

**ELWOOD PUBLIC SCHOOLS
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
October 21, 2010
Elwood Middle School Auditorium - 7:30 p.m.**

MEETING MINUTES

A. CALL TO ORDER – (7:35 p.m.)

| | | |
|------------|--------------------------|--|
| Present: | Michael Kaszubski (9:20) | President |
| | Joseph Fusaro | Vice President |
| | Dan Ciccone | Trustee |
| | Andrew L. Kaplan (8:00) | Trustee |
| | Patricia Matos | Trustee |
| Staff: | Peter Scordo | Superintendent |
| | William Pastore | Asst. Superintendent/Business |
| | Ronald Friedman | Asst. Superintendent/Human Resources |
| | Gene Tranchino | Exec. Dir. Adm. & Instructional Technology |
| | Maryann Llewellyn | Asst. Superintendent/Curriculum |
| | Peggy Pietzak | District Clerk |

B. PLEDGE OF ALLEGIANCE – Board Vice President

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

(TAB A)

1. Business Meeting – August 19
Mr. Ciccone moved and Mrs. Matos seconded. The motion carried 3 ayes, 0 nays.
2. Business Meeting – September 16
Mr. Ciccone moved and Mrs. Matos seconded. The motion carried 3 ayes, 0 nays.

D. COMMENDATIONS – This evening we honored:

1. National Merit Semi-Finalist Claudia Geib
2. National Merit Commended Students: Chan Choi, Hahyun Chung, Michael Gross, Kelley Kossmann, Michael Lee, Mark Prasad
3. National Achievement Scholarship Program (Outstanding Participant) Saroja Cuffey
4. AP Scholars: Rachel Abrams, Chan Choi, Ha Hyun Chung, Saroja Cuffey, Kathleen Davin, Taylor Doyle, Elizabeth Eddings, Meghan Farrell, Claudia Geib, Melissa Groark, Michael Gross, Julia Hollreiser, Alex Jenks, Kelley Kossmann, John Linitz, Amber Marx, Laura Morales, Jessica Nowak, Mark Prasad, Arfa Frehman, Gwen Rosen, Lauren Schuessler, Maria Vardanian
5. All State musicians: Rachel Abrams, Alex Jenks, Chan Choi, Hahyun Chung

E. REPORT FROM THE SUPERINTENDENT OF SCHOOLS/SUPERINTENDENT'S COMMENTS REGARDING TONIGHT'S AGENDA – Mr. Peter C. Scordo

1. Report from Gwen Rosen, Student Liaison
2. Recognition of the Board of Education

F. PRESENTATION:

Audit Report – Michael Nawrocki and Nikki Pellegrini of Nawrocki Smith LLP

G. RESIDENTS' REMARKS – (8:24-8:43 p.m.)

H. UNFINISHED BUSINESS / DISCUSSION ITEMS

1. Class size at Harley and Boyd

I. **FINANCIAL MATTERS**

(TAB B)

1. Recommend the Board acknowledge receipt for audit of the Treasurer's Report for the months ended July 31 and August 31, 2010.
2. Recommend the Board acknowledge receipt for audit of the Revenue Report for the months ended June 30, July 31 and August 31, 2010.
3. Recommend the Board acknowledge receipt for audit of the Cash Flow Report for general funds for the months ended July 31 and August 31, 2010.
4. Recommend the Board acknowledge receipt for audit of the Budget Status Report for the months ended June 30, July 31 and August 31, 2010.
5. Recommend the Board acknowledge receipt for audit of the Trial Balances for all funds as of June 30, July 31 and August 31, 2010.

J. **BUSINESS MATTERS**

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the following business matters be approved:

1. **Personnel Agenda** -- as per attached

(TAB C)

Recommend the Board approve personnel items excluding item P8 d.
Mrs. Matos moved and Mr. Kaplan seconded. The motion carried 4 ayes, 0 nays.

Recommend the Board approve personnel item P8 d.
Mr. Kaplan moved and Mrs. Matos seconded. The motion carried 3 ayes, 0 nays,
1 abstention (Mr. Ciccone).

2. **Business Agenda** -- as per attached

(TAB D)

Recommend the Board approve business items.
Mr. Ciccone moved and Mr. Kaplan seconded. The motion carried 4 ayes, 0 nays.

3. **Special Education**

a. Recommend the Board approve the Committee on Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on: August 10th, August 27th, September 13th, September 14th (2 meetings), September 15th, September 30th,

b. **and** the Board approve the Committee on Preschool Special Education's recommendations for students' classifications/placements and/or discontinuance of services for meetings held on September 2nd (3 meetings).
Mr. Kaplan moved and Mr. Ciccone seconded. The motion carried 4 ayes, 0 nays.

