(Tab 7)*
- c. Recommend the Board accept the donation of \$200.00 from **Stony Brook University** made payable to Maryann Llewellyn for a Critical Teaching Stipend received as part of a mentoring program on 12/21/10. The appropriate revenue and expenditure budget codes will be adjusted accordingly. *(Tab 8)*
- d. Recommend the Board accept the donation of \$508.00 from **General Mills Box Top for Education** to be used at Harley Avenue Primary School for the 2010/2011 school year. The appropriate revenue and expenditure budget codes will be adjusted accordingly. *(Tab 9)*
- e. Recommend the Board accept the donation of \$250.00 from **JP Morgan Chase Foundation, Matching Gifts & Volunteer Grant Programs**, for time donated by Nancy Moffett to mentor students at Elwood Middle School for the 2010/2011 school year. The appropriate revenue and expenditure budget codes will be adjusted accordingly. *(Tab 10)*

B5: Other

- a. Recommend the Board approve the *revised* **Budget Calendar for 2010/2011**. *(Tab 11)*
- b. Recommend the Board approve the proposal from **Applied Data Services** to identify the precise number of walker/rider limits by school. Based on the current bus loadings and times, the number of routes will be identified. *(Tab 12)*