4. **Miscellaneous**

a. Recommend the Board approve an overnight trip for the high school music department to Washington, D.C. from April 8-10, 2011. Total budgeted Elwood UFSD expense: \$0, (TAB E)

b. **and** the Board approve Elwood-John Glenn High School's participation in the American Cancer Society's Relay for Life on May 21, 2011, (TAB F)

c. **and** the Board approve Elwood's participation in the New York State School Boards Association school policy update service for an annual subscription amount of \$750.00. (TAB G)
Mr. Kaplan moved and Mrs. Matos seconded. The motion carried 4 ayes, 0 nays.

J. **ITEMS NOT LISTED ON AGENDA** -- None

K. **COMMUNICATIONS**

L. **RESIDENTS' REMARKS** -- (9:04-9:05)

- M. **EXECUTIVE SESSION** – At 9:05 Mr. Kaplan moved and Mr. Ciccone seconded the motion to go into executive session to discuss legal and labor matters. The motion carried 4 ayes, 0 nays.
- N. **ADJOURNMENT** – At 11:00 p.m. Mrs. Matos moved and Mr. Ciccone seconded the motion to end executive session and adjourn the meeting. The motion carried 5 ayes, 0 nays.
- O. **NEXT REGULAR MEETING: November 18, 2010**

Respectfully submitted,

Peggy Pietzak
District Clerk

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

October 21, 2010



| | | |
|------|-------------------------|---------------------------------------|
| KEY: | P-1: Position Abolition | P-6: Tenure Appointments |
| | P-2: Position Creation | P-7: Other Appointments |
| | P-3: Resignations | P-8: Other |
| | P-4: Leaves | P-9: Changes in Table of Organization |
| | P-5: Terminations | |

The Superintendent of Schools recommends that the Board of Education approve the following personnel action items:

P-1-- Position Abolitions: No Recommended Actions

P-2-- Position Creations: No Recommended Actions

P-3-- Resignations:

A) Instructional: No Recommended Actions

B) Civil Service:

1) **MARY GUGLIELMO**

| | |
|------------|----------------------|
| Position | Paraprofessional |
| Assignment | Elwood Middle School |
| Reason | Retirement |
| Effective | October 29, 2010 |

P-4-- Leaves: No Recommended Actions

P-5-- Terminations: No Recommended Actions

P-6-- Tenure Appointments: No Recommended Actions

BOARD OF EDUCATION PERSONNEL ACTIONS

October 21, 2010

P-7-- Other Appointments:

A) Instructional:

1) **CHARLES ROGENER**

| | |
|---------------------|--|
| Position | Social Studies Teacher |
| Type of Appointment | Part-time (0.2 FTE) Teacher |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | October 25, 2010 |
| Certification | Initial Social Studies 7-12 |
| Expiration Date | June 30, 2011 or earlier at District discretion |
| Tenure Eligibility | Not applicable |
| Tenure Area | Social Studies |
| Salary | 20.0% of BA, Step 1 |
| Reason | To meet District needs – additional assignment in AIS Social Studies services necessary. Funding via general fund. |

Note

Mr. Rogener was approved as a full-time Teaching Assistant at the Board meeting of September 16, 2010. This part-time teaching appointment has the effect of reducing his teaching assistant status to 0.8 FTE; he remains as a probationary Teaching Assistant.

B) Civil Service:

No Recommended Actions

P-8-- Other:

- a) Recommend the Board of Education reappoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

| <u>Employee</u> | <u>Job Area</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
|-----------------|-----------------|-----------------------|

No Recommendations at this time.

- b) Recommend the Board of Education appoint the following individuals on an emergency conditional basis until New York State mandated fingerprint background check results in final clearance:

| <u>Employee</u> | <u>Job Area</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
|-----------------|-----------------|-----------------------|

No recommendations at this time

BOARD OF EDUCATION PERSONNEL ACTIONS

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- c) Recommend the Board of Education approve the following revisions to the Curriculum Writing Projects originally approved at the Board meetings of July 16, 2010 and October 7, 2010:

New Teacher:

Jill Locascio
Jill Locascio
Jill Locascio

Project:

Grade 6 Math
Grade 6 English
Grade 7 English

Previously Approved:

Kristen Saidler (10/7/10)
Kristen Saidler (10/7/10)
Kristen Saidler (7/16/10)

- d) Recommend the Board of Education approve the attached Schedule of Co-Curricular Advisors for the Elwood Middle School Musical for the 2010/2011 school year.
- e) Recommend the Board of Education approve the attached Memorandum of Agreement between the District and the Elwood Secretarial Association in regard to the extension of the secretarial retirement incentive for a period of up to three years ending October 31, 2013 for Maria Colarossi.
- f) Recommend the Board of Education approve the attached winter Interscholastic Coaching assignments for the 2010/2011 school year.
- g) Recommend the Board of Education approve a title change for Karen Wenda from Licensed Practical Nurse to Registered Nurse to conform with Civil Service requirements. There will be no change in terms and conditions.

P-9-- Recommend the Board of Education approve the following changes in Table of Organization as a result of new and pending appointments:

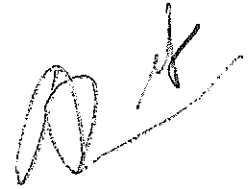
No Recommended Actions

ELWOOD PUBLIC SCHOOLS
Elwood, New York

BOARD OF EDUCATION PERSONNEL ACTIONS

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ADDENDUM



KEY: P-1: Position Abolition P-6: Tenure Appointments
 P-2: Position Creation P-7: Other Appointments
 P-3: Resignations P-8: Other
 P-4: Leaves P-9: Changes in Table of Organization
 P-5: Terminations

The Superintendent of Schools recommends that the Board of Education approve the following personnel action item:

P-7-- Other Appointments:

A) Instructional: No Recommended Actions

B) Civil Service:

1) **JAN FAIRCHILD**

| | |
|-----------------------|---|
| Position | Senior Clerk Typist/Secretary to Director |
| Civil Service Title | Senior Clerk Typist |
| Type of Appointment | Contingent Permanent, Full-time, 10 months |
| Assignment | Athletic Office, District Office |
| Effective Date | October 25, 2010 |
| Permanent Status Date | January 16, 2011 |
| Certification | Civil Service (Competitive Class) |
| Salary | In accord with the contract between the District and the Elwood Secretarial Association |
| Reason | To replace Linda Schmidt |
| Position | |

2) **LINDA PELLEGRINO**

| | |
|---------------------|---------------------------------------|
| Position | School Nurse |
| Civil Service Title | School Nurse |
| Type of Appointment | Full-time, 10 months |
| Assignment | Elwood-John H. Glenn High School |
| Effective Date | November 15, 2010 |
| Certification | Civil Service (Non-Competitive Class) |
| Salary | RN(BS), Step 7 |
| Reason | To replace Linda Kselman |

Elwood Union Free School District

Board of Education Business Items

October 21, 2010

Board Agenda

| | | |
|------|---------------------|-----------|
| Key: | B1: Contracts | B5: Other |
| | B2: Bid awards | |
| | B3: Health Services | |
| | B4: Donations | |

The Superintendent of Schools recommends that the Board of Education approve the following business action items:

B1: Contracts

- a. Recommend the Board of Education approve the proposal from Burton, *(Tab 1)*
Behrendt & Smith for the 2010/2011 school year that includes reviewing all systems in each building, updating the 5-year School Facilities Plan and preparation of the School Facilities Report Card for the amount of \$12,900.00 subject to negotiation and approval by Board Counsel of a mutually acceptable agreement.

B2: Bid Awards

No Recommended actions

B3: Health Service Contracts

- a. Recommend the Board of Education approve the Health Services Contract *(Tab 2)*
with Smithtown CSD for the 2009/2010 school year for four (4) students residing in Elwood UFSD and attending private/parochial school in Smithtown CSD; *and* that the Board of Education of the Elwood Union Free School District hereby authorizes the Board President to execute the necessary documents on behalf of the Board of Education.

B4: Donations

- a. Recommend the Board of Education accept the following donations from *(Tab 3)*
Target Take Charge of Education for the 2010/2011 school year:
\$401.90 for use at John H. Glenn High School;
\$672.31 for use at Elwood Middle School;
\$737.42 for use at Harley Avenue Primary School;
\$535.50 for use at James Boyd Intermediate School. The appropriate revenue and expenditure budget codes will be adjusted accordingly.

wfp

- b. Recommend the Board of Education accept the donation of \$6,500 (check #2309) for the June 2010 Grant award from Ronald McDonald House Charities for playground upgrades at James H. Boyd School pursuant to a grant written by Carmella Lewis and Melissa Maher. The appropriate revenue and expenditure budget codes will be adjusted accordingly. (Tab 4)
- c. Recommend the Board of Education accept the donation of \$1,000 from Brave Consulting, Inc. (check #1166) for profits from ticket sales for the production of *Grease* at the Elwood Middle School for the purpose of purchasing the *READ 180 Program*. The appropriate revenue and expenditure budget codes will be adjusted accordingly. (Tab 5)
- d. Recommend the Board of Education accept the donation of \$103.45 from Elwood Music Sponsors (check #668) to purchase musical instruments for students at Harley Avenue School. (Tab 6)

B5: Other

- a. Recommend the Board approve the following resolution: "BE IT RESOLVED that the Elwood Board of Education accepts the Audit Report for the fiscal year ending June 30, 2010, as prepared by the firm of Nawrocki Smith, LLP, Certified Public Accounts." (Tab 7)
- b. Recommend the Board approve the following resolution: "BE IT RESOLVED that the Elwood Board of Education accepts the Corrective Action Plan for 2008/2009 and 2009/2010." (Tab 8)
- c. Recommend the disposal of obsolete Motorola repeater (for 2-way radios) at Elwood Middle School. (Tab 9)
- d. Recommend the Board approve the Budget Calendar for 2011-2012. (Tab 10)